



**Vacancy Announcement**

**Job Title:** WPE Officer / 8B  
**Band / Level :** 8B  
**Grade:**  
**Department:** Women Protection and Empowerment  
**Location:** Payinjjar (Ganyiel).  
**Overtime Eligible:** Exempt  
**(per local law)**



The International Rescue Committee, one of the world's largest humanitarian agencies, provides relief, rehabilitation, and post-conflict support to victims of oppression and violent conflict in 42 countries. IRC is committed to bold leadership, innovation, and creative partnerships. South Sudan, an independent nation since 9 July 2011, is emerging from decades of brutal civil war rooted in disputes over religion, ethnicity, resources, governance, and self-determination. The security situation remains unpredictable, and the operational context is challenging. IRC has operated in South Sudan for over 30 years now delivering humanitarian relief, post-conflict assistance, and development programs in both refugees, internally displaced and host community settings. IRC operates in 10 field offices including in Juba with field program portfolio covering health, nutrition, child protection, Economic Recovery and Development (Livelihoods), women's protection and empowerment and general protection. IRC continues to provide life-saving assistance and humanitarian aid to vulnerable South Sudanese and continues to work with the affected to rebuild their lives and restore peace.

**JOB SUMMARY:**

WPE Officer will participate in the implementation of RSRTF area-based intervention in Payinjjar outputs under (Reconciliation, stabilization and Resilience activities) within the county. The main function for this position is to undertake day to day activity planning and implementation in close coordination with project Manager, GBV Caseworkers, with the support from the technical staff-WPE Technical coordinator and Senior WPE Manager. The WPE Officer with close guidance from the WPE Manager will be responsible for integrating the project pillars (Reconciliation, Stabilization and Resilience) at implementation level, ensuring that project participants are involved in activity planning and implementation. WPE Officer will supervise GBV Caseworkers, incentive workers and will directly interface with project participants and should endeavor to engage them in activity planning, scheduling and implementation. The incumbent will have broad experience working across the RSR sectors. The WPE Officer will be responsible for all gender-based violence (GBV) prevention- and response activities which includes supervision and taking a lead in outreach related activities, risk mitigation including Capacity Building activities, PSS, case management and general management of the WSS center.

**Major Responsibilities:**

- Lead in all outreach activity with identified target group include.
- Development of daily and weekly outreach plan based on GBV incident trends and needs of women and girls.
- Conducting house to house visits, group discussion sessions or information dissemination sessions in the community to promote available GBV services to women and girls, immediate health-related consequences, GBV basic guiding principle to prevent stigmatization and re-traumatization to access GBV services.
- Lead in GBV Response and prevention/basic GBV guiding principle's capacity building in both formal and informal form to various group i.e., NGOs partner, Community Leaders, Women's leader.
- Provide support to local partner(s) as necessary, particularly via trainings.



- Work with stakeholders to implement standard operating procedures and monitor referral pathway to ensure survivor's ability to receive confidential, safe, and timely services that meets their needs.
- Write and submit weekly and monthly report as per the timeline.
- Support GBV Caseworkers on how best they can work with GBV survivors and other at-risk beneficiaries.
- Manage the Women and girls' friendly spaces.
- Support the manager in attending coordination meetings.

**Logistic, finance and Reporting**

- Ensure outreach activities are facilitated with accordance to IRC logistic policy and in a timely manner to ensure the successful implementation of programs.
- Ensure all relevant financial documentation is completed accurately as required by IRC finance policy.
- Prepare and submit report in a timely manner and incorporate manager feedback.

**Coordination**

- Support adherence to GBV referral protocols.
- Assess gaps in GBV prevention services in Payinjar.
- Maintain positive relationship with Community leaders and other stakeholders at all levels.
- Maintain positive coordination and relationships with partner and other IRC sector staff.

**HR & Logistics & Finance**

- Adherence IRC South Sudan Country Program.

**Monitoring & Reporting**

- Ability to communicate in English, Nuer, and Arabic
- Prepare and submit report as requested and incorporate manager feedback.
- Contribute to a positive team spirit among all IRC staff.
- Complete any other duties as required.

**Key Working relationship**

- **Position Reports to:** WPE Manager.
- **Position directly supervises:** GBV Caseworkers and incentive/community volunteers.

**Other Internal and/or external contacts:**

- **Internal:** Regular relationships with IRC WPE Program department's team.
- **External:** Collaboration with IRC partners including other non-governmental organizations, inter-agency group.

**QUALIFICATION:**

- Bachelor's degree in social science, Education, Arts, Development Studies or related field is required
- Experience with a national or international NGO in South Sudan.
- Demonstrate flexibility and ability to work in different cultures.

**Skills and Experience:**

- At least 2 years of experience in humanitarian response with focus in Gender Based Violence prevention and Response, conflict resolution, education in emergencies, governance.
- Experience in project report writing.
- Clear understanding of gender inequality, and issues surrounding violence against women and girls.
- Ability to maintain confidentiality and respect for clients always is essential.







Handwritten signature: Ahmed M. Al-Sayid  
Director  
19/9/2022

“WOMEN, MINORITIES AND PEOPLE LIVING WITH DISABILITIES ARE ENCOURAGED TO APPLY”.

**CLEARLY LABEL YOUR APPLICATION, WPE OFFICER - GANYLIEL.**

**NOTE:** Only shortlisted candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC.

**How to apply:** Interested applicants should submit a CV with 3 references and a copy of their national ID to Human Resources Renk IRC Field Office or you can e-mail applications to SS-HR@Rescue.org not later than 30<sup>th</sup> Step 2024 @ 5:00pm.

**Equal Opportunity Employer:** IRC is an Equal Opportunity Employer. IRC considers all applicants because of merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable laws.

**Narrowing the Gender Gap:** The International Rescue Committee is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including a flexible hour (when possible), maternity leave, transportation support, and gender-sensitive security protocols.

**Safeguarding and PSEA policy:** The IRC has a zero-tolerance policy for safeguarding/PSEA violations by staff, incentive workers, visitors, sub-grantees, suppliers/sub-contractors, and implementing partners. Safeguarding/PSEA at the IRC is an integral to the organizational values and ethics, and staff and associates are expected to take all reasonable steps to prevent the sexual exploitation, abuse, and harassment of any person linked to the program by both its employees and any downstream partner. The successful candidate will be subject to a thorough background check and satisfactory references.

**Standards of Professional Conduct:** The IRC and IRC workers must adhere to the values and principles outlined in IRC Way Standards for Professional Conduct. These are Integrity, Service, Accountability and Equality. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation. The IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

**The IRC Core Values and Commitments:**

- Ability to work as a member of a team essential.
- Positive and professional attitude, able to organize, maintain composure and prioritize work under pressure, work overtime when necessary and be able to coordinate multiple tasks and maintain attention to detail.
- Ability to communicate in English, Nuer, and Arabic
- Experience with a national or international NGO in South Sudan.
- Demonstrate flexibility and ability to work in different cultures.