

## Terms of Reference (TOR)

### Consultancy Type: Individual Consultant

### Consultancy Activity: Research on Knowledge and Policy Document Dissemination on Climate Change in Upper Nile.

#### 1.1 BACKGROUND AND DESCRIPTION OF CONTEXT

World Vision International – South Sudan (WVSS) is implementing the Water Security and Resilience Project in Baliét, Malakal and Panyikang Counties. The project is part of World Vision International's (WVI) Global WASH Accelerator Fund, which is a strategic funding initiative to accelerate and deepen achievements under the 2021- 2025 Global Water, Sanitation, and Hygiene Business Plan. Given a long-standing organizational emphasis on expanding access to improved water, sanitation, and hygiene (WASH) services through a mix of new infrastructure construction and social behavior change communications, the technical areas of water security and resilience, governance and finance, and cross-cutting theme of gender equality and social inclusion (GESI) represent less familiar intervention areas. WVSS is focusing on the water security and resilience pillar of the fund's objectives.

Targeting Upper Nile where there are issues of 1) scarcity of clean and safe water, 2) Recurrence of flooding and dry cycles exacerbating interethnic violence, and 3) Effects of climate change, the project is looking to achieve the following:

- a) Promote the collection and analysis of hydro-meteorological data to time decision-making on water management. The project will install mini-meteorological stations within the sub-catchment areas in the five counties to help determine the rivers regime and monitor the flow rates and water levels which is very essential in flood monitoring.
- b) Support catchment-based watershed conservation by ensuring that water catchments are protected. This will be done through construction of flood-control structures, including multipurpose dams of 30,000 cubic meters capacity.
- c) Strengthen water catchment conservation, the project will initiate community-based water catchment conservation and management. Water resources management committees (WRMC) will establish nurseries and distribute fruit tree seedlings to farmers who are dwelling at the both upstream and downstream.
- d) Strengthen water resources governance anchored on the formation of WRMC who will be working under the umbrellas of water resources user associations (WRUA), each committee representing a sub-catchment area. The committees will be constituted of both the upstream and downstream dwellers within the state.



To formulate strategies on achieving policy and governance related issues for points a) to d) above, WVSS through the Water Security and Resilience (WASH Accelerator) project would like to conduct research on knowledge and policy document dissemination on climate change and how it affects water security and resilience and to a certain extent governance and in Upper Nile State.

## 1.2 OBJECTIVE OF THE ASSIGNMENT

WVSS seeks to engage a consultant (**Individual**) to conduct technical research and evaluate how knowledge and policy on climate change has been disseminated in Upper Nile. The specific objectives are:

- a) To determine the institutions spearheading the implementation and dissemination of the Paris climate change agreement and associated policies in Upper Nile State.
- b) To determine how the agreement and associated policies and plans of action have been cascaded down to county level, and establish any successes, challenges and learnings in the process.
- c) Develop recommendations and a plan of action for accelerating the dissemination and implementation of the agreement and associated policies and how community level stakeholders can be involved.

## 2.0 PLACE AND DURATION OF THE ASSIGNMENT

The assignment will take place in Upper Nile State, (localities of Baliet and Malakal) from 1<sup>st</sup> December 2022 to 31<sup>st</sup> January 2023.

## 3.0 METHODOLOGY /TECHNIQUES

- Liaise with the national line ministries to confirm on the existence and knowledge on this policy document dissemination on climate change.
- Liaise with the state line ministries to confirm on the existence and knowledge on the policy document dissemination on climate change
- Liaise with local community and local county authority to confirm on the existence and knowledge on the policy document dissemination on climate change
- Analyze and partake the documentation on the results

## 4.0 QUALITATIVE DATA COLLECTION



Qualitative data will be collected through KIIs with key project stakeholders, FGDs with key participants and community groups and observation checklist will be prepared to assess some of the indicators. Participant individuals and groups will be selected purposively. An estimated 10 partners will be selected for KIIs (5 partners per County for each of the 2 Counties), and 4 Focus Group Discussions (2 per County).

## 5.0 DATA SOURCES

Primary data will be collected among direct participants of the intervention. Additionally, local authorities will be included in KIIs in order to better understand the context. Secondary data from project reports, cluster assessments, joint market monitoring will also be used to corroborate and explain findings obtained.

## 6.0 DATA SECURITY & PERSONALLY IDENTIFIABLE INFORMATION

World Vision will ensure and safeguard beneficiary confidentiality and protect both of hardcopy and digital files. Original hardcopy data files and project records will be stored in a secured and protected place with access control. The hardcopy data files will be preserved after 5 years of project closing. The M&E team will develop a standard data management and safeguard system that will include access control, backup system, version control, virus protection and other security measures.

