



<b>Job Title:</b>	<b>Project Officer</b> <b>(Multi-Sectoral project)</b>
<b>Job Location:</b>	<b>Yei - CES - South Sudan</b>
<b>Reporting to:</b>	<b>Project Manager</b>
<b>Starting Date:</b>	<b>3<sup>rd</sup> July 2023</b>
<b>Closing date:</b>	<b>31<sup>st</sup> July 2023</b>

**Pending Donor final Approval**

**INTRODUCTION:**

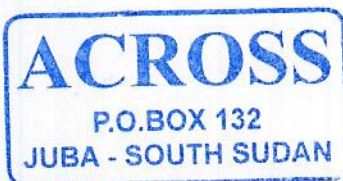
ACROSS is an Interdenominational Church base organization which strives to provide humanitarian assistance (including emergency/relief, rehabilitation and development work) to local communities, internally displaced persons, refugees and other vulnerable communities including persons living with disabilities to enable them to realize their purpose and value as human beings. ACROSS in South Sudan is searching for a competent, knowledgeable, skillful and qualified South Sudanese for the position of Project Officer.

**Main Job Purpose:**

Under the supervision of the Project Manager, the Project Officer will proactively support the Project Manager in strategic leadership, coordination and management support in planning, budgeting and implementation of the Multisectoral, disability-inclusive resilience building for IDPs, refugees, returnees, and their host communities in Yei, Morobo, Lainya, Kajo-Keji and Juba of Counties Central Equatoria State - South Sudan.

**JOB FUNCTIONS:**

- Provide Leadership, Managerial and technical guidance to the ACROSS-BMZ funded project: Multisectoral, disability-inclusive resilience building for IDPs, refugees, returnees, and their host communities in Yei, Morobo, Lainya, Kajo-Keji and Juba Counties Central Equatoria State, South Sudan.
- To Supervise and provide (on-the-job) capacity building to the Project Staff in the areas of project implementation, monitoring, reporting, etc.
- Facilitate timely monthly progress reporting of project activities to the Project Manager.



- To coordinate and facilitate project assessments, evaluations, and partner/donor visits to the project area with Project Manager.
- Participate and represent ACROSS in the relevant cluster meetings (FSL, WASH and Protection at state levels).
- To work collaboratively with FSL, WASH and Protection partners in the project location.
- Oversight of the human resources within the project including staff development and training.
- Promoting innovation and creativity in the development of FSL, WASH and Protection program activities.
- Undertake any other assignment delegated from ACROSS senior management.

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**MINIMUM QUALIFICATIONS & EXPERIENCE REQUIRED:**

**a. Education:**

- Bachelor's degree in Projects Planning and Management or Business Administration and Management.

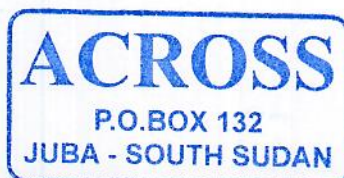
**b. Work Experience**

- 3 years of progressive work on Project/program planning management and administrative experience, with at least one year closely related to Project/Program activities design, implementation, and monitoring.
- Experience in logistics, procurement and planning operational activities.
- Experience in FSL, WASH and Protection sectors project activities implementation.

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**PERSONAL SKILLS/ATTRIBUTES REQUIRED:**

- Stellar project implementation, monitoring and reporting
- A committed Christian of good character and values.
- Good analytical and problem-solving skills.
- Excellent interpersonal, communication and negotiation skills.
- Ability to tolerate and accommodate people with diverse backgrounds at workplace.
- Good planning, analytical and organizational skills
- Articulate, with excellent verbal and written communication skills.
- Ability to cope with the pressure of demanding targets and tight deadlines.
- Computer literacy in MS Word and MS Excel.



### **Desirable Qualifications and Skills**

- Knowledge of policies and procedures of the protection.
- Commitment to Child protection, Prevention of SEA and Safeguarding of Adults.
- Commitment to help persons of concern and willingness to cooperate with counterparts.
- Ability to live and work in the difficult and harsh conditions is desirable.
- Computer Knowledge (Microsoft Office-Word, Excel, PPT and outlook email).

**If you believe you meet the above qualifications, please send us soft copies of your Curriculum Vitae (CV), copies of relevant Academic documents, Nationality Certificate, Cover Letter and a written Personal Christian Testimony by email to [recruitment@across-ssd.org](mailto:recruitment@across-ssd.org) in one file document or deliver hardcopy to ACROSS Main Officer – Juba.**

**Important to Note:** ACROSS has a zero-tolerance approach to conduct such as fraud, sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination, corruption and bribery. All selected candidates will be expected to abide and adhere to ACROSS' standards of conduct and will therefore undergo thorough background checks through a number of means. Selected candidates will also be required to provide additional information as part of the verification exercise. Misrepresentation of information provided during the recruitment process may lead to disqualification.

- **Applications without Personal written Christian Testimony (Not letter from the church) will not be considered.**
- The position is open only to South Sudanese with professional and technical skills in multi-sectoral project/programme management.
- Only shortlisted candidates will be contacted.
- Applications once received are NOT Returnable.



**End**

