



Vacancy Announcement For Project Assistants To Be Based In Fangak (5) and Pigi (1)

Norwegian People's Aid (NPA) South Sudan is an International Non-Governmental Organization involved in humanitarian, relief and long-term development cooperation in South Sudan.

NPA has worked in South Sudan since 1986 and currently runs three programmes: Civil Society Development, Rural Development, and Emergency Response.

NPA is currently implementing Emergency intervention of General Food Distribution (GFD) and Blanket Supplementary Feeding Program (BSFP) and wishes to recruit highly competent, proactive and self-driven individuals (South Sudanese), for the position of **Project Assistants** based in Fangak and Pigi.

The contract for this position is Definite with possibility of extension based on funding and satisfactory performance.

Purpose of the Position:

Implement project activities and tasks as per the work plan, including mobilizing community members for participation in the project activities and assessments.

Duties and Responsibilities:

1. Project Implementation.

- Assist in the planning and implementation of project activities by carrying out emergency assessments.
- Support the distribution of food, inputs to the beneficiaries.
- Participate as enumerator during field level assessments through PRA techniques.
- Participate in the evaluation of project impact or interventions.

2. Community mobilisation.

- Mobilize the community for project activities and specifically during community based participatory planning (CBPP).
- Mobilize participants for training in different project/program activities and creation of physical assets.
- Seek and act on the information related to the security situation in the filed locations in close cooperation with counterparts and security officer.

3. Reporting.

- Compile and submit daily work outputs, achieved by participants every week.
- Assist in the preparation of regular distribution and assessment reports.

4. Any other duties that may be requested and assigned by the supervisor from time to time.

KEY PERFORMANCE INDICATORS:

- a. Implemented project activities
- b. Timely distribution of food and input to the beneficiaries.
- c. Coordinated communities for all project activities
- d. Accurate and timely reports submitted

Desired Qualifications/Skills/Experience:

- Diploma in Social Sciences or any related field
- Two years of work experience in relief /humanitarian work
- Experience preferably within an NGO environment of handling food commodities is an asset

Personal Competencies:

1. Communication and interpersonal skills
2. Report writing skills
3. Analytical skills
4. Computer literacy
5. Time management

Working Relationship:

Internal:

- Emergency program staff

External:

- Communities at the grass root level
- Local Authorities

NPA South Sudan is an Equal Opportunity employer. In making employment decisions it does not discriminate on the basis of gender, ethnicity, religion or political affiliation.

Qualified female candidates are highly encouraged to apply.

Application and CV/resume with active contacts and three professional referees and copies of academic transcripts should be submitted to: recruitment-rss@npaid.org

Hard copy application and CV/Resume can also be delivered to the NPA South Sudan Head Office, Martyrs Street (opposite UNICEF) Juba Office and NPA Fangak Office.

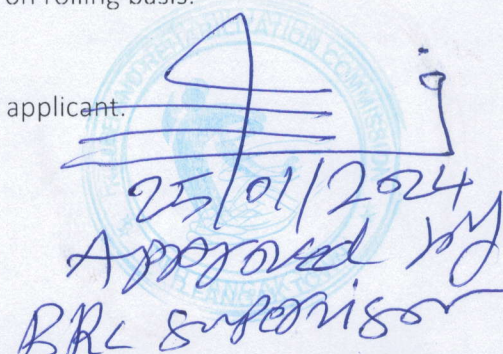
Applications submitted after 12:00 noon on Friday 9th February 2024, will not be considered.

This is vacancy announcement is very urgent and shortlisting will be done on rolling basis.

NPA reserve the right to fill the position before the deadline.

NB: Submitted copies of academic transcripts will NOT be returned to the applicant.

Only Shortlisted candidates will be contacted.


25/01/2024
Approved by
BRL supervisor