

JOB VACANCY ANNUNONCMENT-
External/Internal

NO: MABAN.MBN-2023-09-14-192-N



Job Title: Mental Health and Psycho-social Support Coordinator (MHPSS)
(1 position National)
Location: Maban County, Upper Nile State, South Sudan
Duration: 3 months with possible extension depending on availability of funding
Reports To: Program Project Manager
Start Date: ASAP
Eligibility: South Sudanese National Only

About Relief International is a leading nonprofit organization working in 20 countries to
RI: relieve poverty, ensure well-being and advance dignity. We specialize in fragile settings, responding to natural disasters, humanitarian crises and chronic poverty.

Relief International combines humanitarian and development approaches to provide immediate services while laying the groundwork for long-term impact. Our signature approach — which we call the RI Way—emphasizes local participation, an integration of services, strategic partnerships, and a focus on civic skills. In this way, we empower communities to find, design and implement the solutions that work best for them.

Job Summary:

The MHPSS coordinator will provide technical leadership and support to the RI Technical Team and partners in Maban based programs. The coordinator will ensure that programs adhere to international guidelines and standards. He/she will promote strong beneficiary and donor



accountability and meet the reporting needs of internal and external stakeholders. The coordinator will provide technical support and coordination to partners in Maban. A capacity building plan including trainings, regular mentoring and supervision will be developed and implemented in all relevant RI Maban programs. He/she will contribute to developing RI South Sudan MHPSS strategic framework. He/she will support and integrate MHPSS into RI South Sudan MHPSS programs and will contribute to proposal development and needs assessments, as required. The Coordinator will supervise the RI MHPSS staff and oversee MHPSS activities/services in the Refugee camps and Host community.

Main Roles and Responsibilities:

Key Responsibilities:

RI MHPSS strategy and scope of work:



- Develop/update MHPSS policies and standard operating procedures for RI MHPSS program
- Ensure the tools and guidelines that used by RI MHPSS team are consistent with international standards (IASC, MhGAP/PEM, UNHCR MHPSS guidelines etc.) and RI MHPSS strategy.
- Define specific activities for MHPSS and identify key personnel implementing the activities in consultation with the program project Manager.
- Work with RI Technical leads and other members to integrate MHPSS activities into wider systems.
- Develop/identify minimum standards (quality benchmarks) on MHPSS within the integrated programs and develop tools to measure progress.
- Synthesize new research and provide feedback to all stakeholders on the emerging trends
- Participate actively in any comprehensive needs assessment and stakeholder mapping across all relevant areas in Maban.



Write a comprehensive report on the needs-assessment exercise which will then be used to develop tools and PSS programming.

Conduct an in-depth assessment of the existing MHPSS project activities and practices at RI supported MHPSS Centre to identify strengths, gaps and provide recommendations for improvements.

Review communication materials (press releases, blogs, and human interest stories) related to MHPSS.

Other related tasks that may from time to time

Program:



Provide technical MHPSS support throughout all stages of the project cycle management including needs assessment, technical strategy, implementation as well as monitoring and evaluation.

Develop a program supervision and feedback mechanism ensuring stakeholder feedback is used to improve program quality.

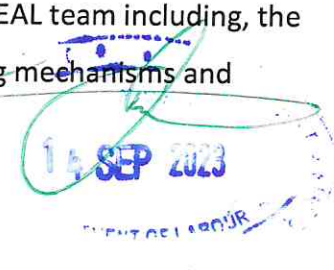
Conduct regular visit (with RI MHPSS team) to MHPSS Centre and community outreach, to observe the activities of program and provide direct technical support and advice to center staff when needed, and then share findings with the technical team and program.

Help develop IEC material for MHPSS activities and awareness of services.

Develop curriculum for PSS sessions and training the partners on them.

Conduct a desk review of best practices and lessons learned on delivering MHPSS in crisis settings and present findings to RI South Sudan SMT and Program staff.

