



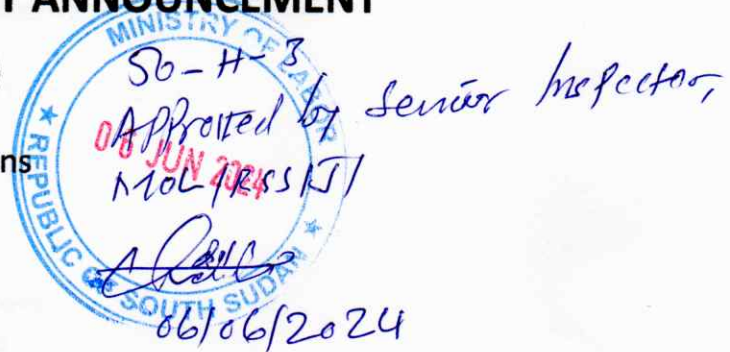
Women Agency for Resilience and Transformation

Hai-Munuki Residential Area, Plot No 5, BK A, Off Bilpam road, Juba-South Sudan Tel: +211 921 241 836

E: info.wartssd@gmail.com W: <https://wart-ssd.org>

VACANCY ANNOUNCEMENT

POSITION TITLE: Finance Manager (1)
DUTY STATION: Juba South Sudan
REPORTING TO: Director of Operations
DURATION: 6 Months
STATUS: FULL TIME



COUNTRY PROGRAMME OVERVIEW

Women Agency for Resilience and Transformation (WART) is a women-led NNGO non-political, non-profitable organization established in 2017 to serve the needs of vulnerable women and girls in South Sudan.

WART is dedicated to building women's resilience to shocks and stressors that impact livelihoods, nutrition, health, and development through empowering and building the capacity of women in South Sudan.

WART implements humanitarian assistance projects in GBV, Health, Nutrition, Food security and livelihood, Education and WASH in various parts of the country in South Sudan.

WART is currently seeking qualified candidates for the position of Finance Manager

PURPOSE OF THE POSITION

The finance manager is expected to oversee the organization's financial activities and operations, making informed decisions about investments, budgeting, and forecasting. S/he's main goal is to ensure the organization's financial and their decisions influence its long-term sustainability and growth.

KEY RESPONSIBILITIES

- Plan, organize, and execute financial tasks of WART.
- Make estimates of funds required for the short and long-term financial objectives of the company.
- Complete financial reports, lead the month end closing process, and conduct monthly financial forecasts.
- Provide financial insight and analysis to drive the business performance of the organization.
- Manage and monitor metrics, KPI tracking, and reports.
- Evaluate the financial performance of the organization and measure returns on investments.
- Understand and calculate the risks involved in the financial activities of the organization.
- Develop financial strategies for long-term financial goals of the organization.





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Some specific tasks include;

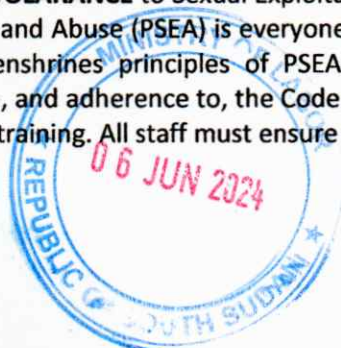
- Keep accurate records of all daily transactions.
- Prepare balance sheets.
- Process invoices.
- Record accounts payable and accounts receivables.
- Update internal systems with financial data.
- Prepare monthly, quarterly, and annual financial reports.
- Reconcile bank statements.
- Participate in financial audits.
- Track bank deposits and payments.
- Assist with budget preparation.
- Lead development of annual financial plans
- Review and implement financial policies

Education and required Qualifications

- Proven work experience as a finance manager or similar role.
- Solid knowledge of financial software.
- Experience using financial software.
- Advanced MS Excel skills.
- Knowledge of financial regulations
- Excellent analytical and numerical skills
- Sharp time management skills
- Strong ethics with an ability to manage confidential data.
- Bachelor's Degree in finance, Accounting or Economics with 5 years of experience. (A master's degree is an added advantage)
- Professional qualifications as a CFA/CPA are considered a plus.
- Experience using ERP system

PSEA

WART has a **ZERO TOLARANCE** to Sexual Exploitation and Abuse of Employees and Beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility and all staff are required to adhere to the Code of Conduct, that enshrines principles of PSEA, always (both during work hours and outside work hours). Familiarization with, and adherence to, the Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.





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HOW TO APPLY

Qualified and interested candidates should send an application letter, CV with at least three referees, and copies of academic documents to recruitment.wart@gmail.com hand delivered copies should be delivered to our head office in Hai-Munuki residential area plot NO 5 no later than 28th June 2024 at 5.00 pm local time. Subject **"Application for the Finance Manager Position"**

NB: WART retains copies of application papers at the end of the recruitment process and therefore only copies of your academic documents and other testimonials should be submitted. Due to the urgency of the position, applications will be reviewed regularly and the position may be filled before the end of the expiry date of the advert.

Only shortlisted candidates will be contacted

Female candidates are encouraged to apply.

