

13 March 2023



Job Advertisement

Save the Children is an international non-governmental organization that works for a future of children, their families and communities realize social equity and dignity; have access to their basic physical, emotional and development needs.

SCI is seeking to recruit:

Job Title: Health Cluster Coordinator

Location: Juba

Reports to: Program Development and Quality Director

Contract Period: 12 Months

ROLE PURPOSE:

The aim of a Health Cluster is to ensure a more coherent and effective humanitarian response by all international, national and local actors operating in the health cluster in areas affected by crisis.

The Cluster Co-Ordinator works in tandem with the WHO Health Cluster Coordinator providing leadership and facilitating the processes that will ensure a well-coordinated, strategic, adequate, coherent, and effective response. In holding the position, the Health Cluster Co-Coordinator will have specific responsibility for ensuring that the position is informed by the partners' perspective. The incumbent will also be responsible for ensuring that the cluster membership is contributing to and sharing Cluster responsibilities, and will play a key role in developing the active engagement and technical capacity of health cluster partners / members of the Cluster.

In the event of a major humanitarian emergency, the role holder will be expected to work outside the normal role profile and be able to vary working hours accordingly.

SCOPE OF ROLE:

Reports to: PDQ Director

Staff reporting to this post: State Health Cluster Coordinator

Role Dimensions:

KEY AREAS OF ACCOUNTABILITY :

- Support the regular coordination efforts/activities that include meetings with Cluster members, building on existing health cluster coordination fora through supporting the organization and chairing meetings (chairing the meetings and drafting meeting minutes during absence of cluster coordinator).
- Support efforts and initiatives of health cluster collaboration and integration with WASH, Nutrition, GBV and FSL clusters and work closely with sub-clusters. Convene and facilitate consultative and results-oriented meetings in line with the principles of partnership.
- Working closely with the information management officer, facilitate the collection of relevant cluster data using cluster approved tools from all partners, implementation and dissemination of

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Approved by
Inspector of Labour
13/03/2023

A circular official stamp from the Ministry of Labour, Republic of Sudan, Juba. The stamp is blue and contains the text "MINISTRY OF LABOUR", "REPUBLIC OF SUDAN", and "JUBA". In the center, there is a red date stamp "13 MAR 2023". A handwritten signature is written over the stamp.

the Indicator Monitoring Framework and ensure the Office for the Coordination of Humanitarian Affairs (OCHA)- managed 4W database and dashboard are regularly updated.

- Contribute to the development of a functional information management mechanisms for the health cluster to facilitate information sharing as well as monitoring and reporting; ensure that the health cluster produces and disseminates to partners, donors, government and other stakeholders regular updates, technical reports, bulletins and briefings on the health status of the affected people, response activities achievements, challenges and the remedial actions when necessary
- Together with Health partners identify technical gaps and training needs to implement health response in relation to technical standards and protocols for delivery of key health services by all health cluster partners.
- Support national-health system capacity building in emergency preparedness and response in accordance with the IASC emergency response preparedness (ERP) approach and other related guidance.
- Ensure cluster members are aware and taking into account all cross cutting issues in humanitarian work such as gender and accountable to affected populations through consultative mechanisms. Compliance with national and international norms and standards, oversee that cross-cutting issues.
- Lead and contribute to the joint analysis of health-cluster data leading to identification of gaps in the health cluster response, sharing feedback with cluster partners and agreement on priorities to inform the development (or adaptation) of a health emergency response actions and strategy.
- Work with the cluster coordinator to ensure that the Cluster Lead Agency (CLA)/WHO is informed of priority gaps that cannot be covered by any Cluster partner and require CLA action as provider of last resort.
- In absence of cluster coordinator, represent the Cluster in inter-cluster coordination mechanisms at country/field level, contribute to jointly identifying critical issues that require multi-sectoral responses, and plan the relevant synergistic interventions with the other working groups/clusters concerned.
- Ensure that regular health partners' involvement in rapid needs assessments and gap analysis are undertaken and that the results are documented in relevant information tools, which are accessible to all partners and donors for addressing needs..
- Identify urgent training needs in relation to technical standards and protocols for the delivery of key health services to ensure their adoption and uniform application by all Cluster members.
- Support the preparation and update of the development of health cluster page of the HNO/HRP, Contingency plans and other strategic and funding proposals to donors for the health cluster and contributes to inter-cluster strategies.
- Identify core advocacy concerns for the Health Cluster through a consultative process: develop joint cluster/ inter-cluster initiatives to ensure regular and consistent advocacy is conveyed to the RC/HC and HCT on behalf of the health cluster.
- Advocate for collective action, collective results, and collective accountability. Represent the health cluster in inter-cluster coordination mechanisms at sub-national level, contribute to jointly identifying critical issues that require multispectral responses, and plan the relevant synergistic interventions with the other clusters concerned.
- Resource mobilization and funds allocation: Manage the development of a common funding strategy and resource mobilization efforts; coordinate the initiation and submission of Central Emergency Response Fund (CERF) and other pooled fund proposal documents, as required, in close collaboration with the health cluster partners and the humanitarian country team.
- Adapt clear and transparent prioritization criteria for vetting partners' projects for inclusion in consolidated appeals and pooled funds processes.
- Monitoring and evaluation: Support the adaptation and implementation of an indicators' monitoring framework to ensure adequate implementation of the health cluster plans; ensure partners' active involvement in joint monitoring of individual and common plans of action for health interventions and peer exchange of experiences and lessons learned within the cluster partnership
 - Support health partners in addressing operational challenges associated with delivery of health response with relevant stakeholders at field levels. And promote collaborative partnerships in



