



ISPR Consortium Project Coordinator - Enhancing Citizen Participation for a Transparent and Accountable Budget

Location:	Juba, South Sudan
Application Deadline:	15-June-2021
Type of Contract:	Fix Term Contract
Languages Required:	English
Expected Duration of Assignment:	6 Months renewable based on availability funding and performance

Background

The Institute of Social Policy and Research (ISPR) is a registered (RRC Registration Number 1122) nongovernmental, not-for-profit public policy and research centre that implement social, economic and governance policy research, conduct governance trainings and management consultancy for civil society groups, the public and private sectors. We bridge the policy research gaps in South Sudan and the region and offer expert analysis on public policies, legislation and capacity development mechanisms that assist to build strong institutions. We create the platform for the government, private sector, and the civil society to work together to fast-track policy development that responds to the needs of the South Sudanese people. ISPR is registered with the South Sudan Relief and Rehabilitation Commission, registration number 1122. Our vision is to become the leading center of excellence in research and policy analysis in the region. ISPR endeavors are customized to support the strengthening of governance institutions that work to deliver public services. Our work involves building capacities of national organizations, local governments and private sector in research and policy sectors.

ISPR as a lead organization in the consortium will be working with Okay Africa Foundation (OAF) and Community Empowerment for Rehabilitation and Development (CEFoRD); all Youth led Non-Governmental Organizations registered by Relief and Rehabilitation Commission.

Okay Africa Foundation (OAF) is a registered youth led Organization, founded in 2016 and focusses on Peace, Governance and Democracy, Health, Nutrition and WASH, Education, Agriculture, Food Security and Livelihood, Gender and Child Protection and Environmental Protection. OAF's Mission is, "Committed to attain Sustainable Socio-Economic Development through a Peaceful generation of Citizens, embracing Diversity, Improvement of Quality of Life, and Reducing Illiteracy" while the vision is, "To have an Informed, Peaceful, Self-Sustainable and Healthy Society".

Community Empowerment for Rehabilitation and Development (CEFoRD) CEFoRD is a non-governmental and non-profit making youth organization that was established as a drama group in 2005 with a group of 20 youths under the support of Yei Community Resource Centre till its transformation into a Civil Society Organization in 2008. The organization started with mainly conducting awareness through participatory methods such as Forum theatre plays, Music and dance, board games etc. Since then CEFoRD has transformed into a National CSO/NGO registered in the Republic of South Sudan.

Over the years, CEFoRD has transformed the traditional role of forum theater to engage in broader community intervention through additional participatory approaches in community engagement in the thematic areas of promoting economic empowerment, emergency responses, conflict resolution and peaceful coexistence, promoting democratic good governance and human rights, creating crosscutting awareness campaigns and advocacy on issues such as corruption, gender based violence, HIV/AIDS.



Project Title: Enhancing citizen participation for a transparent and accountable budget

Government institutions in South Sudan are saddled with problems including limited capacity, lack of oversight, and corruption. The pre and post-independence eras have witnessed development and approval of budgets by the government through the National Legislative Assembly but there has not been any citizen participation in directing government on key citizen budget priorities in the quest of having an inclusive budget as stipulated in the law. There is a lack of clear Framework or Policy on how citizens can be engaged in budget formulation. There is no policy that ensures that there is awareness among citizens on how, where, what, and when government will spend budgeted funds.

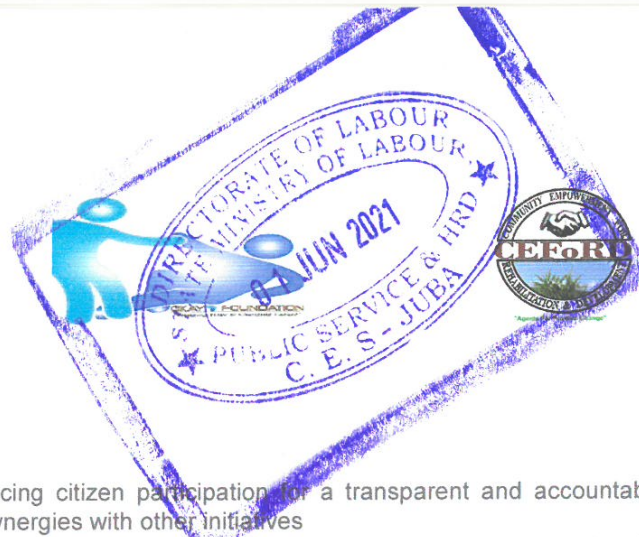
There is limited capacity of the various Committees in the National Legislative Assembly especially the Public Accounts Committee to ensure that each and every Ministry or Government Institution provides a comprehensive financial accountability to funds allocated to them in a particular Financial Year. For purposes of transparency and ownership of the budget by the citizens, it is vital to ensure that they participate in the formulation and monitoring of the funds through an independent and credible National Legislative Assembly.

