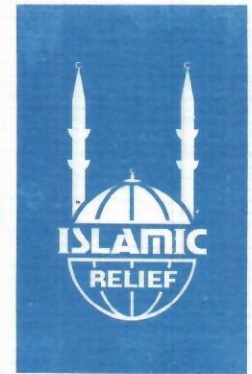


SO. H-3  
Approved by  
MLPS & HDS



Date: 28<sup>th</sup> May 2020

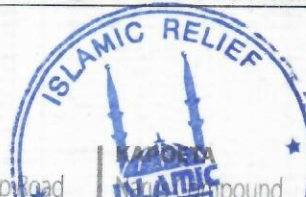
**Re: Job Re- Advertisement**

Islamic Relief Worldwide (ISLAMIC RELIEF WORLDWIDE) - South Sudan is recruiting for an experienced Gender, Protection & Inclusion Coordinator (GPIC) that will lead high quality programming and integration of gender equality, protection and inclusion approaches into planning, implementation, and monitoring of all current programmes and designing planning, implementation, and monitoring of future programmes.

Islamic Relief promotes equality and meritocracy and seeks individuals who agree with the IR values together with our policy standards on Anti-Bribery, Child Protection and Code of Conduct. We will carry out screening checks and will take out references on your behalf if you are selected.

If you are reliable, service minded, discreet, and dedicated and a highly motivated professional, with a strong commitment to ISLAMIC RELIEF WORLDWIDE's values and beliefs, please apply by submitting your application and updated CV to [irss.recruitment@islamic-relief.or.ke](mailto:irss.recruitment@islamic-relief.or.ke) or drop at our offices Along Unity Rd. Hai cinema-Juba(next to ACTED) **on or before 17 June 2020.**

Title: Gender, Protection & Inclusion Coordinator
BASE LOCATION: Juba
REPORTING TO: Head of Programmes
LINE MANAGEMENT RESPONSIBILITIES: Project officers
Period: 6 Months (possibility of extension)
<p>Islamic Relief Worldwide is an independent humanitarian and development organisation. Founded in 1984 (UK Charity Registration Number: 328158), with headquarters based in Birmingham, UK, we have a presence in 44 countries. Inspired by Islamic values, we support the world's most vulnerable people in the fight against poverty and suffering. We do this regardless of race, political affiliation, gender or belief.</p> <p>ISLAMIC RELIEF WORLDWIDE South Sudan was present in South Sudan since 2004 registered under the Ministry of Humanitarian Affairs and Disaster Management. ISLAMIC RELIEF WORLDWIDE South Sudan has more than 14 years' experience responding to conflict and drought crises in several states in South Sudan. Today, IR</p>



*[Handwritten signature]*

has expanded its programme operational areas and is fully operational in Juba (country office) with three field offices in Narus (Eastern Equatoria), Warrap (Warrap state), Wau (WBEG state) and a satellite office in Yei (Central Equatoria) implementing emergency, recovery and resilience Programmes

**JOB PURPOSE:**

To lead the programming and integration of gender equality, protection and inclusion approaches into planning, implementation, and monitoring of all current programmes and designing planning, implementation, and monitoring of future programmes. The Gender, Protection & Inclusion Coordinator (GPIC) will ensure robust gender, protection & inclusion mainstreaming in program design and MEAL frameworks, development of gender equality, protection & inclusion strategies as well as build technical capacity of field teams. The GPIC will be an advocate of Islamic Relief World wide's gender justice framework ensuring their integration into program design and high-quality implementation at the field level by program staff. The GPIC will provide technical support to all projects remotely and via monthly field visits to all program sites, ensuring completion and correct reporting of quality benchmarks.

The GPIC will also be responsible for fundraising for the country programme and actively lead proposal and concept note development. The GPIC will play a critical role in networking and relationship building with key stakeholders at local, national and global levels for both programme development and provision of technical support to implementing partners.

**KEY WORKING RELATIONSHIPS**

- Has regular contact with all staff in South Sudan. Close contact with the Programme Coordinators & Managers, and Head of Programmes.

**KEY ACCOUNTABILITIES**

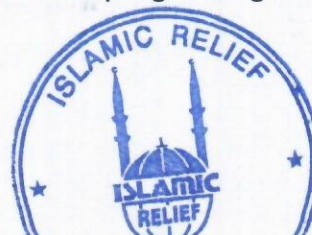
The job holder is accountable for fulfilling his or her roles and responsibilities in line with Islamic values and principles of fairness, humanity, honesty, respect and fair treatment of his/her colleagues and staff.

**PERSON SPECIFICATION**

The post holder will be a qualified South Sudanese with the following essential attributes:

**SKILLS AND COMPETENCE**

- Minimum 3-5 years' technical/program management experience in gender equality, protection, inclusion, women's empowerment and SBGV programing in development and/or emergency contexts.



- Strong interpersonal and communication skills, including excellent internal consultation and liaison skills; facilitation and coaching skills.
- Excellent analytical skills; ability to develop program tools; synthesize new information, research and evidence; and to use it to adapt current programming or design new programming.
- Strong knowledge of key principles, international conventions, national laws, policies, and strategies related to gender equality, women's empowerment, protection and inclusion.
- Experience in donor/partner representation and ability to represent Islamic Relief effectively in external technical forums, particularly with respect to gender equality, gender-based violence, protection and inclusion.
- Excellent writing skills and successful proposal development experience.
- Proficiency in computer e.g. MS Word, MS Power Point and Excel
- Fluency in English, both verbal and written, required.
- Commitment to Islamic Relief Worldwide values and code of conduct, including willingness to abide by and enforce Safeguarding policy
- Willing and able to travel for up to 40% of role
- Sensitivity to cultural differences
- Language skills in local Arabic

#### Desirable

- Strong results orientation, with the ability to challenge existing mind sets.
- Ability to present complex information in a succinct and compelling manner with experience in leading project presentations to donors and partners.
- Ability and willingness to learn, change work practices and hours, and work with incoming surge teams, in the event of emergencies.

**Note:** This job description is not incorporated in the employment contract. It is intended as a guide and should not be viewed as an inflexible specification as it may be varied from time to time in the light of strategic developments and following discussion with the post holder.

Signed by: Jonathan Samuel (Direct Line Manager)

Signed by: [Signature] (Divisional Director)

