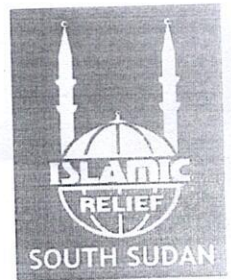


Approved by Labor office

date: 14/7/2022

Ch/te



13<sup>th</sup> July 2022

Re: JOB ADVARTISMENT

Position: Livestock project officer
Base Location : Warrap
Contract Type: Fixed Team
Closing date: 1 <sup>st</sup> August 2022
Department: Programme
Reporting to: FSL Coordinator Matric-Field Coordinator
Line Management Responsibilities : NA
Islamic Relief Established in the UK in 1984 in the UK, Islamic Relief is an international NGO seeking to promote sustainable economic and social development by working with local communities' through relief and development activities. We aim to help the needy regardless of race religion or gender and implement our work in the thematic areas of (1) Water, Sanitation and Hygiene (ii) Food Security and Livelihood (iii) Health and Nutrition (iv) Protection and Inclusive Resilience for the conflict, drought and flood vulnerable people including the IDPs, Returnees as well as Host Communities. Islamic Relief has been working with communities in South Sudan since 2004 and currently seeks to recruit a dynamic and self-motivated individual for the said position to be based in Warrap Tonj North County.
<b>JOB PURPOSE:</b> To ensure the effective and efficient implementation activities directly related with the thematic area and serves as the technical person and livestock husbandry and production related interventions are successfully implemented according to approved donor and government agreements. Contribute to the proper utilization of human, material, and financial resources of the project in the project operational area and comply with IRW-SS financial, grant management and other approved guidelines. The Jobholder will take the lead role in proposal development for thematic area. Represent the organisation at the state and county level in the thematic area under the leadership of Field Coordinator and FSL Coordinator.

### KEY WORKING RELATIONSHIPS

- Has regular contact with all staff in the Field Office. Close contact with the Field Coordinator and FSL Coordinator and other programme staff in Warrap field office and Country office of IRSS

### SCOPE AND AUTHORITY



**MAIN OFFICE**  
IR.SS. Along Unity Road  
Plot No.54, Block B-xvi  
Hai. Cinema, P.O Box 353  
Juba South Sudan  
Tel: 0922680304

**WAU OFFICE**  
Hai Darajat  
Tel: 0916287894  
0929732333

**WARRAP OFFICE SUDAN**  
Along the Warrap - Akop Road  
Tel: 0920507868



**KAPOETA**  
Narus Compound  
Diocese of Torit  
Tel:0925609594

Website: [www.islamic-relief.org](http://www.islamic-relief.org)  
RRC Reg No.051

### Scope of the Role:

- The Project Officer (Livestock) will provide technical leadership in the implementation of animal husbandry, including animal health and production. Lead in the implementation of capacity building of community in basic animal husbandry practices. Plan and implement training of CAHWs to ensure adherence to standards and quality. Work with the Food security and Livelihood Manager to ensure timely delivery of livestock production and health activities according to the donor contract.
- The Job holder is accountable for fulfilling his or her role and responsibilities in line with Islamic Relief and principles of fairness, humanity, honesty, respect and fair treatment of his/her colleagues and staff
- The Job holder have to follow compliance of core humanitarian standard and IRW compliance in the whole project management cycle (PCM) proactively.

### Responsibility for Resources:

The job holder is accountable for fulfilling his or her roles and responsibilities in line with Islamic values and principles of fairness, humanity, honesty, respect and fair treatment of his/her colleagues and staff.

#### **Key Accountability 1: Implementation of programme**

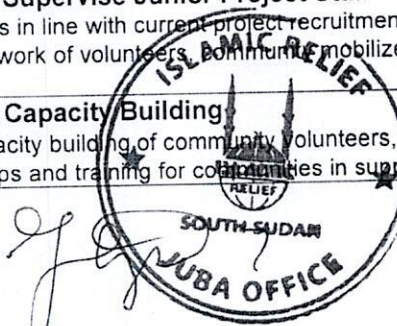
- To devise and implement market assessment, formulation of baseline and lead in studies on socio-economic impact for the project as well as capacity building of associations and communities
- Ensure that livestock production & health activities that enable to promote the livestock products and marketing and this would create more income for communities.
- Ensure the overall livestock activities of the project are implemented according to the approved donor & government agreement
- Work closely with the project team and support staff to ensure all inputs / supply request related to the project activity are done timely and according to procedures
- Coordinate & support the efforts of fodder production & emergency livestock response
- Support the mass vaccination of livestock through technical & logistic support for government
- Strengthen private/government veterinary post through drug and material support.
- Monitor budget / expenditure and report variances to the project manager in a timely manner for proper planning and adjustment.
- Provide guidance, technical and administratively support on activity implementation procedures.
- Support, train, and advise the Community structures whose roles are to help in a day-to-day implementation and monitoring of the project.
- Guide and train beneficiaries directly and through facilitators on selected food security and livelihood enterprises e.g. proper animal husbandry practices to improve animal productivity.
- Documents clearly on a timely manner all Progress, Challenges and Learning for future implementation of similar project and accountability.
- To coordinate with relevant government departments, other agencies, advise and make necessary recommendations to the FSL Manager and the project team.
- To represent IRW in meetings with government or other NGOs whenever requested including attending local cluster meetings
- To continue with the work of capacity building to the community structures.
- To take on any roles assigned by the project manager.

