



## Who We Are

Foundation for Youth Initiative (FYI) is a national NGO, formed in 2011 to participate in development processes in South Sudan. We carry out programs designed to enhance collective synergy to promote social transformation and development. We work directly with underserved communities, development partners, small and medium enterprises, farmer cooperatives, youth organizations and women associations to support activities that embed social goals.

## Our Vision

To creatively cultivate sound optimism and sustainably based community development in South Sudan

## Our Mission

To connect people with services and opportunities necessary for achieving sustainable community development in South Sudan

## The Position: Finance Manager

Foundation for Youth Initiative is seeking to recruit a full-time competent finance manager. Currently, we are implementing a Community Institutions Development Program that supports indigenous small and medium enterprises (SMEs) including smallholder farmer cooperatives and women and youth-led social enterprises in South Sudan. We directly give grant investment to enterprises that wish to invest in strategic commodities such as maize, peanut, sesame, sorghum, cassava, vegetables, coffee, gum arabic, Shea-butter oil and beehive keeping with an emphasis on value addition chain development.

We infuse funding as working capital to SMEs to improve their production capacity, operational capabilities or management system with view to generate revenues, improve incomes, create jobs and contribute to delivery of basic services in their communities. Viewed in aggregate, these activities play vital roles in fostering a sustainable local economy and contributing to the social development of the country.

It is against this background that Foundation for Youth Initiative is seeking to hire a competent South Sudanese finance manager to work closely with the program management team to manage FYI's Community Institution Development Program.

## **Qualifications**

- South Sudanese national;
- University degree in accounting, economics, financial management or related business discipline, preferably at the master's level, or CPA equivalency;
- Three (3) years or more of professional work experience in an accounting or financial management position;
- Demonstrated skill and experience conducting financial analysis of projects – especially production and sale forecast etc.;
- Demonstrated ability to formulate and manage budgets, including maintenance of accounts, report generation, and account reconciliation;
- Demonstrated ability to respond to the needs of FYI-funded grantees or grassroots groups, including training and assisting with bookkeeping and timely submission of financial reports;
- Knowledge of institutional capacity of small-scale enterprises and farmers groups, as demonstrated by prior accounting and financial management work experience with such groups;
- Demonstrated competency in utilizing accounting software programs;
- Demonstrated proficiency using MS Excel;
- Strong interpersonal skills and ability to work collaboratively to instil effective skills and services to colleagues and clients of varying capacities;
- Availability to travel frequently to rural and other areas of South Sudan; and
- Fluency in English and at least Juba Arabic and one or more local languages;

## **Major responsibilities:**

- Assists the Program Director/Managing Director in formulating the annual budget for Foundation for Youth Initiative (FYI) Office and operations;
- Prepares and maintains all required accounting journals, ledgers, receipts and related financial records and the quarterly financial reports to be submitted to FYI development partners;
- Assists prospective grantees to prepare pro forma financial analyses, including cash flow and profit/loss assessments to determine the potential profitability and financial sustainability of proposed SMEs' projects;
- Provides accounting and financial management training to FYI grantees;
- Conducts site visits to active FYI-funded projects to monitor and assess the financial management practices, records and financial capabilities of grantees;
- Assists FYI-funded grantees to ensure the accurate and timely submission of their disbursement requests and quarterly financial reports, including verification of information in the reports;
- Establishes and maintains computerized tracking systems to monitor office and grantee financial reporting information;
- Assists in the review and analysis of grantee business plans and assessment of on-going projects' financial performance;

- Ensures that site visits are conducted in a timely manner in order to achieve an adequate financial closure of projects where appropriate; and
  - Provide follow up training for FYI-funded grantees in response to audit findings.
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**P.S**

- Submission deadline: 10<sup>th</sup> March 2021
- Copies: CV, school docs, National ID, 1 pager cover letter, last pay slip
- Reference: three referees including the immediate employer
- Address your application to the Managing Director
- We accept application via electronic mean, address to: [info@fyisouthsudan.org](mailto:info@fyisouthsudan.org)
- Salary: determine as per Foundation's pay scale. It has an attractive package!
- Qualified South Sudanese women/ladies are encouraged to apply
- We will only contact candidates shortlisted for an interview

