

JOB DESCRIPTION

HealthNetTPO

Position: Pharmacist	Duty Station: Aweil State Hospital, Northern Bahr El Ghazal State
Reports to: Hospital Coordinator	Number Positions: 1 (One)

About us:

HealthNet TPO, with global headquarters in Netherlands, is a knowledge-driven, non-profit international organization that works in areas disrupted by war, disasters and poverty. Working together with local populations, it prioritizes rehabilitation and sustainable health care development. We aim to contribute to improve the overall health situation and support the development of systems for the provision of health care. HealthNet TPO contributes to community mobilization as a conditional necessity in populations recovering from long-time warfare. In doing so, we aspire to include and build the capacity of local organizations, communities and authorities. HealthNet TPO strives for developing evidence-based interventions to strengthen the health of populations in distress.

With Funding from HPF, HealthNet TPO in Consortium with Malaria Cosnortium as the lead partner supports provision of Essential Secondary Health Care services In Aweil State Hospital

The purpose of the Job:

Reporting to the Hospital Coordinator and working closely with the clinicians in the hospital, the Pharmacist will overall handle management of pharmaceutical products and Pharmaceutical Management Information System (PMIS) in Aweil State Hospital and provide support to the Health Facilities in Aweil Center County on Pharmaceutical management.

Main Responsibilities:

Management of Pharmaceutical store and Pharmacy

- Supervise both the pharmaceutical store and dispensary. Monitor punctuality, work ethic and adherence to specified pharmacy guideline and participate in performance review of pharmacy assistant and pharmacy technician.
- Generate weekly consumption record. Ensure complete documentation of all the medicine and supplies received and dispatched within the hospital and others that may be issued out to Health Facilities supported by HPF.
- Maintain accurate and up-to-date record of medicine and supplies in the main store and dispensary
- Receive new medicine and supplies, document, label and neatly arrange them in the main store and notify the dispensary on the new stock.
- Ensure coordination between the hospital main store and the hospital dispensing units are up to date.
- Provide on job training to pharmacy staff on pharmaceutical management and on tidiness and how to update stock card and pharmaceutical record keeping.
- Ensure inventory tracker is up to date and produce weekly, monthly and quarterly reports, submitted to the hospital coordinator.
- Notify Doctors and clinician on medicine available in the hospital store and dispensary
- Ensure stock card are regularly updated and track expiry date of all medicine and medical supplies applying the principle of FEFO

Accurately dispense medications from the pharmacy to the correct patient, with the correct medication/dose/route/frequency.

- Check that doses prescribed are correct to guidelines and inform prescribers of any discrepancies.
- Ensure medication is correctly and clearly marked.
- Clearly and accurately explain the dosage to the patient and ensure they can repeat the instructions correctly.



- Supervise the administration of the first dose of antibiotics, ant malarial, or any other drugs as prescribed by Doctors
- Explain possible side effects of the medication to patients and when to seek medical advice.
- Ensure the pharmacy and equipment is clean at all times and locked securely if no staff is present.
- Ensure all medications are kept in proper conditions, according to the safety and safety requirements for each drug and, they are used within their expiry dates.
- Any other responsibility assigned by the supervisor.

PERSON SPECIFICATION

- Bachelor Degree in Pharmacy with a valid South Sudan practicing license as a Pharmacist.
- At least two years' experience working in and managing medical stocks and replenishment.
- Ability to work in environments with basic living conditions and under little or no supervision
- Ability to work with teams remotely and with high sensitivity to cultural and social diversity
- Fluency in English and Arabic, ability to speak local language would be an added advantage
- Proficiency in computer applications for office use; MS Excel, power point and other MS Office products, Good presentation skills

You have/ are:

- Flexible and organized in a challenging environment, previous experience of working in locations with basic and limited resources.
- Team player, able to listen and motivate, Excellent planning, supervisory and advisory skills
- Proven training and health education skills, proven ability to teach/pass knowledge to staff
- Excellent organizational development skills with attention to detail
- Able to work in a culturally diverse environment with remote teams, under minimal supervision
- Able to work under pressure, occasional flexibility in terms of working off hours

We offer:

- An opportunity to use your expertise and contribute to our mission to improve the health and well-being of people living in fragile states. A culturally diverse working environment, A full-time position (40 hours per week)

How to apply:

Interested **QUALIFIED SOUTH SUDANESE NATIONALS** should send applications which includes at this stage **only** a cover letter and a detailed CV in English as a single document with contact details of 3 referees to: info@ss.hntpo.org copying hc.aweil@ss.hntpo.org by 24th June 2021. Hard copy applications may be dropped off in our Juba office at SADECO center, 1st Floor, Airport Road or HealthNet TPO's Desk in Malaria Consortium Office- Aweil Field Office.

NOTE:

- When applying, include the following title: **Pharmacist- Aweil State Hospital** in the email subject line and /or on the cover of the sealed application envelope.
- Please note that an application already submitted will not be returned to the applicant.
- Due to the urgency of this position, applications will be reviewed on rolling basis until the position is filled that this position may be filled before the deadline

HealthNet TPO provides equal opportunities for employment. Qualified women are strongly encouraged to apply.

