



**PROJECT MANAGER JOB VACANCY ANNOUNCEMENT  
POSITION IS OPEN TO SOUTH SUDANESE NATIONALS ONLY.**

<b>Job Title</b>	<b>Project Manager</b>
Department	Right to Peace
Duty Station	Yei with minimal field travel
Supervision and Reporting Line	Peace Building and Reconciliation Advisor
Contract start date	As soon as possible
Contract Duration	12 months with 3 months' probation period
<b>Job advert closing date</b>	<b>10<sup>th</sup> November 2023 by 4:00PM</b>

Finn Church Aid (FCA) is Finland's biggest development co-operation organisation and the second biggest organisation in Finland working in humanitarian aid. Finn Church Aid is a member of the ACT Alliance (ACT), an alliance of faith-based development and humanitarian aid organisations forming one of the world's largest aids organisations.

Other reporting responsibilities and internal cooperation parties: Cooperation with the Country Director, Head of Program, Education Advisor, Head of Operations, and other Departmental heads on specific thematic issues/technical issues (apropos Peace and reconciliation)

**The primary purpose of the position:**

The Primary responsibility of the jobholder is to oversee and manage the implementation and quality assurance of the RSRTF funded project and other projects in Yei, Lainya, Morobo, and Kajo-Keji counties of Central Equatoria State in coordination with FCA's Peacebuilding and Reconciliation Advisor as well as project staff. The position is based in FCA's Yei field office with frequent travel to project implementation areas in Morobo, Lainya, and Kajo-Keji counties. The Job holder will provide leadership and management function to the Greater Yei Area Office and provide supervisory support to the staff across projects in Yei, Lainya, Kajo-Keji, and Morobo. As part of the R2P technical team, the jobholder shall provide high-level technical support and capacity building on peacebuilding and reconciliation to FCA's partners and staff.

**Main tasks and responsibilities:**

- Focal person, and lead/manage the planning and implementation of the RSRTF funded project #12229 and other projects according to drafted work plans and budgets. Responsible for ensuring the proper and effective FCA operation and programme implementation in the Yei Area Office. This includes overseeing the day-to-day work and operations of employees to ensure adherence to FCA organization guidelines and project standards.
- Provide technical and strategic program implementation support to the Peacebuilding and Reconciliation Advisor, as well as the other budget holders, in the implementation and reporting of the RSRTF and other project activities in the Yei Area Officer.





- Provide technical advice and support to the implementation of South Sudan Country office (SSUCO's) Right to Peace (R2P) projects and leading the triple-nexus programme integration process in the Yei Area Office.
- Provide support to the implementation, monitoring, quality assurance, and reporting of the specified R2P project. Shall work closely with the M&E Officer, Projects officer, and project assistants to ensure the projects are implemented and reported according to set targets.
- Ensure detailed and timely planning, monitoring, and reporting of project activities according to donor guidelines; and monitor project progress against indicators.
- Provide guidance and supervisory support to the project staff including operation support and program staff designated for this Yei Area Office.
- Ensure program quality through supervising monitoring and evaluation, including accurate reporting in close collaboration with FCA's Program, and M&E unit.
- Provide technical and capacity building support to FCA local staff, and other FCA partner support at area office, and county levels in collaboration and consultation with the FCA SSUCCO Technical Leads/Advisors.
- Support, liaise, and coordinate with partners (private entities, government), line ministries, RSRTF consortium partners, team members and religious networks to ensure successful implementation of project activities.
- Supervise financial management for the project including budget management, funds requests, spending forecasts, budget versus actual reviews, cash security, approvals for spending, and proper reporting.
- Supervise logistics for the project, including procurement, warehousing, asset lists, and flights, in coordination with the CO's Logistics Department.
- Participate in training, facilitation, and material production!
- Document, store and share stories and or human stories in line with FCA Communication policies and guidelines.
- Manage programme personnel based in Yei Area Office including performance appraisal and capacity development of staff.
- Support and monitor FCA's programme activities conducted in areas of operations for Yei Area Office.
- Contribute to carrying out risk analysis and conflict analysis and its impact on programme plans with an up-to-date contextual appreciation.
- Contribute to the overall internal controls of FCA and ensure area programme adherence to FCA Anti-Corruption Policy.
- Maintain active cooperation and information sharing with all beneficiaries and stakeholders; report any unmet needs and gaps and take corrective action; and attend to any beneficiary complaints.
- Ensure and promote a functional and appropriate complaints feedback and response mechanism (CFRM) in Yei Area Office.
- Comply with FCA policies, guidelines, and practices!
- Shall perform any other duties agreed with the supervisor or the Country Director





