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Approved by  
Inspector  
14/1/2021  
NHH



| JOB ADVERTISEMENT     |   |
|-----------------------|---|
| Job title:            | Protection Officer                              |
| Unit/dept/delegation: | SSRC Yei-Unit-Juba Branch                       |
| Reports to:           | Emergency Health Coordinator & SGBV Coordinator |
| Job Open date:        | January 14, 2021                                |
| Closing Date:         | February 2, 2021                                |

### ORGANIZATIONAL CONTEXT

The South Sudan Red Cross (SSRC) is one of the 193 National Societies worldwide and was founded on the eve of South Sudan independence in 2011. The SSRC is a volunteer-based humanitarian society and works as auxiliary to the public authorities in the humanitarian field. Based on the Statutes of the International Red Cross and Red Crescent Movement, the SSRC was established through an Act of Parliament on 9<sup>th</sup> March 2012.

SSRC was formally recognized by the International Committee of the Red Cross (ICRC) on 18 June 2013 and in November 2013 the SSRC was admitted into the International Federation of Red Cross and Red Crescent Societies. SSRC's headquarters is based in Juba with a total of (17) branches and a growing network of units. There are currently over 230 SSRC staff members across the country and approximately 14,000 volunteers across the country.

The society's work is guided by seven fundamental principles (Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality) and by Strategy 2030 of the IFRC, which voices our collective vision and determination to move forward in tackling the major challenges that confront humanity in the present decade. All our staff MUST abide by and work in accordance with the Red Cross and Red Crescent principles

### SUMMARY JOB PURPOSE

The Protection Officer will assist the organization at SSRC branch level with coordination, training and supervision of Sexual and Gender-Based Violence (SGBV)/psychosocial support services. All Protection (Psychosocial and SGBV services) are to be carried out through the established South Sudan Red Cross structures and have to follow the South Sudan Red Cross strategy and standards for Protection. The core emphasis of this position is on South Sudan Red Cross corporate responsibility to deliver services to the most vulnerable groups and people with special needs, e.g. IDPs, returnees, SGBV survivors, the elderly, children, persons with disabilities, other vulnerable communities, etc. The main responsibilities of the SSRC Protection Officer Support are rehabilitation and capacity building of volunteers and staff. The Protection Officer will undertake additional components that include Restoring Family Links (RFL) and Health Care in Danger (HCiD) activities and report the needs and achievements via the established reporting lines. Regular information sharing is also expected with the ICRC Wau sub-delegation focal points for addressing sexual violence. Other relevant Protection activity support might be requested.

The role of the position will be primarily (75%) focused on implementing the ICRC/SSRC SGBV Partnership Agreement signed on September 10, 2020 with additional Protection responsibilities (25%) included. As SGBV fall under SSRC Protection department, all SGBV-related communication with SSRC HQ will necessarily include for final review and approval by the SSRC Protection Manager.

**Duties applicable to all staff**

- Work towards the achievement of the South Sudan Red Cross goals in the South Sudan region of operation through effective managerial and lateral relations and teamwork.
- Ensure understanding of roles, responsibilities, lateral relationships and accountabilities.
- Perform any other work related duties and responsibilities that may be assigned by the supervisor/ line manager.
- Share and act in accordance with the Red Cross/Red Crescent fundamental principles and humanitarian values.
- Ensure that communities are engaged throughout the project lifecycle right from the initial of the project by providing them with opportunities to participate, receive complaints and feedback and provide response.
- Ensure communities receive timely, accurate and relevant information about disaster preparedness and emergencies
- Identify and use the best communication channels to provide communities with relevant and actionable life-saving information
- Adapt innovative approaches to better understand and engage with communities on key health and behaviour change issues
- Strengthen communities capacity to be able to voice issues affecting them and the needs in meetings, workshops with decision and policy-makers

**Task, duties and responsibilities:**

- Contribute to the implementation, monitoring and evaluation of Protection Support activities.
- Mainstreaming Protection activities at branch and unit level and ensure the Minimum Protection Approach is implemented through regular dissemination and monitoring.
- Enhance the capacity of SSRC volunteers to deliver Protection services through delivering trainings in collaboration with the SGBV Coordinator, Protection Manager, and PS Coordinator.
- Facilitate awareness raising activities to enhance visibility of the SSRC Protection services and mitigate vulnerability.
- Assess Protection needs in the field and report the needs to the Head of Branch and PS coordinator.
- Hand in monthly reports to the Head of Branch with copy to technical Coordinators at HQ.
- Develop and maintain accurate records of all activities using the Protection Development monitoring tools, including case studies and testimonies.
- Attend Protection and/or GBV sub-cluster meetings at Branch level to map and coordinate Protection activities with other stakeholders.
- Engage in advocacy activities promoting the SSRC Protection services available.
- Mentor and monitor volunteers
- Support documentation and referral of RFL cases to RFL Unit in Yei
- Integrate health care in danger messages into the overall SGBV community awareness events.
- Inform/report where necessary to the first aid and communication officers at the SSRC of any HCD needs and incidences in his/her area of coverage.
- Participate in Wau SSRC and ICRC joint planning for protection activities including RFL
- Ensures necessary administrative work is implemented on time

- Knows, applies and complies with all the SSRC administrative procedures linked to the position (financial and HR such as appraisals, time reporting, budget follow up, etc)
- Keeps Protection files and related database up-to-date at all times
- Applies SSRC security rules at all times
- Respects and observes staff regulations of the SSRC
- Performs duties and tasks not covered in this job description and provide support to other departments when necessary

#### **Qualifications**

- Bachelor's degree or Diploma in Social Work and Social Administration, Art's in Social Sciences, counselling, psychology, community development and Sociology.
- Two years working experiences in related field.
- Good knowledge in project management.
- Basic experiences in psychosocial support /Mental Health Psychosocial support and Sexual
- Previous experience implementing or planning SGBV activities.
- Good in Microsoft Word and Excel.
- Good in writing progress reports.
- Excellent in networking with other stakeholders

#### **How to apply:**

**Interested applicants should submit their Cover letter, CV with 3 references Copy of National ID and Certificates including daytime telephone contact to Human Resources Department. Or by email: [vacancy@ssdredcross.org](mailto:vacancy@ssdredcross.org) please indicate the title of the position you are applying for in the subject line of your email.**

Alternatively, applications can be hand-delivered to South Sudan Red Cross Yei Unit or **South Sudan Red Cross Headquarters Plot #4, Block Ministries, Munuki Area, Juba**. Please clearly indicate the position you are applying for on the back of your envelop.

You Must arrange your documents in the following sequence if not it will be disqualified.

1. Cover Letter
2. Curriculum Vitae {CV}
3. Copies of Certificates and National ID

**Deadline for submission is on February 2, 2021.**

**Note:** Only shortlisted candidates will be contacted for the interviews and all the photocopies are not returnable and will remain the property of SSRC.

**Female Candidates are strongly encouraged to apply!!**

