



Rural Women for Development South Sudan (RWD-SS)

INVITATION TO BID FOR SUPPLY OF VARIOUS ITEMS

Background

Rural Women for Development is a Women-Led National NGO duly registered and operating in South Sudan specifically in Western Equatoria, Eastern Equatoria, Western Bahr el Ghazal, and Central Equatoria. It strives on empowerment and emancipation of women and children; the organization is embedded in the communities, understands the local context in which it operates and has a focus on women and children by addressing their needs and problems and improving their lives. Its founding was inspired and motivated by the 15th December 2013 civil conflict, in which women and children bear the brunt of sufferings and impoverishment. Its themes include food security and sustainable livelihood, advocacy for violence against women and girls, peace building, education and health.

RWDSS invites legally registered, competent and reputable companies/businesses to bid for supply of various items as per specifications below;

CATEGORY 1

| S/No | Description | Unit | Quantity | Specifications |
|------|-------------|------|----------|---|
| 1 | T-shirt | Pcs | 150 | Pole T-shirts, Medium, L, XL, XXL sizes, Colour, Blue, White, grey and yellow |
| 2 | Caps | Pcs | 150 | Colour, Blue, White, grey and yellow |
| 3 | Banners | Pcs | 10 | 3(1m x 2) and 1mx1 (7) |

CATEGORY 2

| S/No | Description | Unit | Quantity | Specifications |
|------|-----------------|------|----------|--|
| 1 | Mega phones | Pcs | 3 | Covid-19 mega phones |
| 2 | T-shirts/aprons | Pcs | 50 | Printing of T-shirts with COVID-19 Approved messages as per Ministry of Health and WHO Guideline with Partners logo for visibility |
| 3 | Posters | Pcs | 1000 | A4, A5 A3 sizes with COVID-19 Approved messages as per Ministry of Health and WHO Guideline with |

CATEGORY 3.

| S/No | Description | Unit | Quantity | Specifications |
|------|-------------|------|----------|-----------------------|
| 1 | Bicycles | Pcs | 60 | Hero, Phoenix, or etc |

Your bid should clearly indicate the following:

- Detailed specifications
- Currency of offer in USD (United States Dollars)
- Net price after deduction of discounts
- Payment terms
- Number of days required for delivery
- Bid validity
- Warranty
- Limitations

Submission method

Interested companies shall submit their bid to RWDSS at the address below. The bid can either be submitted by hand or via email as provided below. If the bid submitted by hand, ensure it is delivered in a sealed envelope clearly marked **RWDSS-SS-5-2020**". This also applies to the email submission with subject section indicating " **GEN/Lot02/Lot13/Lot15-05-2020**"

Delivery by email to the following address ruralwomenfordevelopment@gmail.com

The following information can be used for hand delivery:

ATTN: RWDSS Logistics & Admin Unit

Deadline for submission of bids is 26nd October 2020 before 5.00 pm.

**Important Note for bidders**

1. That RWDSS provides a platform to all bidders for a fair and competitive procurement process.
2. That the eligible prospective bidders shall be assumed to be licensed to operate fully by the Government of Republic of South Sudan.
3. That the bid shall be evaluated based on the cost, quality, and, technical support capacity that achieves value for money.

4. That upon delivery, the successful supplier shall test, and provide standard orientation on operating and maintaining the item supplied.
5. That the bidder should have registered offices and RWDSS reserves the discretion of visiting physical premises from which the bidder conducts business if so desired to confirm existence and capability to deliver the said goods/services.
6. That RWDSS will disqualify a bidder where it is determined that the bidder has engaged in corrupt or fraudulent activities in competing for the supply in question.
7. That any attempts by the bidder to influence RWDSS staff in the evaluation of this exercise shall result in disqualification.
8. RWDSS accepts no responsibility and is under no obligation to reimburse bidders for the costs associated with preparation of their bids;
9. RWDSS reserves the right to award the most qualified service provider (bidder) regardless of the lowest price submitted;
10. Payment is upon delivery and after preliminary verification of the items specified; their functionality and originality;
11. RWDSS reserves the right to award to more than one bidder or to reject all bidders and cancel the solicitation at any time.

THANK YOU and GOOD LUCK!