**Special tasks:**

- Functioning as the focal point for #12229 RSRTF Funded Project “Locally Driven Solutions for Social Cohesion and Promoting Early Recovery in the Country’s Former Breadbasket” and other projects to be implemented in southern Central Equatoria State.
- Participate in the strategic planning, review, and reporting of R2P theme in SSUCO (e.g. writing annual plan, concept notes, participating in developing FCA’s R2P thematic strategy, linking SSUCO’s Right to Peace programme with R2P Global Impact plans).
- Oversee project and program teams in the design and implementation of integrated programs like triple nexus (Humanitarian, Livelihoods, Peacebuilding, and Education) for Yei Area Office.
- Participate in proposal development processes.
- Managing project personnel based in Yei Area of Response (Yei, Morobo, Lainya, & Kajo-Keji)
- Conducting, facilitating, and participating in internal coordination mechanisms
- Representation, coordination and influencing.
- As requested by the supervisor Special tasks/Other responsibilities

**Essential Qualifications/Experience / Skills Required:**

- A university degree (bachelor’s degree minimum, a master’s degree is desirable) from a reputable university in Peacebuilding, Conflict Studies, International Relations or any related field is a requirement.
- Minimum 5 years demonstrated work experience in peacebuilding, conflict resolution, or mediation with an excellent understanding of South Sudan peacebuilding landscape. Robust knowledge of Central Equatoria State is an added advantage.
- Minimum of 2 years of Area and Project/Programme Management
- Good project management, organizational and coordination skills; experience in managing RSRTF, EU, and USAID-funded projects is an asset.
- Understanding of faith-based, rights-based, conflict and gender sensitive programming
- Experience in designing and implementing peacebuilding and reconciliation projects within an integrated, and or triple nexus approach.
- Experience of providing capacity building to government ministries/institutions, community leaders such as Chiefs, women groups, youth leaders, and religious leaders.
- Excellent report writing, presentation and excellent computer skills (at least MS Office products e.g. excel, word, and power point).
- Motivated, proactive, flexible, and innovative team player with excellent communication skills
- Ability to work independently in remote environments and stay in simple living conditions.
- English Language skills is a requirement, Juba Arabic language skills is necessary, native languages would be of great advantage.



A one-year fixed term contract, with a three-month probation period, will be offered to the successful candidate. The contract is subject to renewal based on satisfactory performance and availability of funding. The compensation will be based on the FCA SSUCO pay system.

**HOW TO APPLY**

1	Submit updated curriculum vitae (CV) and a motivation letter in English. Please also include the names and email addresses of at least three (3) references and copies of national ID card and academic certificates in a sealed envelope clearly marked.
2	<p><b>How to Apply</b></p> <p>Please apply by sending both a detailed curriculum vitae and a motivation letter in English with the names and recent email address of referees (telephone and official email addresses) and copy of national ID cards by <b>10<sup>th</sup> November 2023 16:00 PM to <a href="mailto:Admin.Ssucu@kua.fi">Admin.Ssucu@kua.fi</a></b> and Hard copies of your application can be hand delivered to Finn Church Aid office in Juba, American Embassy residence-Turkey Embassy-UNESCO Road.</p> <p>Only candidates who meet the minimum requirements will be contacted for interviews.</p>

**Important Note:**

1. Please do not attach the original documents to your application; FCA will not be liable to any lost documents. Application documents will not be returned to applicants in accordance with FCA policies.
  2. Due to the often-large number/volume of applications, FCA may not be able to give feedback to every applicant. As such, only shortlisted candidates will be contacted, and Women are encouraged to apply.
  3. Therefore, should you not hear from FCA within 30 days after the closing date for this advert, consider your application unsuccessful.
- o *Due to the urgency of the position, the applications will be reviewed on rolling basis and applications who fulfill the minimum requirements will be contacted for interviews.*
  - o *FCA is an equal opportunity employer with zero discrimination policy.*
  - o *FCA practices zero tolerance against child abuse. FCA's Child Safeguarding Policy applies to all FCA staff. FCA has zero tolerance concerning aid diversion and illegal actions and may screen applicants against international lists to ensure due diligence and compliance with Anti-money Laundering and Combating the Financing of Terrorism requirements.*