health response operations in both chronic and acute onsets of emergencies. Ensure appropriate links among humanitarian actions and longer-term health sector plans, incorporating the concept risk reduction measures

Competencies: Generic

1. Ensuring the effective use of resources
2. Producing results
3. Fostering integration and teamwork
4. Moving forward in a changing environment
5. Respecting and promoting individual and cultural differences

Functional Skills and Knowledge:

- Demonstrated knowledge in leading and coordinating international health response in emergencies.
- Demonstrated knowledge of public health response operations and their implementation in emergencies, complemented by demonstrated ability to identify and manage difficult situations, to lead and direct multidisciplinary and multinational staff.

Demonstrate ability to take independent initiatives and responsibility in proactively manner. Have sense of open-mindedness, analytical skills and diplomacy

BEHAVIOURS (Values in Practice)

Accountability:

- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved
- Creates a managerial environment across the Region to lead, enable and maintain our culture of child safeguarding

Ambition:

- Sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
- Future orientated, thinks strategically and on a global scale

Collaboration:

- Approachable, good listener, easy to talk to; builds and maintains effective relationships with colleagues, Members and external partners and supporters
- Values diversity and different people's perspectives, able to work cross-culturally.

Creativity:

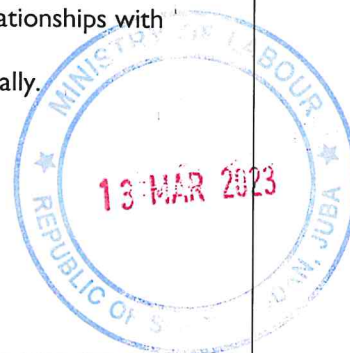
- Develops and encourages new and innovative solutions
- Cuts away bureaucracy and encourages an entrepreneurial approach

Integrity:

- honest, encourages openness and transparency, builds trust and confidence
- displays consistent excellent judgement

QUALIFICATIONS

- **Essential:** Advanced university degree in public health, medicine, disaster management, or related fields from a recognized university or academic institute or a relevant combination of professional and academic qualifications complemented by specialized training in assessment of public health



relief efforts and activities.

- **Desirable:** Health Cluster Coordinator training and /or WHO surge training, or training in emergency response in the context of public health

EXPERIENCE AND SKILLS

- **Essential:** At least 7 years of experience in humanitarian response, at national and international levels, with emphasis on health cluster coordination, public health management and related strategy development in a managerial position, capacity building and implementation. Experience in developing and promoting collaborative partnerships and/or experience in developing countries.
- **Desirable:** Experience of health cluster coordination with WHO or UN organizations/agencies, international or national NGOs in humanitarian response.

Additional Job Responsibilities:

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

Equal opportunities:

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.

Child Safeguarding:

We need to keep children safe so our selection process, which includes rigorous background checks, Reflects our commitment to the protection of children from abuse.

Safeguarding our Staff:

The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy

Humanitarian response:

In the event of a major humanitarian emergency, the role holder will be expected to work outside the normal role profile and be able to vary working hours accordingly

Health and Safety:

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

Child Safeguarding:

Level 3: the role holder will have contact with children and/or young people *either* frequently (e.g. once a week or more) *or* intensively (e.g. four days in one month or more or overnight) because they work in country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff.

We need to keep children and all beneficiaries safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children and beneficiaries from abuse and exploitation



Application Information:

Please attach a copy of your CV and cover letter with your application, and include details of your current remuneration and salary expectations. A copy of the full role profile can be found at (SCI Career Site Careers (oraclecloud.com))

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

All employees are expected to carry out their duties in accordance with our global anti-harassment policy.

In case you face any difficulty to access the link, please come to Save the Children International head office Juba at Hai Malakal or any SCI Field Offices near you for HR support.

Deadline for submitting applications: **30th March, 2023.**

Cc: MoIjobadvert@gmail.com; (National Ministry of labour email Address Juba)

