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 29 JUL 2022
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 MINISTRY OF LABOUR
 SOUTH SUDAN

CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services, and improving governance.

CARE has been a consistent presence in the country over the past four decades delivering relevant services, strengthening strong relationships with local communities, while remaining impartial. CARE's mandate 'fighting Poverty, defending dignity' and our explicit focus on women and girls compel us to continue our work in South Sudan. Our interventions start at community level where we respond to emergencies, build peace, and strengthen resilience. Together with our partners, we:

- Address needs and vulnerabilities in emergencies
- Defend and promote gender equality and rights
- Empower women and girls to achieve a more inclusive South Sudan.

Position:	County Health Manager
Department:	Health
Location:	Wau
Reports to:	Area Manager
Provides supervision to:	N/A

Job Summary

The Health Manager will be the focal point for CAREs South Sudan in delivery of quality integrated health and nutrition projects in SS based at Wau field office. She/He will be responsible for the overall management, implementation, and monitoring of the integrated health projects for the host community and IDPs population in Wau counties in accordance with acceptable national and international standards and supporting local partners to deliver high quality primary health services. The position holder will also identify gaps in reproductive health and take necessary steps to address them by putting emphasis on coaching facility staff to build their capacity. These interventions are meant to contribute to South Sudan Ministry of Health efforts in addressing the huge gaps in provision of health services and support reduction of the high maternal mortality rate malnutrition among pregnant and lactating women and children under five years. She/ He will participate alongside the sector coordinator in maintaining regular contacts with key partners including Ministry of health, UN agencies, technical sector heads and other NGO at field level. The Incumbent will as well be responsible for leading the Scaling Up Nutrition (SUN) Civil Society Alliance in a coordinator role of which CARE is the chair.

CARE SOUTH SUDAN
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29 JUL 2022

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Responsibilities and Tasks

1. Job Responsibility #1 (15%): Support CARE South Sudan Programming Initiatives through the provision of technical, administrative and management support to health care program.

Ensures and keep up to date with best practice in sexual reproductive and maternal health intervention to providing technical guidance as required

Providing accurate and complete up to date health information required for effective strategic and technical planning for health in regard to Health Pooled Fund and any other health projects.

As requested by supervisor, contributing to situational analyses and partner development capacity assessments, feeding the results back into Program and Projects planning

As per the project design, facilitate capacity building workshops to enable participative planning and provide input into planning processes

Developing work plans and budgets as requested by Accountable managers, to plan delivery against budget aspects of the program strategic plan

Continuously contributing to developing capacity building and development of strategies, methodologies and practical tools which will enable CARE Staff and partners to operate according to best practise in health including:

- Assessment and surveillance interventions
- Capacity building of staff and partners
- Quality Reporting

Job Responsibility #2 (40%): Project implementation: Under the direction of the Health/Nutrition Coordinator, provide field level leadership, guidance, and support to Health project teams with planning and implementation of project activities in the targeted communities. Including but not limited to):

- Ensure that proposed sexual and reproductive health interventions are guided by the MISP (Minimum Initial Service Package for RH in Crisis Situations), including the following services/activities: Facility deliveries, Emergency Obstetric Care (EMOC) or referrals for EMOC, early neonatal care, Family Planning, Post-Abortion Care, Screening of blood donors and safe blood transfusions, Clinical Care for Survivors of Sexual Assault (CCSAS), antenatal and post-natal care services.
- Ensure that all stated SRMH and goal and objectives are met, that projects are monitored, and that reports are submitted in a timely manner.
- Ensure proper SRMH and nutrition data recording in the CARE supported facilities, assisting with the compilation of data and production of both SRMH and nutrition reports on a regular and timely manner.
- Provide technical oversight and training to field-based health staff in the area of SRMH and nutrition, with an emphasis on national staff capacity building.
- Identify and roll out strategies to increase health care uptake with a special focus on community awareness raising and ensuring the availability of SRH supplies in CARE supported facilities.
- Support trainings and capacity building to create capacity for SRH and long-term family planning service provision at all supported HFs
- Assisting the gathering information to help in proposal writing for SRMH funding opportunities.
- Continuously assessing health and nutrition needs and suggesting new projects to address identified unmet needs.
- Work closely with the GBV advisors and GBV teams at the field level to implement holistic programming to meet the diverse and unique needs of women and girls
- Promoting a culture of learning whereby lessons-learned and good practices are documented and shared for institutional memory
- Any other duties as assigned by the supervisor to enable and develop CARE programs.
- Ensure implementation of Boma Health Initiative (BHI) as per Ministry of health guidelines



Job Responsibility #3 (10 %): Monitoring, Evaluation, Accountability, and Learning (MEAL): Coordinate with monitoring, evaluate, accountability and learning team to ensure efficiency, accountability. Including but not limited to:

