



ICRC

International Committee of the Red Cross
ICRC Compound, Ministries Road, Amarat Juba, South Sudan

Vacancy Advertisement ICRC – South Sudan



FUNCTION: Communication Officer 2

PLACE OF EMPLOYMENT: EQUATORIA SUB DELEGATION.

PURPOSE

Under the supervision of the Assistant to the Head of Sub-Delegation, the Communication Officer designs, implements and manages the sub-delegation's communication strategies, plans activities pertaining to the Equatorias Sub-delegation. S/he carries out activities in relation to public communication, National Society communication, operational communication and community engagement in coordination with the other colleagues in the Sub-delegation and in collaboration with the communication department. S/he builds a network and a constructive dialogue with relevant interlocutors and maintains a clear and up-to-date mapping of the key target audiences. He also provides in-depth analysis of documents or new developments related to these target audiences. He develops and maintains a network of interlocutors related to his area of work, is able to regularly update the network and establishes new contacts.

FUNCTION DESCRIPTION

Working under the supervision of the Assistant to the Head of Sub-Delegation, the Communication Officer performs the following duties:

- Proactively or at request, identifies and develops proposals, concept notes and strategies for digital, print and audio-visual products, tools or content that enable or support the attainment of operational and institutional priorities of the ICRC in coordination with relevant departments and consultation with the Assistant to Head of Sub-delegation, HoSD and Public Communication team in Juba.
- Proactively or at request, proposes, gathers, collates and edits digital, print and audio-visual content that addresses the operational and institutional priorities of the ICRC in coordination with relevant departments and consultation with the HoSD, Assistant to Head of Sub-delegation and Public Communication team in Juba.
- Proactively or at requests, assists the Public Communication team in Juba in the development, maintenance and updating of the Delegation's digital engagement calendar, as well as proactively supports the synchronization of department and delegation priorities on digital platforms.
- Proactively or at requests, assists the Public Communication team in Juba in the engagement of and response to target audiences on digital platforms.
- Drafts speeches, news releases and other public communication tools as required in consultation with the HoSD, Assistant to Head of Sub-delegation and Public Communication team in Juba.
- Proactively identifies, maps and assesses actors of influence who could affect or enhance the Delegation's operational priorities and activities in consultation with relevant colleagues in the Sub-delegation.
- Proposes, develops and implements strategies and activities to build access and acceptance by actors of influence in collaboration with colleagues in the Sub-delegation, departments or the Delegation where relevant, to enhance the operational priorities and activities of the Delegation in consultation with the HoSD, Assistant to the Head of Sub-delegation and Operational Communication and Community Engagement Officer.
- At request or own initiative, ensures the regular, timely and accessible collation, analysis and storage of information on the department's stakeholders throughout the Sub-delegation's area of responsibility using existing or alternative systems and platforms.
- Objectively monitors and evaluates the implementation of strategies and initiatives with actors of influence with the/in line with Sub-delegation's operational priorities and the evolution of the humanitarian situation.
- In consultation with the HoSD, Assistant to Head of Sub-delegation and the National Society Communication Officer in Juba, proactively identifies, maps and assesses National Red Cross / Red Crescent Societies communication strategies and activities.
- In consultation with the HoSD, the National Society Communication Officer and Communication Coordinator, proposes, develops, implements and evaluates activities and their budgets for the South Sudan Red Cross Communication departments in the area of responsibility of the Equatorias Sub-delegation to enhance the attainment of the operational priorities and activities of the Delegation.
- Objectively monitors and evaluates the implementation of initiatives and budgets for activities of the South Sudan Red Cross in the Equatorias Sub-delegation area of responsibility in line with the Mission's operational priorities and the evolution of the humanitarian situation in South Sudan.

Only Short-listed Candidates Will Be Contacted. Applications Not Retained Will Not Be Returned

- With the approval of the HoSD, proactively or at request, assists the Assistant to the Head of Sub-delegation in developing and implementing internal communication tools, platforms and products that enhance knowledge and understanding of the delegation's operations, cohesion and team spirit in consultation with the Communication Coordinator.
- Identifies, develops appropriate environment scanning strategies tools, systems and platforms that deliver timely, concise and accessible environment scanning products to address the needs of the Sub-delegation, Delegation, other delegations of the ICRC as well as ICRC Headquarters as appropriate in consultation with the HoSD and Assistant to the Head of Sub-Delegation.
- Ensure the timely delivery of concise, accessible and relevant environment scanning products to clients within the Sub-delegation, the Mission and Regional Delegation as well as other ICRC delegations affected by the events as well as ICRC Headquarters as appropriate in consultation with the HoSD and Assistant to the Head of Sub-Delegation.
- At request or own initiative, alerts the Sub-delegation's management to new trends and developments concerning humanitarian problems and thematic or policy issues of interest to the ICRC in the area of responsibility covered by the Equatorias Sub-delegation, and further contextualizes these developments for the understanding and benefit of colleagues in the Delegation and ICRC headquarters.
- Supports Sub-delegation's identification and updating of emerging interests for the public authorities, be they thematic or context specific, as well as its identification of areas of potential collaboration
- Leads the continued development and updating of a Sub-delegation mapping of influencers, direct and indirect, and explores the relationships the Sub-delegation can build with those actors.
- Contributes to the design and implementation of the annual Planning for Results and budget for Prevention activities in the area of responsibility of the Equatoria Sub-delegation.

Education/Professional Experience Required:

- University degree or equivalent in a relevant field such as communications, political science, international relations or journalism.
- Fluent spoken and written English, And Arabic
- Computer skills (proficiency in MS Office); familiarity with digital communication tools
- Minimum 3 years' work experience in a field relevant to communication and/or prevention
- IHL knowledge an asset.
- Sound knowledge of the political, social and media environment in the country/region covered.

The International Committee of the Red Cross (ICRC) is an impartial, neutral and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of war and internal violence and to provide them with assistance. It also endeavours to prevent suffering by promoting and strengthening humanitarian law and universal humanitarian principles.

HOW TO APPLY

Interested candidates should submit their application in English, to ICRC offices in **Juba, Malakal, Bentiu, Yei, Bor, Rumbek and Wau** or by email to: mal_equrecruitment_services@icrc.org until **Tuesday, 30th March 2021** to the **HR Manager**.

1. Motivation letter setting out why you are the most suitable candidate for this role.
2. CV, copies of certificates and nationality ID. Please clearly mark the position title in the subject title of your email.

Equally qualified women are strongly encouraged to apply



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