This Financial Year (FY 2020/2021), the government increased its budget to 208 billion South Sudanese Pounds (SSP), an equivalent of (\$3 billion) from the previous year (FY 2018/2019-2020) budget ceiling of 48 billion SSP. The budget shall be financed by both Donors and the Government Specifically Oil Revenue by boosting oil production, with additional funding from the Non-oil Revenue Sector.

Thus, to address some of these current challenges this project will take a two-fold approach to both strengthen the capacity of citizens to effectively engage in the national budget process, as well as strengthen the capacity of key government actors to create a pro-citizen national budget. This will be achieved through increasing awareness of citizens on the national budget process and then their participation and engagement in the national budget process. We will also aim to increase reporting by the media on budgeting process through our trainings and support. The intervention will work to also increase the awareness of key government actors on the budget process such as members of parliament and those working in the ministries of finance. Finally, the project will provide support to increase the government engagement with citizens on budget processes.

Under the direct supervision of ISPR Chief Executive Officer (CEO), the Project Coordinator will be responsible for the management and implementation of the above-mentioned project working alongside consortium project officers and Finance & Admin Officer who will implement some of the activities in Central Equatoria State - Juba, Western Bahr El Ghazal State – Wau and Western Equatoria State - Yambio.

The Transparency and Accountability Project Coordinator will ensure the coordination and synergy of the ongoing projects' activities with transparency/accountability objectives, as well as other relevant projects within the within ISPR. In this context, the Project Coordinator may supervise other personnel and coordinate the activities of the counterparts/consortium members. Project Coordinator will work in close collaboration with the Consortium operations team, government officials, project teams, technical advisors/consultants and experts, and civil society to ensure successful implementation of the initiatives.



Duties and Responsibilities

Summary of Key Functions:

1. Ensuring implementation of Enhancing citizen participation for a transparent and accountable budget projects goals and forging synergies with other initiatives
2. Ensuring effective implementation and management of the respective initiatives by maintaining the delivery of appropriate technical, operational, financial and administrative outputs, while tracking the project's progress by monitoring, evaluation and reporting;
3. Maintaining collaborative working relationships among key project partners and CEO, through effective communication, consultation and reporting;
4. Ensuring gender mainstreaming within the project.

Specific tasks and responsibilities:

S/he will:

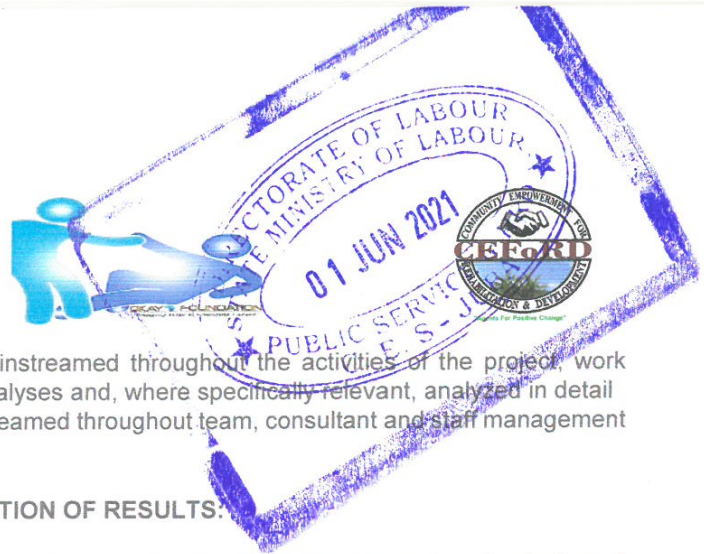
1. Ensuring implementation of Enhancing citizen participation for a transparent and accountable budget project goals and forging synergies with other ISPR and consortium initiatives

