



# Save the Children

20 April 2026

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Approved by  
MOH IRCSOT  
20 APR 2026



## Job Re - Advertisement

Save the Children is an international non-governmental organization that works for a future of children, their families and communities realize social equity and dignity; have access to their basic physical, emotional and development needs.

SCI is seeking to recruit: -

**Job Title: Roving Pharmacist (01).**

**Location: Juba, with frequent travel to Renk and Maban**

**Reports to: Head of Supply chain with dotted line to Head of Survival at Country Office.**

**Contract Period: 5 Months (renewable depend on funding availability).**

### CHILD SAFEGUARDING:

Level 3: The role holder will have contact with children and/or young people either frequently (e.g. once a week or more) or intensively (e.g. four days in one month or more or overnight) because they work in country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff.

### ROLE PURPOSE:

The primary purpose of the position is to ensure the effective management of pharmaceuticals and medical supplies across Save the Children South Sudan's health and nutrition programs. This includes forecasting, procurement, storage, distribution, quality assurance, and rational use of medicines in line with Save the Children's policies, the Ministry of Health (MoH) regulations, and international standards. The role also involves capacity building of field staff and partners on pharmaceutical management and ensuring compliance with donors and national requirements.

### SCOPE OF ROLE:

**Reports to: Head of Supply chain with dotted line to Head of Survival at Country Office.**

### KEY AREAS OF ACCOUNTABILITY

1. Pharmaceutical Management



- Ensure the proper quantification, forecasting, and procurement of pharmaceuticals and medical supplies for all projects, country office preposition stock.
- Develop and maintain an updated country office formulary for healthcare commodities (divided by project but consolidated centrally).
- Ensure healthcare commodities are procured from SCI validated suppliers or proper alternative authorization has been given as per QF guidance.
- Oversee appropriate storage, temperature monitoring, and stock control at all levels (central warehouse, field facilities).
- Implement and monitor good distribution practices (GDP) for all healthcare commodities.
- Conduct regular physical inventories and reconcile stock data with program consumption reports.

## 2. Quality Assurance and Compliance

- Ensure compliance with Save the Children's Supply Chain and Pharmaceutical Management Policies.
- Ensure compliance with local regulations for healthcare commodities (including license, registration, staffing, GDP, controlled drugs and dangerous goods handling).
- Conduct regular audits and supervision visits to field sites to ensure proper drug management.
- Monitor pharmacovigilance activities and report any adverse drug reactions or quality issues.
- Conduct quarterly pharmacy standards scorecards within the central warehouse and field locations) guided by SCI's medical services quality framework
- Support donor reporting requirements related to pharmaceuticals (e.g., pipeline reports, consumption tracking).
- Ensure all pharmaceutical transactions are documented and auditable.
- Report and support medical incidents related to pharmacy (including temperature excursions), being the focal point and managing them in Datix.

## 3. Technical Support and Capacity Building

- Provide technical guidance and mentoring to field pharmacists, health facility staff, and implementing partners.
- Conduct training on rational drug use, storage, and inventory management.
- Support MoH and county health department counterparts in strengthening pharmaceutical systems.
- Collaborate with health program teams to ensure medicines are prescribed and dispensed rationally.



#### 4. Coordination and Representation

- Represent South Sudan as the Pharmacy and Quality Assurance Focal Point for Global teams fulfilling all aspects of the ToR, including attendance at the monthly Pharmacy Reference Group meetings.
- Liaise with the MoH Pharmacy Department, WHO, UNICEF, and other partners to align with national pharmaceutical policies.
- Represent Save the Children in relevant health and supply chain coordination forums.
- Contribute to proposal development, budgeting, and reporting related to pharmaceuticals and medical commodities.
- Any other duties as assigned from time to time within the Health and Nutrition sector and the South Sudan CO

#### BEHAVIOURS (Values in Practice)

##### Accountability:

- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

##### Ambition:

- sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
- widely shares their personal vision for Save the Children, engages and motivates others
- Future orientated, thinks strategically and on a global scale.

##### Collaboration:

- Builds and maintains effective relationships, with their team, colleagues, members and external partners and supporters
- Values diversity, sees it as a source of competitive strength
- Approachable, good listener, easy to talk to.

##### Creativity:

- develops and encourages new and innovative solutions
- Willing to take disciplined risks.

##### Integrity:

- Honest, encourages openness and transparency; demonstrates highest levels of integrity
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#### QUALIFICATIONS

- Bachelor's degree in pharmacy (BPharm) or Diploma from a recognized institution.

##### Essential:

- Valid registration and license to practice as a pharmacist.
- Minimum 3–5 years of experience in pharmaceutical management within humanitarian or development programs.
- Proven experience in drug supply chain management, quantification, and forecasting.
- Knowledge of WHO and MoH standards on pharmaceutical management.
- Strong analytical, organizational, and reporting skills.



- Fluency in English (written and spoken).
- Budget management and financial skills and experience
- Sound report writing skills

#### Desirable

- Experience working in fragile or conflict-affected contexts (preferably South Sudan or similar settings).
- Familiarity with donor compliance requirements (USAID, ECHO, Global Fund, etc.).
- Experience with logistics and supply chain systems (e.g., LMIS, UN IMS).
- English language skills
- Good knowledge of quality standards and quality controls related to medical practice.

#### Additional job responsibilities

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

#### Equal Opportunities

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.

#### Safeguarding:

We need to keep children and adult beneficiaries safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children and vulnerable adults from abuse and harm.

#### Health and Safety

The role holder is required to carry out the duties in accordance with SC Health and Safety policies and procedures.

#### Application Information:

Please attach a copy of your CV and cover letter with your application and include details of your current remuneration and salary expectations. A copy of the full role profile can be found at ([SCI Career Site Careers \(oraclecloud.com\)](https://oraclecloud.com))

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

All employees are expected to carry out their duties in accordance with our global anti-harassment policy.

**Females and people with disabilities are encouraged to apply**

**In case you face difficulty accessing the link, please come to Save the Children International head office Juba Hai Malakal or SCI Field Offices for HR Technical support or hand delivery.**

**Deadline for submitting applications: 11<sup>th</sup> May, 2026.**