Review M&E systems for MHPSS programming, in collaboration with MEAL team including, the development of M&E tools and methodology, management of reporting mechanisms and information flow, and analysis of program data and impact.



Ensure a proper referral pathway for MHPSS services is existing with support from the team.

Support MHPSS team members to monitor progress and provide feedback.

Strengthening the links between MHPSS and Health in particular as without their support and cooperation

Capacity building:

Develop tools to conduct capacity need assessment for RI partners in MHPSS programming and skills and measure progress/impact throughout the implementation period.

Develop a detailed work plan and capacity building plan to ensure successful implementation of the program from the technical perspective, in line with program strategy and international guidelines

Review the plan for organizational capacity building on MPHSS with induction, on-going training, and day to day mentoring. This will include developing the methodology, training materials and training plan (in person, online, appropriate training venues etc.);

Identify training needs and gaps for current and future staff;

Review the report on the capacity assessment for each partner, with a detailed plan for further improvement.

Coordination:

Coordinate with academic institutions to access latest research and materials to tap into the latest research to identify how to implement the mental health assessment and support component of the program.

Represent RI in routine donor monitoring meetings and other technical forum.

Present MHPSS component to stakeholders, donors and others, as requested.



Strengthened coordination mechanisms for the delivery of MHPSS services with relevant stakeholders.

Participate in coordination meetings (particularly mental health SWG) when needed, to introduce and update RI's MHPSS programs among partners.

Ensure internal coordination and collaboration of interventions through review meetings and provision of regular updates.

Identify MHPSS workshops/meetings to present program results;

Written monthly updates on MHPSS services, shared with relevant sectors and management.

Policy compliance – Mandatory Reporting Policy (MRP): (5%)

Ensure any violations of the RI Sexual Abuse and Exploitation Code of Conduct and other RI Policies are reported in accordance to the RI Reporting mechanism. The reporting of violations is an obligation on the part of all staff members.

Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by RI and other humanitarian workers

Note:

- The role of the **MHPSS** Coordinator cannot be limited to the specific duties and tasks detailed herein. The success of the RI's humanitarian mission is the highest priority and all issues, which arise, must be addressed accordingly. Therefore, the **MHPSS** coordinator will be required to support in unforeseen issues and circumstances and remain flexible to perform other duties, as and when required by supervisor.





Job Qualifications and Minimum Requirements:

The MHPSS Coordinator should:

A qualified psychologist or a professional with equivalent proven experience.

5-10 years' experience in mental health and psycho-social programming to refugees and IDPs.

Experience working in the Humanitarian context and emergencies.

Experience in capacity building and in strengthening various duty bearers' understanding of and response to Psychosocial Support.

Experience working on the inclusion of hard-to-reach groups.

Good knowledge of and experience in using established inter-agency and Donor standards and guidelines in MHPSS.

Good understanding with donors' requirements.

Cultural awareness and sensitivity, prior experience in the Maban context is a plus.

Ability to communicate clearly and sensitively in written and spoken English.

Strong skills in using Microsoft office programs such as word, excel, and PowerPoint.

General Condition:

Applicant must not be person who has bad record or has been convicted of Sexual Exploitation and Abuse (PSEA), Sexual Harassment and Child abuse cases.

We would like to share Relief International's values with you:

We uphold the Humanitarian Principles: humanity, neutrality, impartiality, and operational independence. We affirmatively engage the most vulnerable communities. We value:

Integrity

Adaptability





Collaboration

Inclusivity

Sustainability

HOW TO APPLY:

Aspiring potential interested applicants should complete **Job application form**, which can be collected at Relief International office in **Doro, Batil** or this form can also be downloaded from same website this advertisement is posted.

The job application form once completed, should be submitted along with motivational letter and copies of academic documents in seal envelop clearly marked **MHPSS NO: MABAN.MBA-2023-09-14-192-N** to Relief International office in **Maban**

OR

Send your completed job application form via Email to recruitments@ri.org

Deadline: September 28th 2023, 5 pm SSD local time.

Females are highly encouraged to apply

Only shortlisted applicants will be contacted

