

## Post Title: Health Coordinator

**Number of Vacancies: One (1)**

**Duty Station: Kajo Keji, Central Equatoria State**

**Contract length: 4 Months**

**Reports to: Director of Programs**

### ORGANIZATIONAL BACKGROUND

Interchurch Medical Assistance, Inc. (d/b/a IMA World Health) is a nonprofit organization dedicated to ending poverty and building healthy communities. It implements health care programs in South Sudan through a team of highly motivated and dedicated employees, committed to the mission, vision, goals and objectives of the organization to make the accomplishment of its mission possible.

### POSITION DESCRIPTION

He/she will ensure the successful operation of the ESIR program in Kajo-Keji and Morobo Counties. The Health Coordinator will provide leadership for the County based team in Kajo-Keji and Morobo and assist in the strategic planning and decision for the team in strengthening a decentralized Health System in Kajo-Keji and Morobo as Primary responsibility is to support and build capacity of the County Health Department to improve delivery of basic health services in the County. He/she will be responsible for overall monitoring and evaluation, reporting data and expenditures to the Director of Programs as well as for direct support of the County support team.

### DUTIES AND RESPONSIBILITIES:

- As part of the ESIR management team at the County level, he/she will provide leadership in the implement the project activities.
- Pursue opportunities to mentor, strengthen and build capacity of the Health Worker in supervision and coordination of delivery of health services.
- Establish and maintain an effective monitoring and evaluation system for the project and ensure that regular analysis is utilized by the County management team in planning.
- Directly supervise the Health Workers to ensure their adherence to County Standards of performance, conduct and to support their fullest participation in the project with an aim towards long-term sustainability.
- Coordinate with the Health County Human Resource to address any HR issues for the County team.
- Oversee proper use and maintenance of facilities, assets, equipment and supplies owned or used by ESIR Project.
- Ensure timely procurement and distribution of drugs and other commodities to the health facilities.
- Support County warehouse manager to maintain and manage the warehouse.
- Submit timely, accurate and professional program reports that meet donor requirements.
- Liaise with partners and other organization as appropriates.
- Provide regular clear communications and report to CHD Director and CHD team as applicable.
- Together with the members of the County team, collaborate with efforts by IMA World Health in obtaining and implementing funding from other sources to expand health services in Kajo-Keji and Morobo Counties.
- Participate in and/or provide leadership to joint assessments, planning or other activities that involve coordination among health actors in the County.

- Perform any other duties as assigned by line manager.

#### **REQUIRED QUALIFICATIONS:**

- ❖ Recognized Degree in Health or Public Health.
- ❖ Minimum 3-5 year of overall experience in the emergency health services delivery and the management of health systems, emphasizing the revitalization of primary health care systems in rural areas and communities.
- ❖ Demonstrated ability to work with State Ministry of Health, CHD, local health staff and local officials to implement improvements in health care.
- ❖ Proficiency in Microsoft Office applications including MS Word, Excel, PowerPoint and Internet
- ❖ Willingness to support the Health County Department's Mission.

#### **LEADERSHIP COMPETENCIES**

- ✓ Proven leader with a passion for and proven leadership in community health and public health.
- ✓ Collaborative orientation with ability to work with others in a respectful, equitable, collegial, approachable, flexible, candid and diplomatic.
- ✓ A natural convener and builder of collaborative relationships with government, communities, partners, while upholding integrity and authenticity.
- ✓ Ability to work independently with minimal supervision and still deliver results.
- ✓ Professional Maturity – Maintains a positive outlook, motivates self and team to work constructively under pressure. Responds resourcefully when challenges arise and accepts responsibility for actions, learning and change.
- ✓ Analytical Thinking- Builds a logical approach to address problems or opportunities; manages the situation at hand by drawing on own knowledge and experience base and calling on other reference and resources as necessary.

#### **APPLICATION INSTRUCTIONS:**

Interested candidates who meet the above conditions should forward their CV and covering letter (which should include the contact details for at least two professional references from previous employers to. The Human Resource Office IMA through e-mail [jubahr@imaworldhealth.org](mailto:jubahr@imaworldhealth.org), or hand delivered to the **South Sudan Country Office, UAP Equatoria Tower, 8<sup>th</sup> Floor, Wing B. Hai Neem, Malakia Rd.** Deadline for submission is **Friday August 21, 2020 by 5 pm Juba time.**

We will be reviewing applications on a rolling basis, so please apply at your earliest convenience through the above email contact. These position is based in Kajo Keji County with frequent travel to other counties across Central Equatoria State, South Sudan.

**Include Name of the position in email subject line or on the envelope clearly**

**Application documents once deposited will not be returned to applicants.** Applicants are advised not to include any original documents in their application. IMA World Health will not be held responsible for the loss of such documents.

IMA World Health is an equal opportunity and affirmative action employer. IMA prohibits discrimination and harassment of any type and affords equal employment opportunities to employees and applicants without regard to race, color, religion, sex, age, national origin, disability status, protected veteran status, or any other characteristic protected by US or International law.

*Open to South Sudanese nationals only*

**Canvassing will lead to automatic disqualification**