## 7.0 ROLES & RESPONSIBILITIES

During the study, the project will entirely support the logistics, hiring of the enumerators, vehicle hire and transportation, printing, etc. The study team will consist of a WVSS Quality Assurance team, led by the QA Coordinator, plus technical specialists in WASH. Key project staff will assist in coordinating the survey and also act as informants and observers. They may review and provide comments on data collection tools and instruments before they are finalized.

### Team Leader responsibilities:

- Organize and lead the overall study
- Ensure a thorough review and analysis of project and secondary data.
- Lead consultation process, with all informants of the surveying and responsible for validity of the information and outline the roles of each of the team members proposed to undertake the consultancy work
- Administer data collection, data entry and analysis of questionnaires and key informant interviews and FGD;
- Ensure adequate triangulation and validation of evidence collected

- Review and incorporate feedback received from WVSS technical team.
- Responsible for the tasks specified and for making sure quality of work is done in the agreed timeframe and meeting the required standard.
- Ensure that 1) final report presentation is logical, well-written, and presented in a way that clearly separated the evidence collected, conclusions, and recommendations in different sections of the report, and 2) all evidence, conclusions and recommendations are based on the evidence presented in the report;
- Liaise with World Vision.
- Adhere to the WVSS's Child Safeguarding Policy and Code of Conduct. The consultant shall sign the WVSS's code of conduct.

## 8.0 DELIVERABLES & REPORTING REQUIREMENTS

**Inception Report:** The team will prepare and submit an inception report describing detailed work plan, methodology, data collection tools and a detailed timeline.

**Meeting/presentation** to disseminate key (draft) findings to the Water Security and Resilience team. Reactions to the preliminary report/presentation will be accommodated in the final report.

**Draft Report:** A draft report will be submitted to the project technical team (Project Manager, technical leads for WASH, FSL) for review and feedback.

**Datasets:** The survey team will provide raw and cleaned data sets, sampling weights and the formula used to calculate the sampling weights, data dictionary/codebook, edit rules, outputs and syntax for data analysis, including syntax for variable transformations.

**Final Report:** A final report detailing the findings, conclusions, targeted recommendations, experiences, and lessons learned (this should also consider the feedback provided on the draft report and feedback during the presentation of findings meeting). The final report will be made available no later than **(February 15<sup>th</sup> 2023)** and will address the issues and questions raised in this ToR and correspond to the objectives set out above.

The report should contain (but not limited to) the following according to the agreed BHA format:

- Executive Summary presenting the major findings and recommendations
- Introduction
- A short description of the methodology used
- A short description of the assessment context and process including its constraints and challenges
- Detailed findings based on the study, including annexes of all the assessments from all communities, pictures and any quotations
- Analysis of the findings (following the key questions outlined in the ToR)
- Programmatic implications Conclusions

### Final Baseline Report



- Findings should be aggregated by locality and project level; results should report on relevant indicators
- Recommendations need to be supported by a specific set of findings.
- Findings should be presented as analyzed evidence and data, and not based on anecdotes, hearsay or the compilation of people's opinions.
- Final coded data (questionnaires, data dictionary, codebook, dataset) together with the final report in English language.
- Findings should be specific, concise and supported by strong quantitative or qualitative evidence. Findings should be presented in tables or graphs coupled with text that highlights information and the most relevant findings.
- No more than 20 pages (without annexes)
- Including, but not limited to, sections on context, sampling, methodology, findings (including table showing end-results per indicator/ activity
- Disaggregation of beneficiaries - Male/Female, IDPs/Host community levels at a minimum.

The annexes of the report should contain (but not be limited to):

- TOR for the baseline survey
- List of reference documents
- Copies of tools used
- List of people interviewed, with affiliation and contact details
- Quantitative datasets (raw and cleaned data)
- FGD and KII notes

**Disclosure Agreement:** A full disclosure agreement shall be adhered to by WVSS Survey team, as required by WVUS, to ensure transparency and learning. The Baseline Report, methods, findings, and data produced will all be made publicly available.

## 9.0 DURATION OF THE SURVEY

The team is expected to conduct the baseline survey from 1<sup>st</sup> December 2022 to 31<sup>st</sup> January 2023.

## Other details

**Consultancy Type:** Individual Consultant.

**Qualifications:** Advanced degree (Master's or PhD) in environmental science, water resources engineering, law, political science, international relations or equivalent or any other relevant field is required.

**Intended Activity:** Research on Knowledge and Policy Document Dissemination on Climate Change in Upper Nile.

**Duration:** 1<sup>st</sup> December 2022 to 31<sup>st</sup> January 2023



**How to apply:** submit your CV and workplan to [recruitsdno@wvi.org](mailto:recruitsdno@wvi.org) or Hand deliver to any of World Vision offices.

**Closing date:** 28<sup>th</sup> November 2022

