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**Republic of South Sudan**

**REQUEST FOR EXPRESSION OF INTEREST (REOI) FOR**

**FINANCIAL MANAGEMENT SPECIALIST**

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| COUNTRY | **Republic of South Sudan** |
| PROJECT ID Nos. | **Enhancing Community Resilience and Local Governance Project Phase II**  Project ID**: P177093** Grant No.: **IDA-D980-SS** |
| ASSIGNMENT TITLE | **Financial Management Specialist** |
| REFERENCE NO.: | **SS-MOFP-484217-CS-INDV** |
| PLACE OF ASSIGNMENT | **Juba, South Sudan** |
| CLOSING DATE | **18th July 2025** |

**1. Background:**The Government of South Sudan has received financing from The World Bank through the Ministry of Finance & Planning (MoFP) toward the cost of Enhancing Community Resilience and Local Governance Project (ECRP) II.

The Project Development Objective (PDO) of ECRP II is to improve access to services, strengthen flood resilience, and enhance institutional capacity for local service delivery and integrated disaster risk management at national and sub-national levels. ECRP II has five (5) components namely: (i) Infrastructure and Services for Community Resilience(ii) Institution Strengthening (iii) Emergency Flood Response (iv) Project Management and Learning; and (v) Contingent Emergency Response.

ECRP II is a government-executed project that is being implemented in collaboration with the International Organization for Migration (IOM) and other Non-Governmental Organizations.

A Project Management Unit (PMU) has been established within the MoFP on local government board premises to provide dedicated project leadership and management under the mandate of the MOFP. The PMU has the primary task of project management, overseeing performance of IOM and other service providers, stakeholder outreach, communications, fiduciary and procurement management, Monitoring and Evaluation (M&E), community engagement, and risk management related to social and environmental safeguards, fiduciary oversight as well as maintaining infrastructure quality and standards. The ECRP-II PMU also coordinates communications and contacts between the LGB and County Coordination Teams (CCTs) established under ECRP to regularize support for constructive county engagement in local resource management, service delivery improvements, and maintenance activity

The Ministry of Finance & Planning intends to apply part of the proceeds of the grant to fund the position of a **Financial Management** **Specialist** to execute and oversee accounting and financial management responsibilities of the project in full adherence and compliance with World Bank and Government financial management guidelines, procedures, and regulations and also provide hands on capacity building of Government staff

**2**. **Scope of Services and Responsibilities:** The Specialist will be responsible for all the financial management matters for the project including but not limited to:

1. preparation of project annual budgets and cash forecasts based on the work plans and procurement plans.
2. review project budget on a monthly basis and advise the management team on the level of budget absorption.
3. Ensure that disbursements are made in accordance with financing agreements, approved implementation budgets and work plans together with the Project Operations Manuals.
4. Review all periodic disbursement requests submitted by the MOFP and ensure timely cash flow.
5. Ensure all payments are supported by proper documentation in accordance with the Government and World Bank financial regulations and procedures.
6. Effect payment to consultants and suppliers as specified in the Financial Management Manuals upon authorization and verification of the Project Manager.
7. Monitor the utilization of payments made to implementing partners through desk and site reviews and report findings to the Project Manager.
8. Ensure that the accounting records and ledgers and all financial transactions are captured using acceptable computerized accounting software and are always maintained up to date.
9. Review and ensure all monthly bank reconciliation statements are prepared, and outstanding items are resolved in timely manner.
10. Ensure timely submission of Withdrawal Applications to the respective development partners through the electronic disbursements’ platform, to facilitate timely documentation and replenishment of the various Designated Accounts held by the respective projects.
11. Ensure preparation and submission of monthly, quarterly and annual project financial reports in formats approved by the World Bank.
12. Facilitate any and all financial management review of project funds and accounts as may be required by the World Bank and/or Government.
13. Reconcile inventory records and physical assets with the general ledger.
14. Ensure that external project audit is done annually, and any issues of concern in the management letter are promptly followed up and resolved for smooth financial management purposes.
15. Together with the project management, maintain, develop and update the Financial Procedures Manual on a regular basis.
16. Implement and maintain proper internal control systems including approval and authorization procedures, adequate segregation of functions in payment processing and regular internal check mechanisms and ensure full compliance.
17. Provide regular financial management capacity building support to the project and Government staff including arrangements and development of financial management knowledge transfer plan with clear milestones to be achieved within specific timeframe.
18. Undertake any other measure directly related to the effective and efficient execution of financial management.

Carry out any other assignment as may be directed by the Project Manager or the senior management of the MOFP.

**3. Selection Criteria**: Selection shall be based on qualification and experience of the candidate. The qualification and experience required for shortlisting include:

(i) Master’s degree in accounting, finance, business administration or any related fields from a recognized university; (ii) Relevant professional accountancy qualification such as ACCA, CPA, CIPFA or equivalent, and membership of a recognized professional body in good and regular standing; (iii) At least ten years of post-qualification experience handling financial management responsibilities in the public sector and/or projects; and at least six of the ten years should be related to financial management responsibilities in projects funded by the World Bank or similar international organizations; (iv) Good knowledge and application of relevant computerized accounting software such as QuickBooks / Navision; and (v) Experience of Project Financial Management in a developing country such as South Sudan is highly desirable

The shortlisted candidates will be invited for oral interview. Consultant will be required to possess the skills and competences listed in the TOR.

*Government officials or civil servants will not be considered unless: (i) they are on leave of absence without pay or have resigned or retired six months prior to the date of the advert; and (ii) their employment will not create Conflict of interest.*

**4. Duration:**

Duration of the assignment is 12 months, renewable based on satisfactory performance and availability of funds.

**5.** The attention of interested individual consultants is drawn to Section III, paragraphs 3.14, 3.16 and 3.17 of the World Bank’s ‘Procurement Regulations for IPF Borrowers’ July 2016 revised November 2017, July 2018 and November 2020 [Procurement in investment Project Financing; Goods, Works, Non-Consulting and Consulting Services], setting forth the World Bank’s policy on conflict of interest

**6.** A Consultant will be selected in accordance with the Individual Consultants Selection method set out in the World Bank’s ProcurementRegulations*.*

**7.** The MoF&P now invites eligible Individual Consultants to indicate their interest in providing the above-mentioned services. Interested consultants must provide information indicating that they are qualified to perform the services and furnish Curriculum Vitae (CV) in the prescribed **form that will be provided with the TOR upon request through the e-mail address given below.**

**8.** **Submission of Applications and deadline:**

Interested Applicants may obtain detailed TOR and the format for the CV from [procurement.ecrp@gmail.com](mailto:procurement.ecrp@gmail.com).

A signed Expressions of interest (EOI) and CV in the prescribed format with 3 reference persons must be sent by **18th July 2025** **at 17:00 Hours (Juba local time).** The submission must be clearly marked as “**Application for Financial Management Specialist”** and submitted to the address indicated below:

**ECRP II Project Manager**

**Project Management Unit,**

***(ECRP II )***

**Ministry of Finance & Planning**

**Juba, Republic of South Sudan**

Email: [procurement.ecrp@gmail.com](mailto:procurement.ecrp@gmail.com)