

## JOB VACANCY.



**ForAfrika** is Humanitarian and Relief Organization operating in various parts of African countries. Our Projects includes feeding and agricultural programs, an orphanage and training centers in Rwanda, drilling of water wells in Eastern Cape, as well as Numerous Community Development Programs in Sub-Saharan Africa.

In South Sudan for Afrika is actively implementing Food for Education, Food for Assets, General Food Distribution, Food Security and Livelihood interventions and Livestock vaccination and we operate Projects in Twice East, Bentiu, Bor, Pibor, Boma, Pochalla, Aweil, Wunrok and Kuajok.

**TITLE: Monitoring and Evaluation (M&E) Officer – National South Sudanese.**

<b>LOCATION:</b> South Sudan	<b>SPECIFIC LOCATION:</b> Greater Pibor Administrative Area (GPAA)
<b>REPORTING LINE MANAGER:</b>	MEAL Manager
<b>Functional Manager</b>	Operation Manager and Project Manager

**PURPOSE:**

**Purpose of the Position:**

The Design Monitoring and Evaluation (DM&E) Officer will provide overall technical monitoring and evaluation support to the Health Sector Transformation project. The incumbent will closely work with the Project Manager to set, monitor, and evaluate project performance targets in line with project objectives and to ensure they are achieved. The candidate will guide the overall implementation of monitoring, evaluation, and accountability-related activities within the projects and provide timely and relevant information to the project staff. The DME Officer will also be responsible for strengthening the project M&E capacity, regularly monitoring and evaluating the results to improve project performance, and ensuring monitoring, evaluation, and reporting are practiced as a means to growing and maintaining a culture of providing credible, reliable, timely and cost-effective information for management decisions, accountability and learning in alignment with the project cycles.

**Major Responsibilities:**

Provide effective, innovative, and strategic leadership of Design Monitoring, Evaluation, and Accountability of the HSTP project and other project-assigned

1. Designed and managed the implementation of program and project M&E plans aligned with the ForAfrika framework and Humanitarian Accountability Standards.
2. Develop and manage an updated database and information management system for project plans, indicators, and monitoring activities
3. Ensure that the health facilities staff submits timely, quality project data and reports using SMOH forms to the DHIS2 and another reporting platform in an agreed-upon format and in accordance with SMOH reporting requirements.
4. Coordinate and participate in assessments, analysis, and dissemination of reports per the agreed project guidelines.
5. Ensure projects carry out routine facility registration data verification to ensure it meets the data quality standard.
6. Routinely perform quality control checks of monitoring and evaluation work, overseeing planned monitoring and



- evaluation activities across HSTP and other assigned projects.
7. Coordinate and facilitate monthly community dialogue to promote the sharing of health issues and document lesson lessons learned to improve future program selection, design, implementation, and improvements in existing frameworks.
  8. Ensure appropriate tools for Humanitarian Accountability (Complaints and response mechanisms) and reporting mechanisms are adopted, rolled out, and functional in the project.
  9. An appropriate complaint response mechanism (i.e., help desks, suggestion boxes, etc.) and feedback methodology are established in all project communities and facilities.
  10. Child protection incident reporting is mainstreamed into the humanitarian & program accountability reporting system, and incident reports are incorporated into monthly reporting.
  11. Ensure facility staff/CHD capacity development and awareness among relevant ForAfrika staff is enhanced.

**Competencies/Attributes:**

- Demonstrates well-developed interpersonal skills, excellent communication skills, both verbal and written, as well as negotiation skills
- Must adhere to set security standards
- Ensure a gender perspective in the scope of work
- Ability to work in and contribute to team building environment
- Cross-cultural sensitivity, flexibility, and emotional maturity
- Ability to exhibit exemplary lifestyle as interpreted in specific local cultural context
- Perform other duties as required

**Qualifications: Education/Knowledge/Technical Skills and Experience**

- **Educational level required:** A minimum of a University degree in Public Health, Social Sciences, Statistics, Community Development, Development Studies, or any related field.
- **Technical Training qualifications required:** Analysis using qualitative and/ quantitative methods, including use of participatory methods and tools for planning, monitoring & evaluation
- Professional technical skill desired: Knowledge of the SPHERE standards, Humanitarian Accountability Partnerships, other international humanitarian standards, and other capacity-building skills.
- **Experience:** Minimum of three years' work experience in community-based programming, local government, or work with NGOs or humanitarian agencies, of which at least two years must be in monitoring & evaluation.
- **Other:** Proficiency in English and local language is a must.
- Computer literacy is required, as is working knowledge of MS Word, Excel, DHIS2, PowerPoint, and statistical packages such as SPSS.

**Working Environment / Conditions**

**Work environment:** Field-based, with 90% frequent domestic travel to the field

**Travel:** 10 % Domestic/International travel may be required.

**To Apply:** Qualified candidates are encouraged to submit their full CV with a covering letter, copies of academic credentials and copy of nationality Identification card. **Hand Delivery to Juba Head office at Equatorial Tower Hai Neem 4<sup>th</sup> Floor Right hand Wing or Pibor Sub Flied Office address to Health Coordinator for Afrika or by email to [recruitment.ssd@forafrika.org](mailto:recruitment.ssd@forafrika.org) please clearly mark the position title. Deadline for submission: 06<sup>th</sup> September 2024.**

**FORAFRIKA is an Equal Opportunity Employer ForAfrika considers all applicants on the basis of merit without regard to race, sex, color and Religion.**

**NB: FEMALE APPLICANTS ARE STRONGLY ENCOURAGED TO APPLY**

For Afrika to Thrive | South Sudan Program | UAP | Equatorial Tower Hai Neem | Juba, South Sudan

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