

South Sudan



ARCHER

CALL FOR QUOTATIONS

Procurement of various miscellaneous items

DEADLINE FOR SUBMISSION
26 AUG, 1700 2022.

Archer International Limited

12 August 2022 • South Sudan - 0010/CH/JD CH V0.01

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Archer RFQ 0010 MISC ITEMS

**Archer delivers unrivalled
experience in the provision of
effective and informed
security of both human
assets and infrastructure**

Revision History

Version	Date	Published by	Approved by
0.1. 0010.	12 Aug 2022	SC	CH/JD

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Request for Quotation.

Archer International wishes to contract a legally recognized supplier (company) for the procurement of various miscellaneous items.

Subject: Procurement: gumboots, mosquito repellent, torches, printing paper

Reference: Archer 0010/CH/JD

Deadline for submission: 26 August 2022, at 1700.

Tender Clarifications: Bidders with questions regarding this notice should email them to: finance@archerinternational.co.uk.

Requirement.

Ser.	Description	Quantity	Per	Unit cost	Total
1	Gumboots		Pair		
2	Mosquito repellent		Each		
3	Torches		Each		
4	A4 printing paper		Ream		

General Specifications.

Gumboots: robust general service vulcanized rubber – below knee – colour optional (state if blue available)

Mosquito repellent: clinically proven cream variety with known efficacy for South Sudan. Please provide a brief justification.

Torches: hand held robust and rechargeable (compatible for South Sudan single phase electrical sockets). All types of body/casing will be considered, but design must have a proven longevity of at least 2 years of average use. Please provide justification.

Printing/copier paper: standard A4 white 8.5" x 11" – 80 GSM or nearest equivalent

Delivery.

Offers are to include delivery Archer International Ltd. Head Office, Plot 93, Hai Amarat, Juba South Sudan; and inclusive of all tax and import duties. No other charges or levies will be accepted.

Manner of Submission.

Please submit your tender in accordance with the requirements detailed below:

By Email to the following address: finance@archerinternational.co.uk with formal bid and additional supporting documentation indicated below. Your submission must request a receipt acknowledgement

The subject line should be **Archer 0010/JD/CH – VARIOUS MISCELLANEOUS ITEMS**



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Quotation Presentation.

Any Supplier that fails to attach the following documentation with their bid will be disqualified immediately:

1. Copy of valid tax clearance certificate.
2. Copy of company incorporation certificate (valid and current). Make sure to submit both sides & stamped.
3. The bid should have at least 06 months' validity with clear delivery lead times.
4. Currency may be in USD or SSP with clear terms of payment.
5. A signed statement acknowledging and committing to abide by Archer's Ethical Code of Conduct for Suppliers, and Archer's Human Rights Policy (see attachments)
6. Copy of three purchase orders or contracts that reflect delivering the same category of items within the past 12 months

Your bid should clearly indicate the following:

- Detailed specifications (defining any variations from the stipulated specifications)
- Limitations
- Mode of payment, terms & conditions
- Environmental credentials where appropriate
- Unique attributes and additional benefit

General note: consideration will be given to environmental credentials of each product offering as long as they do not affect efficacy.

Conditions of Bidding:

- Payment terms will be within 30 business days after receipt of goods and invoice, by electronic bank transfer, cash or cheque
- All offers should be inclusive of all taxes
- NB: No tender documents are to be requested from the office. You only need to submit your quotation as instructed above
- Should be legally registered company with a track record or experience of supplier activity in South Sudan

Bids will be REJECTED if:

- Another Archer email address is in copy
- Submitted separately to any other party
- Any coercive behaviour is suspected
- Failure to meet selection criteria indicated below



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Terms & Conditions.

- Archer International accepts no responsibility and is under no obligation to reimburse applicants for the costs associated with preparation of their applications/tenders
- Delivery lead times are very important; the service supplier should therefore indicate a realistic time for delivery upon receipt of Purchase Order (PO). Failure to adhere to the stated timelines may put the supplier contract/agreement at risk. Archer reserves the right to cancel contracts under such circumstances
- Archer International reserves the right to award the most qualified supplier regardless of the lowest price submitted
- Archer International reserves the right to award to more than one bidder or to reject all applicants and cancel the solicitation at any time

END.