#### **Key Accountability 2: Supervise Junior Project Staff**

- Ensure work plans in line with current project recruitments.
- Coordinating the work of volunteers, community mobilizers and promoters at the community

#### **Key Accountability 3: Capacity Building**

- Training and capacity building of community volunteers, beneficiaries, and other staff
- Leading workshops and training for communities in support of Programme objectives.



- Training of CAHWs to ensure adherence to standards and quality

**Key Accountability 4: Monitoring, Evaluation and Reporting**

- In collaboration with MEAL Officer, to monitor the impact of our work on the people. The project officer will monitor and report on output indicators of all aspect of our work and agree on strategy within the programme for monitoring.
- To prepare monthly situation reports and other project progress reports as required by the project manager and the donor.
- To contribute to preparing final report for donors and prepare operational report for IRW.
- Report on project activities regularly in line with requirements.
- Escalating issues as they arise to line manager on monitoring and progress.

**MINIMUM REQUIRED KNOWLEDGE AND EXPERIENCE**

Qualifications/skills/experience

**Qualifications**

- Education - University degree preferably BSc Degree in Veterinary Medicine, Animal Sciences, Rural Development, or other relevant fields of study

**Skills**

- Minimum of four years relevant experience in relief and /or development work with INGOs preferably in food security projects.
- Familiarity with the Sustainable Development Goals, Sphere Standards, Do no harm policy, Red-Cross/Red-crescent Code of Conduct, Humanitarian Accountability Programme etc.
- Ability to work as part of the team.
- Strong analytical and conceptual skills.
- Strong commitment to social justice, promoting gender awareness and equality.
- Knowledge and understanding of South Sudan context, especially the economic, social and political situation.
- Good communicator in English, both written and oral as well as a good listener.
- Good community participation skills - PRA and other methodologies.
- Strong project cycle skills: assessment, design, implementation, monitoring, evaluation, and strategic planning skills.
- Financial and numerical skills.
- Proven computer competence.
- Proven Planning, report writing, monitoring and management skills.
- Ability to work effectively in a culturally diverse organization.
- Ability and willingness to travel away from home and stay in the field for long periods
- Ability to maintain effective working relationships with all levels of staff and other stakeholders.
- Ability to work in team, strong negotiation, and analytical skills; ability to multitask and work under Pressure and tight deadlines.
- Commitment to Islamic Relief's values

**ATTITUDES**

- Understanding of country cultural diversity and respect to others.
- Committed to Islamic relief Worldwide values and code of conduct
- Strong interpersonal skills, a team players couple with capacity building skills and experience, and experience in managing multicultural teams.
- Proactive and takes initiative.
- Willing and able to travel to filed locations for up to 70-80% of role.

**DESIRABLE**

- Experience and skills in project planning
- Experience in designing and facilitating training and mentoring of staff
- Experience working with farm livelihood like agriculture, livestock (pastoralist communities).



**How to Apply:**

Interested candidates should submit their applications letter briefly describing a motivation letter for the position and highlight relevant experience, updated Curriculum Vitae (CV), National ID and copies of certified certificates to [IRSS.recruitment@islamic-relief.or.ke](mailto:IRSS.recruitment@islamic-relief.or.ke) not later than the deadline of 29<sup>th</sup> July 2022 at 4.00 PM local time.

Interested and qualified candidates are requested to send their applications through: [IRSS.Recruitment@islamic-relief.or.ke](mailto:IRSS.Recruitment@islamic-relief.or.ke) OR drop a hand delivered copy of their application to Islamic Relief South Sudan- Wau Office at Hai Darajat (Tel:+211 924114445/924601714) on or before 1<sup>st</sup> August 2022 at 4: PM

The deadline for application is **Close of Business, 1<sup>st</sup> August 2022 at 4.00 PM**

- Only shortlisted candidates will be contacted.
- Due to the urgency of these roles, Islamic Relief reserves the right to shortlist applications prior to the closing date.

*Female candidates are strongly encouraged to join our work culture that empowers every employee to share ideas and take responsibility. At IRW we think outside the box. We encourage ideas and give responsibility to all employees at all levels, to help solve the complex issues that we face. You will have many opportunities to be heard and take the initiative*

