



TEARFUND SOUTH SUDAN PROGRAM

INVITATION TO BID

Project: Supply of Seeds and Provision of air ticketing Services to Tear fund South Sudan Offices.

Tender Reference Number:.

TF-SS-2021-177-Juba- Supply of Seeds.

TF-SS-2021-164-Juba-Air ticketing.

Notice to: All potential Suppliers based in the Republic of South Sudan.

Nature of work: Supply of Seeds and Provision of air ticketing Services to Tearfund Juba and Kajokeji, Morobo and Lainya Field Offices.

Nature of notice: Tearfund South Sudan is currently seeking for a suitable qualified /experienced Companies within South Sudan dealing in the supply of Seeds or Provision of air ticketing Services. If you are interested in participating in the tender for the supply or provision of the same, You can participate in the bidding process by sending an email to our procurement on this address: kiden.betty@tearfund.org. clearly indicating your company name and the above tender reference number as the subject matter.

Bid document; Bidding will be done online (No issuing of Tender documents) hence once added on the system, you will receive an automatic email to allow you login and enable you to submit your bid electronically. Please note that this tender is open on Coupa system from 24th Nov. 2021 to 12th Dec 2021 and the system will close it automatically after this mentioned period.

Applications & Submission of Bid: Bid documents can *only* be submitted to Tearfund through Coupa System following the below steps in the system which include:

- a) *Clicking on "I intend to participate"*
- b) *Accepting Tearfund Terms & Conditions after reading through*
- c) *Response to the event- where you will provide your company details & work on the pricing accordingly.*
- d) *Finally submit the bid.*

Closing date: The closing date for submission of completed bid documents is on 12th Dec. 2021 and the system will automatically end the event after the stated period. NB: No hard copy or emailed Bid outside Coupa will be accepted!

Further information: Bidders can consult Tearfund for further details or support on Coupa bidding on address kiden.betty@tearfund.org. or rose.poni@tearfund.org on the number 0924778067 or 0920714835.

