

REF: Request for Quotation LOG REF NO: RFQ/UNKEA/0012/LOGS/2021
Attn To:
Email:

Currency USD

Kindly provide an Official quote for items listed below at your earliest Convenience.

S/No.	ITEMS	Units	QTY	UNIT PRICE USD	TOTAL
1	Payroll system with Staff perfomance, Staff Database, attendance and leave tracking intergrated	LS	1		

NB: Kindly fill in the all the slots below and attach this form to your quote.

A.	Availability of above goods:	
B.	Delivery Period:	
С	Payment Terms (UNKEA favours 90 days)	
D	Shipping (supplier to deliver)	

E Country of Origin (If several insert in Remarks column above):

F Weight & Volume of above goods estimated:

G Quote Validity period:

H Export documentation (able to raise if required or not):

Yours Sincerely,		

UNKEA SSD Logistics Dept