

## JOB VACANCY ADVERTISEMENT

*International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction. If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website provided at the end of this document.*

Job Title:	Senior GBV Officer #1
Country Program:	South Sudan
Location of Position:	Juba
Position Opened for:	South Sudanese only (Internal/External)
Report To:	GBV Coordinator
Desired Start Date:	ASAP
Advertised date:	20 <sup>th</sup> June' 2024
Closing Date for Applications:	11 <sup>th</sup> July' 2024

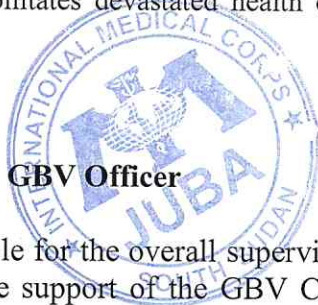


### Organizational Background

International Medical Corps is a global, humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs. Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in underserved communities worldwide. By offering training and health care to local populations and medical assistance to people at highest risk, and with the flexibility to respond rapidly to emergency situations, International Medical Corps rehabilitates devastated health care systems and helps bring them back to self-reliance.

### PURPOSE OF THE POSITION: Senior GBV Officer

The Senior GBV Officer will be responsible for the overall supervision and coordination of all the GBV activities in Juba with the support of the GBV Coordinator as well as providing support supervision to the field sites.

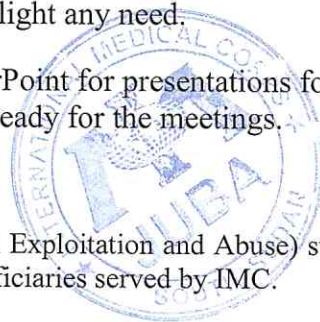


### **Essential Job duties / Scope of Work:**

- Coordinate with the field team to ensure supplies are delivered to all locations on time.
- Prepare Procurement Requests (PRs) for the field team and submit them to the logistics team.
- Ensure proper follow-up of the procurement request and maintain the all-program pipeline.
- Support the program team to ensure that recruitment is done on time by raising and following up on the Field Staff Requests (FSR).
- Organize biweekly meeting updates with the GBV program team in the field and ensure proper documentation.
- Organize quarterly, and monthly program review meetings with the field team.
- Represent the IMC GBV program in coordination meetings e.g., protection cluster, GBV Sub-cluster, and other external meetings.
- Support in preparation of the calendar events including 16 Days of Activism and International Women's Day celebrations and other joint activities with partners.
- Support in coordinating field team to ensure that reports are delivered on time.
- Provide support supervision to the field site through field visits.
- Confidentially maintain the GBV database and share data with the donor following the Information Sharing Protocol (ISP).
- Work closely with partners and open communication.
- Maintain and update program work plans.
- Maintain flexibility to take on added responsibility as and when needed.
- Write reports and contribute to proposal development.
- Follow up on the program indicators and highlight any need.
- Prepare presentation materials/slides in PowerPoint for presentations for the meetings and workshops and keep all papers ready for the meetings.

### **Prevention of Sexual Exploitation and Abuse**

- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within IMC and amongst, vendors-suppliers and beneficiaries served by IMC.



**Compliance & Ethics:** Promotes and encourages a culture of compliance and ethics throughout International Medical Corps. As applicable to the position, maintains a clear understanding of International Medical Corps' and donor compliance and ethics standards and adheres to those standards. Conducts work with the highest level of integrity.

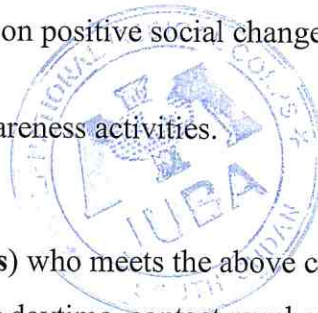
**Ethical conduct for IMC staffs:** The International Medical Corps maintains a code of standards of conduct that shall govern the performances of its employees engaged in the award and administration of contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported/ by donor funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or about to employ any of the parties indicated above, has a financial or other interest in the firm selected for an award. IMC officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, or parties to sub-agreement. These standards shall provide for disciplinary actions to be applied for violations of such standards by IMC officers, employees, or agents.

### **Personnel Requirements (special training/experience required).**

- Bachelor's degree in social work, Community Development, Psychology, or other related fields.
- At least two or more years of experience in GBV prevention and Response programming.
- At least two years of experience in working with or volunteering with an NGO.
- experience in GBV programming.
- The ability to speak Arabic and an additional local language is an added advantage.
- Committed to and believes in gender equality and demonstrates this in promoting positive change.
- Ability to commit and adhere to the guiding principles of working with the GBV program and people of concern.
- Able to communicate effectively to Donors, staff, and partners.
- Ability to work in a team and promote positive team spirit.
- Ability to speak out with community people on positive social change and gender equality.
- Ability to collect and share daily data on awareness activities.

### **HOW TO APPLY**

Interested candidate (**South Sudanese Nationals**) who meets the above criteria, should submit their Application (cover letter) indicating daytime, contact numbers, copies of Updated CV with at least three referees, their telephone and email contacts, South



Sudanese Nationality ID Card or Passport, Birth Certificate, Academics Certificates, **(Documents are not returnable once submitted)** addressing to Human Resource Department IMC. If you are submitting your application through email, please submit to [SS-Recruiting@internationalmedicalcorps.org](mailto:SS-Recruiting@internationalmedicalcorps.org). Hand delivered applications should be submitted to Juba Head Office Plot No 555, block :3-K Ton-Piny North, 1st Class Residential Area, Juba, South Sudan,

**Note:** Clearly indicate the position you are applying for on the back of your Envelop OR on subject line of your e-mail.

**Closing date for receiving application:**  
**11<sup>th</sup> July' 2024**

**Please note applications received will be reviewed on a rolling basis and this position might be filled before the closing deadline.**

We appreciate your applications; however, **Only Shortlisted Candidates** will be contacted for interviews.

Website for reporting misconduct: [www.InternationalMedicalCorps.ethicspoint.com](http://www.InternationalMedicalCorps.ethicspoint.com). **Please do not submit your CV or application to this website, it will not be considered for review**

