



**RSRTF Project Coordinator - R2P**

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 APPROVED  
 MOL  
 09-09-2021  
 MINISTRY OF TOURISM AND CULTURE  
 REPUBLIC OF SOUTH SUDAN

**Position is open to South Sudanese nationals only.**

Finn Church Aid (FCA) is Finland's biggest development co-operation organisation and the second biggest organisation in Finland working in humanitarian aid. Finn Church Aid is a member of the ACT Alliance (ACT), an alliance of faith-based development and humanitarian aid organisations forming one of the world's largest aid organisations.

Finn Church Aid (FCA) is implementing an RSRTF funded project "Locally-Driven Solutions for Addressing Social Cohesion and Promoting Early Recovery" in Central Equatoria State counties of Yei, Kajo-Keji, Morobo, and Lainya. The project is implemented in consortium with IOM, SPEDP, CEPO, and WPDI.

FCA is therefore seeking an experienced Project Coordinator- Peacebuilding to oversee the implementation of this RSRTF funded project. The position is based in FCA's Yei field office with frequent travel to project implementation areas in Morobo, Lainya, and Kajo-Keji counties.

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| <b>Job Title</b>            | <b>Project Coordinator- Peacebuilding</b>                                |
| <b>Position Open to</b>     | <b>Internal &amp; External Candidates. South Sudanese Nationals Only</b> |
| <b>Start date</b>           | <b>October 2021</b>  |
| <b>Duty Station</b>         | <b>Yei</b>   |
| <b>Closing date</b>         | <b>28 September 2021 at 16:00hrs</b>                                     |
| <b>Duration of contract</b> | <b>12 Months with Possibility of extension</b>                           |

**PURPOSE OF THE POSITION**

The position is responsible for the success of all activities and support operations related to the project in coordination with FCA's Peacebuilding Advisor as well as project staff. Project activities are related to peacebuilding, rule of law, education and livelihoods development. The Project Coordinator will be responsible for managing project staff, overseeing the implementation of all project activities, coordinating with all consortium partners, completing narrative and financial reporting and other tasks related to the successful implementation of the project.

**MAIN RESPONSIBILITIES**

- Provide technical and strategic program implementation support to the Peacebuilding and Reconciliation Advisor in the design, implementation and reporting of the RSRTF project activities.
- Specifically, oversee the implementation of all project activities; ensure field activities are consistent with grant agreement and budgets and are completed on time.
- Ensure program quality through supervising monitoring and evaluation, including accurate reporting in close collaboration with FCA's Program, and M&E unit.
- Provide guidance and supervisory support to the project staff including operation support and program staff designated for this project.
- Liaise with partners including local authorities and line ministries in Yei, Kajo-Keji, Morobo, and Lainya counties, and church networks to guarantee access and buy-in for project activities.
- Ensure detailed and timely planning, monitoring and reporting of project activities according to donor guidelines; and monitor project progress against indicators
- Supervise financial management for the project including budget management, funds requests, spending forecasts, cash security, approvals for spending, and proper reporting.
- Supervise logistics for the project, including procurement, warehousing, asset lists, and flights, in coordination with the CO's Logistics Department.
- Participate in training, facilitation and material production
- Comply with FCA policies, guidelines and practices, including integration of CRM to the project.
- Perform any other duties agreed with the supervisor, or the Country Director



**Emergency Response:**

The Programme Coordinator as part of FCA's staff may be called upon as part of their roles and responsibilities to participate and/ or provide support in emergency response situations when and where required.

**Key Working Relationships:**

Internal/External:

- Liaise closely with designated project and other counterparts
- Liaise with relevant agencies and State Government line ministries/departments
- Works closely with other departments within FCA



**Competence and personal requirements:**

Applicants for this position MUST possess the following requirements

**Essential**

- A Minimum of a Bachelor's Degree (Master's Degree desirable) from a reputable university preferably in Peace and Conflict Studies, International Relations and Law, or International Development Cooperation.
- Minimum 5 years demonstrated work experience in humanitarian or development programming, with 2 years in management role.
- Technical experience in managing triple-nexus programming or integrated projects.
- Demonstrated Experience in managing UN-Trust Fund, EU or USAID projects is an asset
- Understanding of faith-based, rights-based, conflict and gender sensitive programming
- Experience of providing capacity building to government ministries/institutions, community leaders such as Chiefs, women groups, youth leaders, and religious leaders.
- Excellent report writing, presentation and excellent computer skills.
- English Language skills is a requirement, and fluency in local language would be an added advantage.

**Desirable**

- Motivated, proactive, flexible and innovative team player with excellent communication skills
- Cross-Cultural sensitivity, multicultural worldview, emotional intelligence, and facilitation skills.
- Ability to work in insecure environments and stay in simple living conditions
- Ability to cope and deal with stress and work under stressful work conditions is a requirement.
- Willingness to travel extensively in remote areas

One year fixed term contract, including a three-month probation period, will be offered to the successful candidate. The contract is subject to renewal based on performance and funding availability. The compensation is based on FCA Salary System and depends on prior work experience.

**How to Apply**

Please apply by sending your detailed curriculum vitae (3 pages maximum) and a cover letter (1 Page) in English. The CV must include contacts (telephone and official email addresses) for 3 referees. Attach copies of your national ID cards and copies of other relevant documents.

Kindly submit your application to [Admin.Ssuco@kua.fi](mailto:Admin.Ssuco@kua.fi) clearly marked "**Project Coordinator- RSRTF Yei**" by **Tuesday 28<sup>th</sup> September 2021 before 16:00 PM** or Hand-Delivery to Finn Church Aid Office in Juba (Juba Na Bari, Bilpham Road, Behind Midan Rembo) or in Yei at FCA-Office in ECSS Guest House Compound. Only successful candidates will be contacted for interviews.

**Note:**

1. Due to the urgency of the position, the applications will be reviewed on rolling basis and applications who fulfill the minimum requirements will be contacted for interviews.
2. FCA is an equal opportunity employer with zero discrimination policy
3. FCA has commitment to Child safeguarding, Protection of Sexual Exploitation and Abuse, and Anti-Corruption/Fraud and Money Laundering Policies

