

South Sudan

Approved
HJ**VACANCY ANNOUNCEMENT:**
(External)

Ref No. BBC MA/JBA/2023/17/NOV/07/SE-LIL

Job Title:	Sound Editor
Number of positions	One (1)
Line Manager:	Head of Production
Contract type/Time:	10 months fixed term
Location:	Juba.
Eligibility:	South Sudan National only
Deadline for submission:	5 th December 2023, 5 PM CAT
NOTE:	AS THIS POSITION IS URGENTLY REQUIRED, SHORTLISTING MAY START BEFORE THE APPLICATION DEADLINE.

ABOUT BBC MEDIA ACTION:

BBC Media Action believes in the power of media and communication to help reduce poverty and support people in understanding their rights. Our aim is to inform, connect and empower people around the world. We are passionate about people getting the information they need and in turn being able to communicate – to good effect – with those in power.

- To achieve this, Media Action partners with civil society, local media, and governments to:
- Produce creative programmes in multi-media formats, based on robust research, which inform and engage audiences around key development issues.
 - Strengthen the media sector through building professional capacity and infrastructure.

BBC Media Action delivers a portfolio of media and communication for development projects in South Sudan. We seek to expand this portfolio of work, ensuring that existing projects are delivered on time, to budget, to the highest standards, and in accordance with BBC editorial values as well as Media Action best practice.

PROJECT BACKGROUND:

Life in Lulu is BBC Media Action's long-running radio drama in South Sudan. In the past the storylines focused on beliefs about health, conflict, and peaceful co-existence. To date, 8 series of the drama have been produced and BBC Media Action is preparing to produce an additional 2 series. These will focus on youth civic engagement, including sexual and gender-based violence. The drama will be produced in local languages and broadcasted nationally and across community stations, use digital platforms and work with CSOs to implement community outreach activities.

OVERALL, PURPOSE OF THE JOB:

The sound editor will be responsible for the high quality recording and editing of radio drama and PSAs in all 6 languages and maintaining SFX libraries.. Will be responsible the Production – (the recording of all sound on set or on location) and Post-production (the

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balancing, mixing, editing and enhancing of pre-recorded audio) of all drama series ensuring highly technical and quality audio recording.

Main Duties:

- Under the supervision of the Head of Production and Training, and working with Drama Producer and Script writer, will take responsibility for a range of sound and video recording and editing - this include location recording of radio dramas, in-studio recordings, public service announcements, or any other potential output on any platform.
- Be responsible for post-production editing of programs, sound balancing of programs for broadcast, and delivery of final versions to deadline.
- Work with relevant teams to plan of production, including recces, equipment preparation, logistics, and consideration of health and safety issues from a technical recording perspective.
- Along with the rest of the technical production team, take responsibility for technical safety in the studio and on location, and operate all equipment safely adhering to safety regulations.
- Along with the rest of the technical production team, take responsibility for proper use, care and storage of all recording and editing equipment.
- Keep up with the latest recording and editing advances, methods and trends and implement them into your work.
- Contribute to content creation by participating actively in brainstorming and ideation activities.
- Assist in completing all relevant pre- and post-production paperwork
- Logging of all recordings
- Sound design for all programmes
- Adhere to Safeguarding policy and always working with vulnerable people.

PERSON SPECIFICATION - REQUIRED KNOWLEDGE, SKILLS, AND EXPERIENCE

- Degree in Mass communication, Journalism, or any radio technical related
- Strong experience in recording video and sound for radio, TV and digital, both in-studio and in a variety of outdoor settings.
- Strong experience recording video and sound for radio, and digital for different programme formats, including interviews, discussions, and drama.
- Strong editing experience in video and sound for radio programmes.
- Strong experience working with relevant computer software like Pro-Tools, Logic Pro, Audio, Adobe Audition, Final Cut Pro and Adobe Premiere and After Effects.
- An understanding of installation of Digital Audio Workstations and Plugins
- in-depth knowledge of the audio editing software and willingness for continuous learning new and more efficient ways
- High level of spoken English and Arabic
- Creative thinking and the ability to find solutions and execute them.
- Strong team player, able to work effectively under pressure and demonstrate patience to team member.
- Understanding of Safeguarding and working with vulnerable people

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COMPETENCIES:

The following competencies (behaviours and characteristics) have been identified as key to success in the job. Successful candidates are expected to demonstrate these competencies.

- **Analytical Thinking** – Able to simplify complex problems, processes or projects into component parts, explore and evaluate them systematically. Able to identify causal relationships, and construct frameworks, for problem-solving and/or development.
- **Decision making** – Is ready and able to take the initiative, originate action and be responsible for the consequences of the decision made.
- **Planning and organisation** – Is able to think ahead in order to establish an efficient and appropriate course of action for self and others. Prioritises and plans activities considering all the relevant issues and factors such as deadlines, staffing and resources requirements.
- **Resilience** – Can maintain personal effectiveness by managing own emotions in the face of pressure, setbacks or when dealing with provocative situations. Can demonstrate an approach to work that is characterised by commitment, motivation, and energy.
- **Influencing and persuading** – Ability to present sound and well-reasoned arguments to convince others. Can draw from a range of strategies to persuade people in a way that results in agreement or behaviour change.
- **Communication** – The ability to get one's message understood clearly by adopting a range of styles, tools, and techniques appropriate to the audience and the nature of the information.
- **Managing relationships**– Able to build and maintain effective working relationships with a range of people.
- **Self-development**– Is able to identify and apply opportunities for learning and development.

APPLICATION SUBMISSION CRITERIA:

To apply, please submit your **CV** of maximum 3 pages, **cover letter**, Copies of **Academic documents**, and **National ID Card** to email address Recruitment@ss.bbcmediaaction.org.

OR

Submit at the BBC MA office. Ensure to register before submission of your application.

MANDATORY:

The position should be clearly indicated in the email subject line as **“Sound Editor- BBC MA/JBA/2023/17/NOV/07/SE-LIL”**.

SAFEGUARDING:

The role involves working with groups of vulnerable children and adults. BBC Media Action is committed to providing a safe and trusted environment for every person connected to the work we do; and to preventing any type of unwanted behaviour including sexual harassment and exploitation, abuse, and financial misconduct (a zero-tolerance policy). Any candidate offered a job with BBC Media Action is expected to share and demonstrate our values and adhere to BBC Media Action' Safeguarding policy and sign BBC Media Action' Code of Conduct. A police or any previous work place background check may form part of the recruitment process.

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QUESTION:

Do you have anything in your history, either professionally or personally, that conflicts with BBC Media Action Code of Conduct?

Yes Please provide further comments in additional sheet of paper and attached with your application.

No

All declarations will be kept confidential. Please note, non-disclosure of something that could impact your role, may lead to termination of your contract, if successful recruited.