

**Terms of Reference for
Legal advisor**

WV South Sudan, this should be done for 4 locations Juba, WEQ, GBZ and GUNZ

World Vision is a Christian relief, development and advocacy organisation dedicated to working with Children, families and communities to overcome poverty and injustice. World Vision serves all people regardless of religion, race, ethnicity or gender. Our Vision for every child, life in all its fullness. Our Prayer for every heart, the will to make it so.

World vision is seeking the services of an Advocate as its legal adviser on a general retainer basis in relation to any legal work pertaining to our activities within South Sudan.

This will include general advice on our day to day operations, court representation, preparation and drafting of legal documents required for regular and smooth running of the organization, providing legal opinion on any contracts entered into by the Organisation.

Key Objectives

- The Attorney will provide legal opinions and advice according to South Sudan laws on any issue concerning organization activities in South Sudan.
- Cover all litigation matters requiring appearances in court or contentious matters or claims.
- Review all legal documents like staff terminations and other staff employment actions that might lead to litigations.
- Provide legal assistance and advice on all legal matters pertaining to World Vision's operations in South Sudan and alignment with the NGO act.
- Provide legal advice on management of contracts including negotiations, dispute resolution, vendor agreements, construction agreements, service level agreements, framework agreements, memorandum of understanding and sub granting agreements.
- Conducting legal due diligence on procurement transactions that the organization intends to enter into.
- Identifying, managing and mitigating legal risk in all transactions that the organization intends to enter into.
- Striving for speedy resolution through mediation and negotiation.
- Monitor and advice on changes in relevant legislation and the regulatory environment,
- Continuously monitoring compliance with organizational policies, standards and procedures as well as the legal and regulatory framework and advising management accordingly.

End!

A Legal Firms / Individuals will be selected in accordance with the procedures set out in World Vision International's procurement guidelines for selection of Legal Service Providers. Technical and Financial proposals are invited from those applicants who meet the requirements provided in the Terms of Reference.

All the eligible legal firms and individuals to send proposals through email ONLY to sdno_scmquotations@wvi.org or drop your proposal to Tender box at Plot 1, Block 2BX, Hai Cinema, WVISS, (next to MTN Office)

Date: Start date 2nd 2023 End date 05:00 PM, 7th August 2023.

NB: Any Expressions of interest for this consulting service received after 5:00 pm 7th August 2023 will be automatically turned down.

