



CBM is an international Christian development organization, committed to improving the quality of life of people with disabilities in the world. CBM addresses disability as a cause and consequence of poverty, and works in partnership to create an inclusive society for all.

### Assistant Programme Coordinator-NTDs

Country: South Sudan

We are looking for someone who will ensure

- Support the CBM Technical Coordinator in reviewing requests of Funds from MoH NTD Directorate to assure compliance with the approved budgets.
- Support the MoH NTD directorate in implementation of the NTD project portfolio.
- Identify gaps in Request of Funds and propose solutions to overcome shortcomings.
- Support the implementation of annual works plans following timelines.
- Support in development and implementation of the M&E framework ensuring monitoring of activities and undertake corrective measures where necessary.
- Identify and address project operational challenges through joint problem solving with the wider NTD team and the Country Office team.
- Support preparation and submission to the NTD technical coordinator of quarterly project reports with careful consideration of agreed reporting timelines
- Support the NTD directorate in coordinating project implementation with all levels of the health system including National, state and county levels
- Establish and maintain good relations at high levels with key stakeholders
- Support the MoH NTD department in budgeting, implementation of approved budget, including budget control, submission of approved requests of funds against budgets.
- Collaborate with the MoH to support Supply Chain Management of donated drugs, ensuring accountability of the drugs and compliance with processes and SoPs.
- Support CBM NTD Technical Coordinator and MoH NTD directorate in reviewing and planning for capacity building needs of MoH staffing
- Support the organization and facilitation of trainings for MoH staff at all levels

We are looking for someone who has;

- BSc in Public Health or other health/medical sciences
- Professional courses in project management and or monitoring and evaluation is/are preferred
- Minimum of 3 years' experience in a similar position, preferably in a field-based position with an NGO



- Experience with public health programs and liaising with appropriate government structures (MoH, regulatory bodies).
- Proven ability to work effectively in a team environment and matrix structure
- Experience building and leading teams
- Knowledge of project cycle management, including budget monitoring
- Proven knowledge in technical aspects of Neglected Tropical Diseases (NTD) and/or treatment strategies
- Proven knowledge in technical aspects relating to the PC NTDs - particularly oncho, LF, schistosomiasis and trachoma, including Morbidity Management Disability Prevention (MMDP).
- Experience in Disability Inclusive Development would be advantageous
- Profound communication and relationship building skills
- Professional proficiency/fluency in English, proficiency in other languages desirable
- Willingness and ability to travel for field visits as required
- Excellent knowledge of Microsoft office
- Willingness to adhere and commit to CBM's Code of conduct, CBM Values and Safeguarding Policy;

**Application Procedures:**

This is a national position and only South Sudanese candidates with the **required profile and proven experiences**, who meet these qualifications, are invited to submit **via link below**, a letter of motivation stating why he/she wishes to work for CBM, CV, three professional references and salary expectations.

Email Address: [Info.Southsudan@cbm.org](mailto:Info.Southsudan@cbm.org)

**Hardcopies may also be submitted to:**

Christoffel-Blindenmission Christian Blind Mission e.V.  
Buluk Eye Centre ,400 Meters South Ministry of Petroleum  
Juba, South Sudan, Opposite Sudan Embassy

**Application deadline:** 13<sup>th</sup> February 2023

The future job holder will adhere to CBM's values and commits to CBM's Code of Conduct, CM policy preventing Fraud and Corruption and Safeguarding Policy.  
CBM encourages persons with disabilities who meet the qualifications to apply for this position.  
For further information about CBM's inclusion policy, please visit our Resources & Publications section at <http://www.cbm.org>

