

REQUEST FOR PROPOSAL (RFP)

From: Dorcas Aid International South Sudan	Tel: +211 910 005 060 +211 927 005 060 Email: procurementcommitteeSS@dorcac.nl
Date: 20 th January , 2022	Reference # DSS-5275-BSGD-001/2022

SUBJECT: INVITATION TO BID FOR GRANT DISBURSEMENT

BID: # DSS-5275-BSGD-001/2022

OVERVIEW

A consortium consisting of **Dorcac Aid International, Help a Child** and **Light for the World** recently has received funding from the **EUROPEAN UNION (EU)** to implement a project aimed at the empowerment of women, including those with disabilities. The project is titled 'Pride!' and will be implemented in Western Bahr el Ghazal and Warrap States.

Pride! Aims to empower women in Wau and Gogrial Counties, especially around Wau and Kuajok, to contribute to the development of inclusive and prosperous communities (Overall Objective). This will be done by:

- Enhancing knowledge about importance of inclusion of all, improving the mind-set and attitude towards women (including those with disabilities) and the creation of an enabling environment that supports participation of all women (Outcome 1/Pathway 1).
- Addressing barriers and increasing opportunities leading to enhanced participation of women (including those with disabilities) in community activities and local political decision-making process (Outcome 2/Pathway 2).
- Addressing barriers and increasing opportunities for (self) employment leading to increased contribution of women (including those with disabilities) to household income (Outcome 3/Pathway 3).

REQUIRED

Currently, we are looking for a company with experience in grant disbursement with full financial capacity to disburse business startup grant to 450 TVET Trained Beneficiaries in the location of:

- Wau town (Western Bahr El Ghazal)
- Logologo (Western Bahr El Ghazal)
- Kuac South (Warrap)

S.No	Item Description	Unit	Quantity	Unit Rate in USD	Total in USD
1	Beneficiaries	Persons	450	100	\$45,000
2	Services commission in percentage %				
Total					

SCHEDULE AND TIME FRAME OF BID # DSS-5275-BSGD-001/2022

Starting Date: 20 January, 2022
Closing deadline: 31 January, 2022 at 4:00 PM
Bid Opening date: 1 February, 2022

CONTENT OF OFFERS (Minimum requirements)

- Price and currency: The quotation shall be in United States Dollars (USD).
- Additional information: Service providers are required to indicate terms of payment, period of availability. And other necessary terms and conditions.
- Previous experience with similar assignments.
- Financial Proposal (Pro-forma invoice) addressed to Dorcas Aid South Sudan, Sikka Haddid, Wau.
- All the technical capabilities as indicated in the ToR.
- The language for the bids shall be in English only.

BID SUBMISSION (Additional guidelines)

- Bid must be deposited in a sealed envelope a BID box situated in the office of Dorcas Aid International located in Sikka Haddid, Wau, Western Bahr El Ghazal. Alternatively you may use the email address procurementcommitteeSS@dorcas.nl, clearly quoting the reference number of this bid in the subject line.
- Offers transmitted in any other manner than those indicated above will not be considered.
- Offers should remain valid for a period of **90 calendar days** after closure of the BID.
- It is Dorcas Aid South Sudan policy's to keep all BID values in confidence.

COLLECTION OF BID DOCUMENTS

Bid Documents can be collected from our offices in Wau or Juba:

- Wau Country Office, located at Sikka Haddid, Wau, Western Bahr El Ghazal
- Juba Liaison Office, Scandic Premises Plot number 21 (A) Hai Matar, Juba, South Sudan, Next to Crown Hotel, during working hours starting 20th of January-2022.

Or requested by email: procurementcommitteeSS@dorcas.nl (in the subject line: *Request for Tender document DSS-5275-BSGD-001/2022*)

NOTIFICATION OF THE RESULTS

- Both successful and unsuccessful bidders will be notified, in writing after the expiry of the deadline and review of submissions.

DISCLAIMER

This is only a call for quotations and Dorcas South Sudan reserves the right to either amend or cancel it at any time with or without notice. In such cases, Dorcas shall accept no liability whatsoever. The potential bidder is wholly responsible for all costs related to the preparation and submission of quotations dossiers and comply with *Dorcas integrity framework policy especially section 2 prevention, subsection E financial integrity.*

Thank you and regards.

Dorcas Aid International | South Sudan