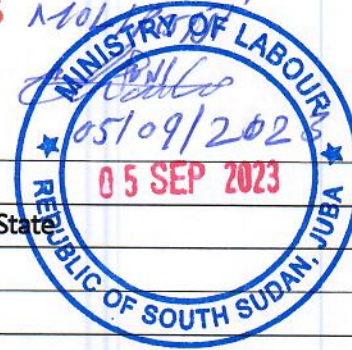




SD-H-3  
Approved by Senior Inspector,  
Morobo



Job Title:	Health Officer (01 Position)
Job Location:	YEI County – Central Equatoria State
Reporting to:	Health Manager
Starting Date:	4 <sup>th</sup> September 2023
Closing date:	22nd September 2023

#### INTRODUCTION:

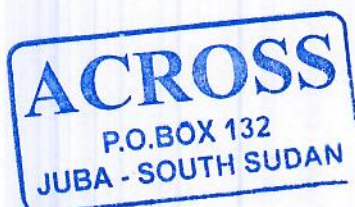
ACROSS is an International Christian and Humanitarian Organization serving South Sudan since 1972 with a mission of “Transforming individual lives and communities in South Sudan and beyond through a Christ-centered Approach”. ACROSS is looking forward to recruit a qualified South Sudanese to fill the position of Health Officer.

#### Main Job Purpose:

Under the direct supervision of the Health Manager in Juba, the Health Officer will perform both technical (Clinical) and program management functions including; budget management & monitoring, reporting, and administrative functions, with a flexibility to exercise independent judgment over technical, program and operations activities; providing leadership and managerial responsibility to the technical project staff. More specifically, the health Officer, will provide a high level of coordination and management of the GAVI REACH supported health facilities in Morobo and Yei. These will comprise of implementation and monitoring of project activities, supporting HRM with staff management, operations and logistic supervision function (procurement & financial/budget supervision, and development/dissemination of reports, security updates, travel and staff movements.

#### JOB FUNCTIONS:

- Facilitate and initiate reflection on beliefs and practices, perceptions of risks, barriers to accessibility and acceptability of immunization services with community groups.
- Conduct health education sessions at the different health facilities in Yei and Morobo in conjunction social mobilizers.
- Monitor vaccine supply chain and last mile delivery.
- Support Payam and county level development of micro plans and vaccination campaigns with focus on areas of zero doze.
- Participate in EPI TWGs meetings and relevant stakeholders meeting.
- Be able to support, supervise, identify infection prevention and control training needs/activities.
- Where necessary, in collaboration with the facility and community mobilizers, the incumbent supports the environmental hygiene and general cleanliness of the facilities and the surroundings.





- Support the development and adaptation of communication materials for health facilities and village health committees.
- Share community perceptions of quality and responsiveness of the health facilities and discuss ways to improve this.
- Conduct on job training to EPI supervisors, and health facility vaccinators.
- Respond programmatically to the health care interventions for emergencies and disease outbreaks specially vaccine preventable diseases and outbreaks.
- Participate in the coordination, monitoring, and evaluation of health-related activities.
- Write detailed reports on the activities conducted in the community.
- Participate in collection of data used to generate health report. Analyze and prepare weekly and monthly report as required.
- Contribute to weekly, monthly and quarterly reporting on the community activities.
- Taking the lead in record keeping and updates
- Creating health awareness campaigns within the health facility and catchment area.
- Ensure the public health services provided are complying with the required national and international standards.
- Conduct technical trainings and ongoing technical coaching for technical staff related to immunization programming quality improvement.
- Participate in analysis of program data with M&E and project staff to advise on program adaptations to achieve targets.
- Liaise with internal and external partners to identify promising new areas.
- Contribute to the development of project proposals as needed.
- Be acquainted with and build on traditional and/or local forms of volunteerism in Yei and Morobo counties.
- Any other assignment given from time to time as per organizational requirement by Manager or Program Team.

**MINIMUM QUALIFICATIONS & EXPERIENCE REQUIRED:**

**a) Education:**

- Diploma in Clinical Medicine from a recognized institution. Public health experience is an added asset.

**b) Work Experience:**

- At least 1-3 years of experience in a related experience with an NGO.



**PERSONAL SKILLS/ATTRIBUTES REQUIRED:**

- Report writing skills as well as analytical capacities and willingness to adjust to changing responsibilities or needs as they arise
- Proven ability to work cooperatively with others in a team environment
- Good understanding of written and spoken English
- Good computer skills (Microsoft Office, Email, Excel)



- Knowledge of health management records and DHIS 2 with excellent communication in both oral and written English.
- Accuracy, attention to details and ability to detect inconsistencies and inaccuracies.
- Ability to work under pressure with maximum accuracy, follow operational and Programme procedures.
- Committed Christian with a heart for the disadvantaged communities as the refugees
- Demonstrate integrity, excellence, stewardship and collaborative abilities.
- Ability to lead and facilitate and conduct devotions.
- Must be a born-again Christian.

#### **Desirable Qualifications and Skills**

1. Knowledge of policies and procedures of the protection.
2. Commitment to Child protection, Prevention of SEA and Safeguarding of Adults.
3. Commitment to help persons of concern and willingness to cooperate with counterparts.

If you believe you meet the above qualifications, kindly send us soft copies of your latest/updated Curriculum Vitae (CV), copies of relevant Academic documents only, Nationality Certificate, Cover Letter and a written Personal Christian Testimony by email to [recruitment@across-ssd.org](mailto:recruitment@across-ssd.org) in one file document with clear subject heading for the job or just deliver a hardcopy to ACROSS Head Office in Buluk, next to UNHCR South Sudan Country Representative Office – Juba.

**Important to Note:** ACROSS has a zero-tolerance approach to conduct such as fraud, sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination, corruption and bribery. All selected candidates will be expected to abide and adhere to ACROSS' standards of conduct and will therefore undergo thorough background checks through a number of means. Selected candidates will also be required to provide additional information as part of the verification exercise. Misrepresentation of information provided during the recruitment process may lead to disqualification.

- Applications without **strong and very clear Personal written Christian Testimony** (Not letter from the church) will not be considered.
- This position is open to qualified and experienced South Sudanese nationals only with stellar professional and technical skills in Health Officer.
- Only shortlisted applicants will be contacted.
- **Application documents once received are NOT Returnable.**



End