



South Sudan Program
Plot 709 3K-South, Behind Phenicia Supermarket,
Off Ministry Road, Kololo Juba.
November 17, 2022

VACANCY ANNOUNCEMENT

Job Title: Field Security & liaison Coordinator (1 Position)
Duty station: Juba
Reporting to: Country Director
Status: Fulltime
State Date: As soon as Possible



COUNTRY PROGRAM OVERVIEW

The overall objective of the ALIGHT South Sudan program is to assist the South Sudanese to respond and react to community needs. To achieve this objective, ALIGHT implements multi-sectoral programs that include Water and Sanitation, Nutrition, Gender-Based Violence prevention, and response activities. ALIGHT is expanding its outreach mechanisms and introducing innovative new initiatives. ALIGHT currently has program activities in Aweil, Ulang, and Kajo-Keji counties.

Under the supervision of the Country Director/Delegate, the field security and liaison coordinator is the primary security focal point, advisor and trainer for ALIGHT country operations in south Sudan. S/he manages in-country security systems, including communications systems and infrastructure. Working with the South Sudan team, take concrete steps to improving preparedness of ALIGHT staff and offices to face insecure situations. Assist team in responding to security incidents. The post holder will liaise with government authorities/ ministries on security, ARC registration, Clearances, and other operation issues.

MAJOR AREAS OF ACCOUNTABILITY / PRIMARY DUTIES/RESPONSIBILITIES:

- Advise the senior Management Team on all matters relating to security. There is also a management and reporting relationship with the Director of Security at HQ.
- Monitor national and international information sources (UN, Government and NGO sources, etc.) to distill and communicate relevant security information to ALIGHT staff.



- Travel to all existing or potential ALIGHT field sites (or locations for field operations) advise on necessary security arrangements and assist team in putting those procedures in place.
- Draft a weekly security update and develop sit specific security plans, policies. And procedures and cascade the information with all ALIGHT staff.
- Participate in NGO security meetings, facilitate information exchanges and encourage field level coordination within NGO and international community on security concerns.
- Provide technical support to the field sites, security assessments, scenario planning, security plan development, crisis /contingency planning, and other security related functions.
- Provide security orientation to Incoming ALIGHT staff and ALIGHT visitors
- Revise country security guidelines/Manuel including hibernation and evacuation plans for all ALIGHT offices and operational areas in South Sudan. Communicate and implement guidelines.
- Develop context –Specific procedures to enhance security and preparedness of ALIGHT staff in ALIGHT offices and in the field.
- Provide security training on procedures/measures to always ensure security of ALIGHT staff and assets to include training on travel and transport policies, training for guards and drivers and training in hibernation/evacuation procedures.
- Establish and maintains a security focal point system for all ALIGHT South Sudan programs.
- Responsible for timely renewal of all ALIGHT registration certificates with RRC, National Directorate of Taxation, Ministry of interior, Crime Prevention Division of National Police.
- Liaise with ALIGHT sector heads, RRC and other Government departments on all registration matters, customs related issues, clearance, permissions, and approval.
- Any other duties as assigned by supervisor.

EDUCATION, TECHNICAL SKILLS & KNOWLEDGE REQUIRED

- The position is open to south Sudanese Nationals only.
- Degree or Diploma in Law, Policing or Law enforcement training or equivalent.
- At least 3 years relevant experience in a similar position
- Demonstrated strong analytical skills and experience with report writing.
- Excellent training and facilitation skills
- Competency and training in communications systems such as Codan, IKOM, Barrett, HG, Motorola, BHF, fixed and mobile satellite systems.
- Excellent Computer skills in Microsoft office (word, Excel, power point, and Email)
- Willingness to work for long hours and stay in other ALIGHT locations for long period of time.
- Good written and spoken English skills (conversational Arabic is an advantage)



HOW TO APPLY

Qualified and interested candidates should submit their applications which include the cover letter, together with an updated CV with at least three professional referees addressed to ALIGHT South Sudan Office in Juba located at Plot 709 K-South, Behind Phenicia Supermarket, Off Ministry Road, Kololo Juba.

Applications can also be submitted to the following email address:
recruitmentss@wearealight.org.

Please note that ALIGHT retains all applications, and the files will not be returned to the applicants at the end of the recruitment process. Due to the urgency of the position, applications will be reviewed on regular basis hence these positions may be filled before the expiry date of the advert. Only shortlisted candidates will be contacted for an interview.

The Deadline for receiving applications is 7th December 2022 at 4:30 pm local time.

