



Are you aiming to work for an organization where it is worthwhile investing your personality, your skills and your time? Are you looking for a job that is exciting and has clear goals? Welcome to Welthungerhilfe - one of the largest and most respected private organisations for development cooperation and humanitarian aid in Germany. Our vision is clear: "Zero Hunger by 2030" - If you want to become part of our global mission to end hunger around the world, we look forward to receiving your application as:

Finance Officer
in Juba

Announcement date: 14/11/2023

Closing date: 01/12/2023

Contract duration: 12 months with possibility for extension

Welthungerhilfe (WHH) has been working in today's South Sudan since the late 1990's. Since the country's independence in 2011, Welthungerhilfe has implemented 87 projects ranging from rapid disaster relief to reconstruction and long-term development cooperation projects with local partners, with an overall volume of over EUR 420 million. Through 19 projects in five states (Northern Bahr el Ghazal, Unity State, Western, Central and Eastern Equatoria), we supported 610,000 people in 2020 alone. Welthungerhilfe receives institutional grants from German federal funds (GFFO, BMZ, GIZ), UN (WFP, FAO, SSHF) and the European Trust Fund (EUTF). WHH SSD primary areas of work in South Sudan are food security, agriculture, food systems, nutrition, WASH and infrastructure rehabilitation, under the overarching umbrella of climate resilience and adaptation. Established in Germany in 1962 under FAO-led campaign against hunger, currently operates in 36 countries globally

In 2022, WHH SSD had a turnover of 43M EUR.

Job purpose:

The post holder is to manage the Project's /Program's accounting and financial controlling in Juba at the Country Office.

The Finance Officer is responsible to Finance administration tasks of the location to effectively manage the projects' funds and accounting works. As the Officer responsible, you will contribute to budget development by working with Field Offices Finance and Program teams. You will support Heads of Projects and Area Managers in handling the project funds by providing necessary information and input from CO.

The Finance Officer is a part of a team of seven Finance staff at the Country Office level and six Finance staff at the Project level. Finance Officer reports to Head of Finance at CO level.



Key responsibilities:

- Maintain accounting related data based on the current accounting software.
- Ensure that project funds are correctly managed according to the specifications of Welthungerhilfe and co-financers.
- Ensure that cost sharing of salaries and running costs (office and vehicles) is done in the bookkeeping software monthly.
- Check procurement requests and contracts to ensure availability of budget and compliance with approved procurement regulations and best value for money.
- Manage the bank accounts for the projects assigned under his/her supervision: effect payments through online system or cheques books and perform bank reconciliation, make sure that payment orders are approved by the appropriate authority before effecting payments.
- Support internal and external audits as well as donor spot checks
- Verify the correctness of the cash book and report results.
- Review voucher files for completeness and ensure that they are forwarded to Heads of Project and the Head of Finance monthly for signing of checklists.
- Support the HoP in preparation of fund request (inform on a regular basis the availability of funds in the bank to HoF and HoP) for replenishment and request.

Your profile:

- A University degree in Accounting and Finance, BCOM, Business Administration or any other relevant discipline, ACCA/CIMA/CPA qualification is an advantage.
- At least 3 - 5-years' job-related professional experience in accounting and finance.
- Experience in financial processing of project accounting in international organization
- Experience of working with local partners, local NGOs, government agencies.
- Strong interpersonal skills, coordination expertise and capacity to work under pressure; able to work well in a multi-cultural team environment, be responsive to changes in the context or work requirements, handle multiple assignments, and meet tight deadlines.
- Must be capable of working with applying their skills and knowledge in a range of capacities, including direct implementation, training and the transfer of technical knowledge and management skills to others.
- Strong organizational, analytical and problem-solving skills
- Excellent communication skills, including fluent spoken and written English; Arabic language skills would be an asset.

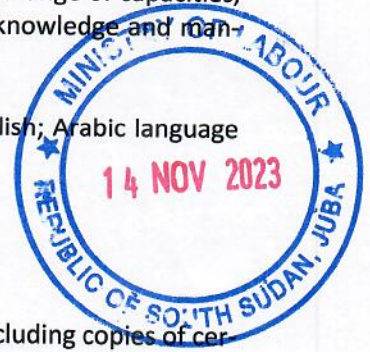
Application procedure:

Interested applicants can submit their application (max. four pages) in English, including copies of certificates/ diplomas, national ID, providing names of three referees and a telephone contact.

Applications should be submitted by email to info@imatongemploy.com Subject-line must be "APPLICATION FOR WHH FINANCE OFFICER"

Hard copies may be dropped to the Imatong Employment Solutions office in Hai Kuwait – please contact +211 921 277 383 for directions.

Please note that incomplete applications will be disregarded. Only shortlisted candidates will be contacted.





Questions regarding the position can be directed to e-mail: info@imatongemploy.com – please mark the e-mail with “Questions – “FINANCE OFFICER”.

Applications should not reach later than 1 December 2023 at 5pm.

Only short-listed candidates will be contacted. Qualified females are strongly encouraged to apply.