- Working with the ISPR- CEO, coordinates the start, implementation and closure of the project
- With support from ISPR- CEO, ensures that expenditures presented by all partners have been eligibly incurred in implementing the project and corresponds to the activities
- With Support from ISPR- CEO, responsible for transferring the project funds to the project partners participating in the project, in accordance with their respective allocated budgets
- Coordinate, systemize, codify and integrate successful approaches, methodologies and tools developed in the relevant areas, into a cohesive framework for achieving the goals of the project
- Establishing effective linkages with other consortium members and with other initiatives in the sector with a view to developing substantive partnerships and generating synergies
- In support of Project growth, provide input to pipeline development, by feeding back data from implementation, information on counterpart needs and on changes in the partnership environment

2. Maintaining collaborative working relationships among key project partners and projects' donors, through effective communication, consultation and reporting

- Ensure that partners stick to signed MoU to guide and regulate the smooth implementation of the project.
- Maintaining strong relationships with the implementing partners, the Government parliamentary committee, citizen, civil society and policy makers, Ministry of Finance and Audit Chamber
- Analysis and research of information on all relevant stakeholders, preparation of substantive briefs on relevant issues of cooperation, identification of opportunities for deepening the cooperation, recommending adequate approaches to dealing with different stakeholders
- Submitting reports to CEO and consortium members in a timely and quality manner
- Assisting in the ISPR efforts for resource mobilization
- Guarantees the sound financial management of the funds allocated to the project

3. Ensuring gender mainstreaming within the project



- Ensuring that gender is effectively mainstreamed throughout the activities of the project, work plans, budgets, reports, researches, analyses and, where specifically relevant, analyzed in detail
- Ensuring that gender equality is mainstreamed throughout team, consultant and staff management activities

PERFORMANCE INDICATORS FOR EVALUATION OF RESULTS:

- Project activities executed in line with ISPR principles and donor Project team(s) effectively and efficiently guided and backstopped
New partnership with relevant state, local and national government institutions are promoted
- Partnership with CSOs at national and state levels are promoted including involvement of other community stakeholders
- Timely and qualitative reporting in line with the ISPR and consortium needs requirements
- Setting up joint project team meetings at the beginning of the project implementation period, which shall supervise the proper implementation of the project.

Competencies

Required Competencies:

- Integrity: Demonstrates commitment to ISPR mission, vision and values
- Respect of diversity: Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability; treats all people fairly without favoritism

Core Competencies:

- Donor Orientation: Focuses on impact and result for the donor and responds positively to feedback
- Team Work: Participates in teams effectively and shows conflict resolution skills
- Relationship Building: Builds strong relationships with donors and external actors
- Demonstrates openness to change and ability to manage complexities

Functional Competencies

- Development and Operational Effectiveness: Ability to participate in strategic planning, results-based management, monitoring and reporting; Ability to contribute in formulation, implementation, monitoring and evaluation of development projects
- Judgment/Decision Making: Identifies key issues in a complex situation and proposes course of action for overcoming of the issues

Required Skills and Experience

Education:

- University Diploma/Degree in Development Studies, Economy, Public or Business Administration or other relevant field.
- Excellent ICT skills (Microsoft Office and database)

Professional experience:

- At least 5 years' experience working with partners in an NGO setting.



- Customized CSOs Budget Preparation, Strategic Planning, Annual Work Planning and Performance Management Plans (PMP) Development.
 - Planning and Budgeting for National, State and County Governments
 - Public Financial Management for State and County Governments
 - Procurement, Supplies and Logistics Management for National NGOs and Governments.
 - Strategic Planning and Budgeting Preparation or Business Case Development for Funding
 - Research, analysis, policy development, advocacy and capacity building
 - Anti-corruption/governance issues in general and in particular comparative experiences/models;
 - Previous experience in overseeing and implementing similar projects, would be an asset;
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- Demonstrated experience in liaising and co-operating with national and local institutions, NGOs and private sector;
 - Excellent communications, report writing and analytical skills.

Language Requirements:

Language proficiency in both written and oral English and Arabic.

How to apply

NB: This position is open to **South Sudanese Nationals** Only, and female candidates are strongly encouraged to apply.

Only short-listed candidate will be contacted.

Deadline for submission of applications is 15 June 2021. Interested Applicants should send soft copies of their CVs and Cover letters to info.ispr2017@gmail.com or drop hard copies of their CVs to ISPR Office in Hai Tongping Residential Areas - Juba .