



Where childhood thrives, war does not.  
ADVERTISEMENT DESCRIPTION



<b>Title:</b>	Driver
<b>Reports to:</b>	Operation Coordinator
<b>Location:</b>	Juba with some field travels
<b>Open Date:</b>	March 4 <sup>th</sup> 2026
<b>Close Date:</b>	March 25 <sup>th</sup> 2026

**Background**

War Child Canada is a registered Canadian charity based in Toronto that works to accelerate peace and disrupt the cycle of violence by investing in and empowering local communities to build brighter futures through comprehensive, evidence-informed programs that foster resilience, self-reliance, and self-determination.

War Child Canada is globally recognized for our grassroots, community-driven model of humanitarian action that's rooted in collaboration and entirely locally led. We have developed a solid track record of long-term, sustainable impact supporting children and families living in areas dominated by conflict.

War Child Canada works with some of the most vulnerable populations around the world and is a leader in developing and implementing programs specifically targeting and protecting children, women, and displaced people living in the most complex humanitarian environments in Afghanistan, the Democratic Republic of Congo, South Sudan, Sudan, Uganda, and Yemen.

**Child Safeguarding**

The post holder is required to carry his/her duties in agreement with the War Child Safeguarding policy and other related policies. War Child Canada has "Zero tolerance" towards any form of sexual exploitation and abuse, He/she replicate commitment to the protection of children from abuse and "DO NOT HARM" principle

<b>Position Summary</b>	<b>Position Summary:</b> The Driver will be tasked with facilitating and coordinating smooth transportation/movement of all WCC's staff and goods in and around WCC areas of operations. This includes ensuring proper maintenance of the assigned vehicle, adhering to WCC policies and procedures and ROSS traffic laws. With approximately all the staff in Juba with continual movements, this position will demand a highly motivated, detail oriented individual who will be able to solve challenges as they arise. He will be required to be an active team player who will improve current systems from knowledge and experience gained through at least 2 – 5 years' experience in this area.
<b>Responsibility</b>	<ul style="list-style-type: none"> <li>• Provide transport services to WCC staff, visitors and other guests as per instructions.</li> <li>• Ensure that SC vehicle policy is strictly adhered to in vehicle management.</li> <li>• Ensure the cleanliness of vehicle at all times.</li> <li>• Keep assigned vehicle clean and insure that it is properly handled, kept in good condition and usable at all times.</li> <li>• Implement daily, weekly, and monthly vehicle maintenance checks and work alongside fleet manager to have all vehicles maintained in a safe working conditions</li> <li>• Keep note and timely report, in writing, to the office manager on the vehicle routine maintenance/service.</li> </ul>





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	<ul style="list-style-type: none"><li>• Ensure that the vehicle has enough fuel before embarking in transport service or heading for a field trip.</li><li>• Monitor that the fuel consumption is remained within the litre/km rate estimate for the vehicle and report any irregularities.</li><li>• Keep correct/proper and neatly recorded vehicle log sheets and submit to the supervisor on monthly basis for review, checking and feedback.</li><li>• Ensure that vehicle is used for the intended/assigned purpose in accordance with the prior authorization given by the supervisor.</li><li>• Ensure that the vehicle safety belt is functional and used by self and the passengers on board at all times.</li><li>• Follow all WCC Standard Operating driving safety regulations while driving and observe all traffic rules.</li><li>• Report in writing on any maintenance need (minor/major) to the supervisor timely and accurately.</li><li>• Report any accident immediately to the supervisor as appropriate.</li><li>• Ensure that the car is equipped with First Aid kit at all times</li><li>• Follow-up vehicle related issues with the police and insurance companies as per instructions</li><li>• Assist in Local Purchases and Loading of Cargo</li><li>• Deliver messages/post to other offices as per instructions</li><li>• Assume other relevant responsibilities as instructed by supervisor</li></ul>
<b>Person specification</b>	<p>Essential Criteria:</p> <ul style="list-style-type: none"><li>• Basic auto mechanic skills</li><li>• Previous Driving Experience 2-5 years – preferably with NGO</li><li>• Valid driver's License</li><li>• Primary school completion, secondary school preferred</li><li>• Ability to communicate in English Language</li><li>• Good interpersonal relationships/skills</li></ul>





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All interested applicants are invited to submit their application letter and copy of their updated CV to [jobs.ssd@warchild.ca](mailto:jobs.ssd@warchild.ca).

War Child Canada South Sudan Office. We are located at Juba Na Bari Plot 1 Block, 2<sup>nd</sup> Class Residential Area,

Only those applicants selected for an interview will be notified. Due to the urgency of the position and the project need, applications will be reviewed on daily basis we regret that we cannot entertain phone calls. War Child Canada is an equal-opportunity employer.

Final candidates will be vetted in accordance with War Child Canada's Child Safeguarding Policy and Prevention of Sexual Abuse and Exploitation Policy, including appropriate reference and security checks.

