# **AAH-SOUTH-SUDAN**AAHI-South Sudan

Juba Office: **Hai Gabat – Opp JIT Supermarket**

**Behind South Sudan Customs, Tel: +211 925 478 457**

**Email:** **ssudan@actionafricahelp.org**

**Website:** [**www.actionafricahelp.org**](http://www.actionafricahelp.org)

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| **INVITATION TO TENDER**  |

**Background**

Action Africa Help International (AAH-I) is a nongovernmental and nonprofit making Organization operating in South Sudan with a mission to support disadvantaged Communities to sustainably improve their standard of living through Community empowerment approach in partnership with stakeholders. AAH-I implements Primary Health Care, Agriculture, Humanitarian aid projects and Capacity Building.

The organization is calling for offers from reputable companies for below used Computers.

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| **AAHI LAPTOPS FOR DISPOSAL**  |
| **S/N** | **Device Description** | **Tag No.** | **Serial No.** | **Model #** | **Status** | **Comment** |
| 1 | HP EliteBook 840 | N/A | N/A |   | Functional  |   |
| 2 | accer ASPIRE 5517 | N/A | 1.0079E+15 | KAWG0 | N/A | No Charger |
| 3 | accer ASPIRE 5733Z | N/A | LXRJW0C0642120CED23400 | PEW71 | N/A | No Charger |
| 4 | DELL Inspiron 1545 | N/A | 8WLGBH1 | PP41L | Functional  | Battery Issue & needs new OS |
| 5 | DELL Inspiron 1546 | N/A | 4S0PVJ1 | PP41L | Functional  | Battery Issue & needs new OS |
| 6 | HP 650 |   | 5CB2420VW7 | AR5B225 | Functional  | Battery Issue  |
| 7 | HP Elitebook | AAHI 015 JB | A3009DD10303 | 7260NGW | Functional  | Battery Issue  |
| 8 | HP ProBook 4441s | N/A | INA328T21L | B6B17AV | Functional  | Battery Issue  |
| 9 | HP ProBook 440 G1 | AAHI 038 JB | 2CE3510KRL | F2P43UT#ABL | Functional  | Needs OS Installation |
| 10 | HP ProBook 440 G2 | AAHI 012 JB | 2CE3462JMP | F2P43UT#ABL | Functional  | Needs OS Installation |
| 11 | HP ProBook | AAHI 014 | 2CE3521T1J | F2P43UT#ABA | Functional  | Needs OS Installation & has slight crack on screen |
| 12 | HP ProBook 440 G2 | N/A | N/A | J7V45PA#ACJ | Functional  | Battery Issue (Lose) & needs new OS |
| 13 | HP ProBook 6470B | AAHI 034 JB | CNU327C37R | C0K31EA#BH5 | Functional  | Battery Issue & needs new OS |
| 14 | HP ProBook 440 G2 | N/A | CND538D55Q | P2C39UT#ABA | Functional  | Battery Issue & needs new OS |
| 15 | HP ProBook 440 G3 | LPT124 | CND54849X7 | L8D93UT#ABA | Functional  | Broken screen & Needs OS Installation |
| 16 | LENOVO THINKPAD T460s | N/A | N/A | N/A | Functional  | No Charger |
| 17 | HP PROBOOK 430 G1 | AAHI 037 JB | F3K27PA#ABG | N/A | Functional  | Needs OS Installation |

1. **REQUIREMENTS**

**Administrative Requirement:**

Bidders are required to submit the below document.

1. **Valid registration Certificate.**

NB: Visit for viewing of the used computers will be done on 5th and 6th December 2024 at 10:00am at AAH-I UNHCR Logistics Base.

1. **Price and Currency:** The prices shall be in **United States Dollars (USD).**
2. **Quotation should be on Company’s letter head**
3. **Submission of Quotes**

The quotations shall be submitted in **Hard copies in sealed envelopes** on the addressindicated below.

**Submission Address**

bids shall be submitted to:

**AAH-I/UNHCR Logistic Base, Juba South Sudan**

**Near JIT Supermarket,**

**AAH-I South Sudan.**

1. **Registration for submission:**

Please ensure that, you register your hand delivered quotation/bid with the Procurement department and drop it in the bid box yourself, before you leave the Procurement department in Juba. Each hand delivered quotation/bid must be registered individually on the bids submission forms which will be available at Procurement department. Unregistered quotation/bid will not be considered even if it is dropped in the tender box.

1. **Request for clarifications**

Any request for clarification must be made in writing through the email: procurement.southsudan@actionafricahelp.org strictly and must be received not later than **Friday** the

**6th December, 2024 at 12:00 pm Local Time.**

1. **Deadline for submission of the quotation**

The deadline for the submission of the quotes will be strictly on **Tuesday 10th December 2024,** at **12:00 pm Local Time.**

1. **Notification of the results**

Only the successful and competitive bidder will be notified, and if you do not receive email communication within two weeks after the expiry of the deadline, consider your bid not successful.

1. **Language for the bids**

The language for the bids shall be **English** only.

**Disclaimer**

This is only a Call for bids for used printers and AAH-I South Sudan reserves the right to either amend or cancel it at any time with or without notice. In such cases, AAH-I South Sudan shall accept no liability whatsoever. The prospective bidder is wholly responsible for any and all costs related to the preparation and submission of their quotations.

The decision of the AAH-I South Sudan Procurement Review Committee shall be final.