



POSITION : Store Keeper
ORGANISATION : African Parks – South Sudan
LOCATION : Badingilo National Park
REPORTING TO : Field Operations Manager
EXPECTED START DATE : June 2023

BACKGROUND:

African Parks is a non-profit conservation organization that takes on the complete responsibility for the rehabilitation and long term management of national parks in partnership with governments and local communities. We currently manage 22 national parks and protected areas in 12 countries covering over 20 million hectares in: Angola, Benin, Central African Republic, Chad, the Democratic Republic of Congo, Malawi, Mozambique, Republic of Congo, Rwanda, Zambia, Zimbabwe and South Sudan.

Boma and Badingilo National Parks are located in South Sudan's equatorial region with a combined area of 30, 000 KM². The parks host the second largest wildlife migration in the Africa that covers over 120,000 KM², and provide habitat for large populations of hartebeest, buffalo, elephant, giraffes and lions.

JOB OVERVIEW:

We are looking for an organized storekeeper to supervise the receipt, dispatching, and storage of merchandise in our store. The storekeeper will oversee picking, storage, receiving, dispatching, security, maintenance, sanitation, and administrative functions.

To ensure success you need to multitask effectively in a fast-paced, dynamic environment, and perform your duties in a manner that is expected

MAIN ROLES & RESPONSIBILITIES:

- Overseeing receiving, warehousing, and distribution operations.
- Implementing operational policies and procedures.
- Ensuring effective and safe use of warehouse equipment.
- Ensuring the safety of staff.
- Maintaining documentation and keeping accurate records of warehouse activities.
- Maintaining awareness and knowledge of the condition and location of fleet vehicles.
- Assisting with deliveries where required.





EDUCATION AND EXPERIENCE:

- 2+ years of warehouse management experience.
- Excellent understanding of warehouse management procedures.
- Proficient knowledge of inventory and inventory controls.
- Proficient computer skills.
- Outstanding communication skills, both written and verbal.
- Outstanding leadership, organizational, multitasking, and problem-solving skills.
- Strong people skills.
- Available to work extended hours.

HOW TO APPLY:

To apply, please email your CV and cover letter to ssrecruitment@africanparks.org or hand delivery to **African Parks office Thonping, Synergy Suites – Plot No 849, Block No 3-K South** by **Friday, 2 June 2023**. Please mention the position name in the subject line of the email.

In case you do not hear from us within two weeks after the closing date, this means that your application was not successful. We thank you for your interest in working for African Parks.

