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Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so

Building Brighter Futures for Vulnerable Children

JOB OPPORTUNITY AT WORLD VISION INTERNATIONAL SOUTH SUDAN

World Vision is a Christian Relief, Development and Advocacy Organization dedicated to working with Children, Families and Communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity or gender. All employment in World Vision is conditioned upon successful completion of all applicable background checks, including criminal record checks where possible.

World Vision South Sudan is now seeking for a qualified and dynamic Individuals (**Man or Woman**) who are willing to share in our vision and promise to Children, to join us in the role below:

Job title: Monitoring & Evaluation Coordinator
Reporting to: Project Director
Location: Juba
Availability: As soon as possible

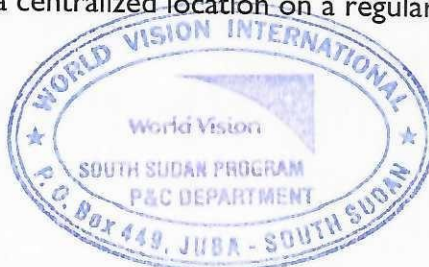
Purpose of the position:

The primary function of this position is to provide data quality control, including editing and reviewing data input and output, maintaining proper source documentation, and data analysis in order to strengthen program implementation and to ensure accurate reporting across CORE Group implementing partners in South Sudan.

Major Roles and Responsibilities

- Work with Program staff and Secretariat Director to design and maintain appropriate and easy to use data-collection and data-entry tools.
- Prepare and facilitate trainings for partner M&E officers, Project program staffs and data collectors recruited on temporary basis on the use of data collection tools and data collection techniques in collaboration with Program staff and secretariat director
- Prepare semi-annual and annual quantitative reports
- Monitor data flow, coordinate data collection, reporting, cleaning, entry, and analysis
- Designs and maintains a proper filing system and ensure collection, reviewing and filing of source documentation from all partners in a centralized location on a regular basis.

Approved
[Signature]



- Perform regular data quality audits and quality assurance processes, provide recommendations on how to improve overall data quality while providing feedback to partners.
- Works with the Program staffs and SD to analyze project data with a view of tracking implementation progress, challenges and to suggestion ways of ensuring that programs achieve strong results and meet targets and share results with relevant partner field staff, to ensure that they are regularly updated on program achievements and progress.
- Provide support to partner's field staff, including support supervision, capacity building on data collection, entry, source documentation and timely and accurate reporting.
- Represent CORE Group at stakeholder forums (such as the M&E Technical Working Group).
- Conduct quarterly review of project reports for accuracy and quality before submission to the Secretariat Director
- Conduct regular field visits to program sites to identify gaps in timeliness and data quality and work with relevant staff to address the gaps
- Develop good working relations with partner organizations to facilitate exchange of information and experience on appropriate methodologies, tools and indicators and contribute actively to an M&E learning community within CORE and among partner organizations.
- Serve as the primary M&E contact person for CORE South Sudan
- Assist in the establishment and maintenance of mechanisms for capturing, analyzing, reporting, sharing and applying M&E findings, information, and lessons learned, best practices and above all evidence of change brought about by the programmes among CORE, partner staff and other stakeholders.
- Undertake training and follow-up mentoring to partners' field team staff to ensure the quality of data collection procedures in all CORE South Sudan project sites meet other M&E requirements, as may arise in the program.
- Perform any other related duties that may be assigned by the SD.

Qualifications: Education/Knowledge/Technical Skills and Experience

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

- A relevant Degree in Statistics, biostatistics, Public health, Public administration, Health services, administration, demography, Science and Computing, Epidemiology
- At least 5 years demonstrated expertise in South Sudan, with experience, in HMIS coordination and management at Sub-national levels, county and facility levels
- Demonstrated experience in Health Management Information Systems is a must
- Excellent numerical, oral and written communication and presentation skills in English.
- Previous experience in a fragile context or similar working environment is required.
- Ability to extensively travel within the assigned Lot
- High level of professionalism and integrity
- Proven analytical, problem-solving skills and comfortable working under minimal supervision;
- Highly organized, efficient, and able to meet key deadlines;
- Highly developed inter-personal skills/inter-cultural sensitivity;
- Proficient in typing, MS-Word, Microsoft Excel, and email/internet programs;



- Excellent oral and written communication skills in English, knowledge of local language is an advantage.
- Having demonstrated organizational, interpersonal and communication skills;
- Competent computer skills for report writing
- **South Sudanese Nationals only**

HOW TO APPLY

Interested candidates (**South Sudanese Nationals**) who meet the above criteria should submit their application, cover letter and an updated CV with at least three referees with their telephone and email contacts. Address your application to: **The Human Resource Manager, World Vision South Sudan.**

Qualified female candidates are equally encouraged to apply

Indicate the position you're applying for in the subject line.

Applications should be submitted to this email recruitsdno@wvi.org or drop to any **World Vision offices.**

Closing date for receiving applications is: October 11th, 2021 at 5:00pm

Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.