- Working with MEAL team to develop a monitoring and evaluation framework for projects, reviewing and documenting the progress of implementation accordingly with particular analysis on trends in Health.
- Conduct regular review of HMIS and DHIS reports and raise flags where project data falls outside the expected. Support MEAL team to follow up on indicator tracking with Managers
- Ensure that Managers use approved and standard reporting formats and graphical summaries, to generate and present high quality donor reports; and ensuring CARE International experience within the SRMH sector in South Sudan is projected
- Ensuring that staffs submit detailed quarterly and annual work plans and budgets are developed in order to deliver against all aspects of the project strategic plan
- Conduct targeted visits to communities where projects are being implemented to observe, monitor and provide feedback on the effectiveness of project interventions.
- Ensuring that CARE's projects are implemented under the guidance of project proposal and the needs and capacity of the participating communities in target areas

Job Responsibility #4 (15%): Representation, liaison, and coordination to represent CARE South Sudan to the government authorities and other key players in Health and nutrition supporting other Accountable managers for organising Projects/Program visits and events ensuring that all the necessary arrangements are in place for such a visit; Including but not limited to

In liaison with supervisor and other Accountable managers, represent projects to local stakeholders ensuring that visits to sites are fully appraised of project activities

Liaise with technical counterparts in government and other humanitarian organisations and coordinate project activities as required by supervisor

Participate in health Cluster activities and other coordination meetings at state level; and representing CARE South Sudan in those meeting in consultation with the sector coordinator and Area manager

Working with the Ministry of Health in monitoring community Health status, trends and contribute to policy implementation related to SRMH and ensuring this is in line with CAREs International overall approach.

As assigned by supervisor, representing CARE in relevant technical working groups; where requested, representing CARE at regional and global health Sectors.

Keeping up to date with standards of professionalism and CARE's expectations always concerning personal behaviour and values and acting accordingly

Job Responsibility #5 (10%): Managing Resources: Manage Project resources ensuring efficient usage and high standards of accountability: Including but not limited to

Keeping up to date with CARE South Sudan's financial, procurement and compliance systems and procedures and best practice in managing resources; and with Donor requirements concerning resource utilisation

As required, working closely with the supervisor in the preparation of cash projectors on a quarterly and monthly basis and ensure services and products providers are paid on time

Reviewing monthly and quarterly expense reports prepared by CARE South Sudan Finance team and work with Managers to provide feedback and comments where necessary to the supervisor and the finance team

Ensuring that Health project teams have all required supplies including medicines; follow up with CARE's procurement and UN pipeline managers to ensure that supplies and requested and delivered in time. Follow up with respective managers for timely stock reporting

Job Responsibility #6 (10%): Proposal development support Program Quality and Advocacy team in the designing and developing of quality funding proposals and where appropriate, securing and managing grants



In coordination with members of the Program Quality team and other program teams in identifying project proposal opportunities and highly contributing in developing technically sound proposals for new projects and taking the lead on writing project concept notes.

Informing and providing sound, objective and regular analysis of both humanitarian and emergency situations in area of work in order to support and inform the development of project proposal as well as for safety and security

Problem Solving

This position falls under level 3 in terms of the complexity, problem analysis definition and solving required. The incumbent will be required to find creative solutions to pressing challenges in discussing peace activities in order to strengthen community participation and accountability at CO in midst of a conflict.

Qualifications (Know-How)

Indicate the minimum required level of education, experience, and skills necessary to qualify for the position and fulfill the organization's expectations for job performance. Also include the education, experience, and skills desired for the position.

Education/Training

Required

- Health Professional (MD, RN, RM,) and a minimum of four years' work experience in provision of health in stable and emergencies is desirable.
- Bachelors' degree in public health or its equivalent, with experience managing and implementing health and nutrition programs, at manager and coordinator level.
- Qualified South Sudanese, with females highly encouraged to apply.

Desired/experience

- Previous experience working in South Sudan
- Minimum of 4 years work experience in Health
- Operational experience and track record of success at state and national level
- Knowledge and in particular interest in South Sudan
- Good writing and communication skills
- Experience in coordination roles



HOW TO APPLY

The position will be based in Wau. This position is ONLY open to South Sudanese Nationals.

Opening Date **29th August 2022** and Closing date CARE South Sudan receiving application will be **17th August 2022**.

Applications and CVs should be delivered to: jobs.southsudan@care.org Or Hand delivery to CARE Office NPA Building 3rd floor, Martyrs Street Juba South Sudan or CARE Wau Field Office

CARE is an Equal Opportunity Employer, promoting gender, equity and diversity and women candidates are strongly encouraged to apply.

