



Initiative for Peace Communication Association

Building Peace through peaceful communication

JOB ADVERTISEMENT

Job Title: Pro-bono lawyer (one)
Duration: Six Months (6) (renewable)
Direct supervisor: programme manager
Job location: Bor with frequent visit to Wau field office
Starting date: 22nd June 2021
Closing date: 12th July 2021

50-H3
 22/06/2021
 22 JUN 2021
 MINISTRY OF PEACE
 REPUBLIC OF SOUTH SUDAN, JUBA

Summary of the position	
Organization description	
<p>Initiative for Peace Communication Association (IPCA) was established in 2010, It is one of the largest and fast growing indigenous humanitarian, peace and development organizations in South Sudan. IPCA thematic areas are Women Empowerment and Protection, Peace-Building and Conflict Mitigation, Access to Justice and Rule of Law, Child Protection and Education, Food Security and Livelihood and Water and Sanitation Hygiene (WASH). IPCA operates in Six states of South Sudan namely Central Equatorial, western Equatorial, Jonglei, western Bahr el Ghazal, Lakes, and Eastern Equatorial State, IPCA is working in partnership with local and international organizations.</p>	

Purpose of the Position

The pro- Bono lawyer will provide free legal service to the vulnerable community members in Greater Bor and Wau and also will be responsible for designing, planning and implementing pro-bono services according to the vision, mission of the organization (IPCA). He/she will work closely with the program team, Administrators, and the senior management team of IPCA to achieve the set objective of the existing project under his/her responsibility. The Pro-bono lawyer will report to the program manager who will be his/her immediate supervisor



Main responsibilities

- Prepare Legal services activities' work plan and implement the activities included in the work plan according to the available scope of work and submit report weekly or monthly to his/her line manager.
- Study constitution, statutes, and decisions regulations, ordinances of quasi-judicial bodies to determine and draft legal documents such as wills, patent applications, leases, and contracts.
- Present evidence to defend clients or prosecute defendants in criminal or civil litigation.
- Prepare legal briefs, opinions and file appears in state and federal courts of appeal.
- Negotiate settlement of civil disputes in greater Bor and Wau.
- Confer with colleagues the experience in appropriate areas of legal issues to establish and verify Cases for legal proceeding
- Search and examine public and other legal records to write opinions or establish ownership.
- Provide legal assistants where necessary to the vulnerable community members of Bor and Wau.
- Perform administrative and management functions related to the practice of law.
- Act as agent, trustee, guardians or executor for business or individuals
- Help in developing federal and state programs, draft and interpret laws and legislation to establish enforcement procedures.
- Ability to be flexible and use excellent judgment in challenging environments
- He/she will perform any other relevant duties assigned by His/her line manager.

Requirements

Education

- Bachelor degree in Law from a recognized University or related field

Knowledge and experience

- Minimum of 2 years' experience in offering legal service to the vulnerable Community members
- Knowledge of computer application preferably (MS word, excel PowerPoint etc.)
- Knowledge of sound minded judgment in every challenging environments

Other Valued criteria:

- Ability to work in every IPCA's field locations.
- Strong problem solving ability
- Strong communication skills

- A demonstrated ability to Multi - task, prioritize and process information in to action.
- Fluency in English (Oral and written). Knowledge of Arabic language is an additional advantage.
- The applicant should be a **South Sudanese residing in Bor or Wau.**

HOW TO APPLY

Kindly send us your cover letter and updated CV in English to ipcarecruitment@gmail.com or hard copies to Bor field office locating in Moral two market mama Deborah Building Jonglei state

Take note that only shortlisted candidates will be invited for the interview and Human Resource department will continue to screen applications upon receipt due to the urgency of the position.

