



AMALNA SOUTH SUDAN



Terms of Reference (TOR) for Development of South Sudan Localization Lab Strategic Plan

Position:	Consultant
Responsible To:	Amalna's Program Officer/Executive Director
Location:	Juba
Project:	South Sudan Localization Lab
Provisional Time Frame:	5 Days
Tentative Start Dates:	April 20, 2024,

1. INTRODUCTION:

Amalna South Sudan is a Non-governmental, Not-For-Profit National NGO founded and registered by RRC since 2016. Our Mission is to promote access to information, effective citizen participation, and accountable government enabling people to equitably enjoy their wellbeing.

Amalna South Sudan is a convener for the South Sudan localization lab. The lab comprises of 11 South Sudan national organizations that include AMA, AYA, NH, ADA, CARD, CEDs, AMALNA, NSDO, THESO, PIDO and CHIIDO. The South Sudan localization lab is supported by Network of Empowered Aide Response (NEAR).

NEAR is a global South network at the forefront of empowering and mobilizing actors from the Global South to drive change in the humanitarian and development sectors. As a network of local civil society organizations reinventing aid through innovative ideas, knowledge sharing, and influencing, NEAR envisions a world where local communities have the capacity, resources, and agency to address the development and humanitarian challenges that impact them.

Local is powerful. Local organizations are often at the forefront of crises, demonstrating effectiveness and speed in their responses, ultimately saving lives within the critical initial days of an emergency. Local organizations are the entrepreneurs and innovators in finding solutions to challenges that they intimately understand. NEAR aims to build on this and to shape a system where local communities are the recognized agents of change with the capacity to address the challenges that impact their communities.

Amalna South Sudan would like to invite competent firm/Individuals to conduct a simple strategic plan for its localization lab in South Sudan.

2. PURPOSE OF THE STRATEGY:

The South Sudan localization lab strategic plan will guide the labs activities in South Sudan that include advocacy, awareness raising, dialogue, training among others. This strategy assignment is part of a series of milestones towards the localization lab agenda in South Sudan. It is meant to shape the actions of the NEAR/Lab members and allies to place local actors as vanguards in all humanitarian interventions in South Sudan and remove barriers of accessing funding and equitable partnership. This assignment is meant to develop a clear line of sight within NEAR/Lab members

and allies and align NEAR/Lab program activities to the highest strategic objectives, establish accountability for results and gain visibility throughout NEAR network and allies.

3. SPECIFIC OBJECTIVES:

The specific objective of this assignment is to develop a shared vision of NEAR/Lab and the major steps the Conveners, co-conveners, members, allies, partners, and management staff members will take to move NEAR in that direction. The following are the objectives to be achieved.

- To gather member's perceptions and opinions on the required content for the strategic plan.
- To develop and finalize the strategic plan that fits to the needs and vision of the South Sudan Localization Lab.

4. METHODOLOGY AND TECHNICAL APPROACH

The consultant is expected to conduct discussions with the 12 NEAR members in a workshop to help develop the strategic plan. The consultant will then continue with the development of the strategic plan.

5. SCOPE OF WORK

The assignment will be conducted in Juba. The Consultant will serve as the facilitator and technical/expert to develop the strategy including and furthermore, perform the following tasks:

Specific Tasks

- Conduct a literature review on NEAR and Localization
- Facilitate a day strategic analysis workshop.
- Develop strategy draft.
- Review with NEAR member the draft strategy.
- Finalize the strategy Plan.

6. Deliverables

- Inception Report.
- NEAR Strategy Document.
- Strategy focusing workshop Signup sheet duly signed.

7. TIMEFRAME

- This assignment is expected to be finished in approximately 5 days, starting from April-20th, 2024.

8. ETHICS

It is the responsibility of the consultant to demonstrate commitment to strictly adhere to Amalna's Safeguarding Policy for Preventing Sexual Exploitation, Abuse, and Harassment.

9. REPORTING:

Due to the urgency of the assignment, the consultant is required to report within time expected time limit in this TOR unless explain earlier on discussed.

10. AMALNA'S RESPONSIBILITIES

Will be to:

- Provide the consultant with necessary information needed for the accomplishment of the assignment.
- Provide payment of consultant fees.
- Provide relevant documents and necessary for data collection.

11. CONDITIONS OF WORK:

- In respect to this TOR, any loss, damage or injury in the office, property as a result of this agreement, shall be solely born with each party. Each Party shall be liable and shall indemnify and hold harmless the other Parties against any claim raised by any third party for injury, damage, loss or expense to the extent that such injury, damage, loss or expense is attributable to any breach of obligations, by this Party or its employees.
- The consultant will work anywhere so long as it meets the deadline for the assignment. However, He/s MUST ensure that report writing should be uploaded and done on google drive with Amalna's focal person in copy.
- All raw data collected will remain the property of the Amalna, and the consultant should share it at the end of the assignment.

12. HOW TO APPLY

Applicants should provide:

- A detailed Inception reports.
- CVs of the lead consultant and any other person taking part in the research.
- Workplan.

SUBMISSION

Interested applicants should submit applications by email to info@amalna-ss.org. Deadline for submission is April 18, 2024, by 5:00PM.

NB: The consultant can only charge professional fees.

