

EXTERNAL JOB ADVERTISEMENT

Samaritan's Purse is a non-denominational evangelical Christian organization providing spiritual and physical aid to hurting people around the world. Since 1970, Samaritan's Purse has helped meet needs of people who are victims of war, poverty, natural disasters, disease and famine with the purpose of sharing God's love through His Son Jesus Christ.

Vacancy: WASH Program Manager (1 position)
Reports to: Area Coordinator/Technical Lead
Duty station: Maiwut (Relocatable)
Posting date: Nov-15-2024
Closing date: Dec-04-2024
Start date: Jan 1st, 2025



SUMMARY OF THE POSITION

The Program Manager (PM) will be a driving force for the success of all of SP's water, sanitation, and hygiene (WASH) activities in Maiwut County, Unity State, South Sudan. This involves supervising the current WASH program, as well as developing new proposals and budgeting for new programming opportunities. The PM will work closely with local government and community leaders for implementation and partnership of SP's WASH program.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Manage and implement the planning, implementation, monitoring and close out of WASH projects by ensuring interventions effectiveness and sustainability.
- Oversee and carry out assessments of sites for the implementation of planned Samaritan's Purse (SP) WASH activities in Maiwut county Unity state as per agreed proposals.
- Liaise with local authorities and other actors to identify WASH projects that would benefit the host communities and ease pressure on existing services.
- Ensure that all programme targets are reached in accordance with agreed programme objectives, as per contracts with donors, in line with the overall programme approach and ensure integration with other programme activities.
- Coordinates and leads any emergency relief situations involving WASH efforts, creating and drafting technical designs, and submitting regular reports on the work being completed.
- Upholds a high standard of quality by ensuring all programs refer to technical standards, conform to government standards, and are aligned with internal and external strategic objectives.
- Oversee the design of the assigned WASH activity standard, following best international and humanitarian best practice and in line with SP, donor and local authority policies and guidelines and are aligned with internal and external strategic objectives
- Prepare technical documents such as tenders, BOQs, procurement and oversee material and equipment purchases and delivery as necessary ensuring that SPs' and donors' policies and procedures are applied and followed.
- Ensure the preparation of detailed implementation work plans and provide the necessary guidance and support to the team to achieve timely and quality implementation of activities.



- Carry out regular field visits to inspect works and organize regular project review sessions through participatory methodologies involving beneficiaries and other stakeholders in the areas of intervention.
- Manage the implementation of an M&E system to monitor progress and capture impact of projects and to make necessary adjustments to work plans if necessary in a timely manner.

Contribute to the preparation of WASH budgets, funding concept notes and proposals through analysis of field data and actual costs incurred on activity implementation.

Procurement and Budget Management:

- Prepare procurement plans against approved work plans and ensure timely initiation of procurement requests in line with SP guidelines and procedures.
- Approve budgeted expenditure in line with SP's internal thresholds and donor financial guidelines, ensuring that requested expenses match approved procurement plans
- Monitor programme budgets and management accounts, flagging over/under expenditure and recommending corrective measures in a timely manner to ensure that relevant activities are being implemented in accordance with agreed budgets and timeframes.
- Prepare monthly budget forecasts with reference to the overall programme annual budget forecast and submit to the Finance department on time.
- Monitor warehouse material stocks and dispatches to avoid excess stock, and to ensure that deliveries are done and utilized in compliance with SP procedures.

Human Resources Management:

- Oversee staff responsibility in the day to day management of the implementation of the WASH programme
- Lead and manage staff, contributing to their capacity building and career development.
- Ensure that all staff are aware of and comply with SP's policies and procedures
- Monitor and review performance of staff managed through SP's Performance
- Identify staff training needs and recommend on-job or other capacity building measures in close consultation with the Area Coordinator, the WASH technical advisor and the HR department.
- Proper planning of staff leaves and absences.
- With a generous and serving spirit perform all other tasks and responsibilities assigned for the benefit of Samaritan's Purse and maintain a Christian witness.
- Act in the position of Area Coordinator in absence.

Coordination and Representation:

- Represent Samaritan's Purse WASH program in coordination meetings with Partners, local authority and other relevant actors as necessary at local, regional and national level.
- Ensure good coordination of the WASH programme activities with all relevant stakeholders, including NGOs, UN agencies, local government authority and donors, to ensure that works are implemented as planned and agreed within SPs and with Donors.



Accountability:

- Participate in the design and implementation of accountability and quality initiatives ensuring that they are integrated into the programmes.
- Adhere to and promote SP's Programme Participant Protection Policy and Code of Conduct

Technical Skills

- Good Knowledge of drilling site geophysical survey, drilling and rehabilitation of boreholes, borehole upgrading to solarized water system
- Good knowledge of health and hygiene promotion approaches and technics such as CLTS and PHAST
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Contextual and Interpersonal skills

- Strong understanding of the operational context in South Sudan
- Good interpersonal skills and willingness to work as part of a team
- Ability and willingness to live and work in a remote environment

Computer skills

- Proficiency in MS Office applications especially words doc and excel.
- Experience on AutoCAD and Water CAD softweres is an added advantage

Work Experience

- At least 7 years of direct experience on WASH related activities such as water and sanitation infrastructures in rural and emergency context.
- A minimum of 3 years of experience in WASH managerial role in emergency program implementation preferably with an International NGO.
- Proven experience in capacity building, project design and budget management
- Demonstrated experience in needs assessments, registration, verification and distribution within emergency field team.

EDUCATION

- BSc. Degree in Water Resource Development, Geology and Mining or WASH related

LANGUAGE SKILLS.

- Excellent spoken and written English language skills.

Ability to speak Arabic

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.



While performing the duties of this job, the employee is regularly exposed to outdoor weather conditions. Noise level is moderate (example: business office with computers and printers, light traffic).

Samaritan's Purse has “Zero Tolerance approach” to Sexual exploitation and abuse and does not allow any partner supplier subcontractor, agent or any individual engaged by Samaritans Purse to engage in any form of sexual abuse or exploitation against Vulnerable or other adult’s associating with its work.

HOW TO APPLY: Address your application to HR department -Samaritan’s Purse International Relief, Juba next to Quality hotel in cinema, Addis-Ababa road and submit your hard copy cover letter, **CV of not more than three pages** and Academic documents to HR department by **December 4th, 2024 5:00PM.**

Applications can also be send via email to: recruitSouthSudan@samaritan.org

We do appreciate your interest in working with us. However only shortlisted candidates will be contacted. Women are strongly encouraged to apply.

