



**MSF SPAIN IS OPENING THE RECRUITMENT OF: RISK MANAGEMENT SUPPORT
(BASED IN ULANG /FIXED CONTRACT (STARTING WITH 3 MONTHS)/ LEVEL 8**

In line with our Strategic Orientations we are actively seeking to improve the gender balance in the organization, particularly in the logistics and supply department, and That's why, females are strongly encouraged to apply.

Médecins Sans Frontières/Doctor without Borders (MSF), founded in 1971, is an international humanitarian organization that provides emergency medical assistance to population in danger in more than 60 countries. MSF has been present in South Sudan for 30 years. Médecins Sans Frontières is an international independent medical-humanitarian organization, which helps populations in distress, to victims of natural or man-made disasters and to victims of armed conflict, without discrimination and irrespective of race, religion, creed, or political affiliation.

MSF is a civil society initiative that brings together individuals committed to the assistance of other human beings in crisis. As such MSF is by choice an association. Each individual working with MSF does it out of conviction and is ready to uphold the values and principles of MSF.


Main Purpose

Providing support to the Project Coordinator and the Logistics Team Leader in the risk security management, contributing to the daily follow-up according to MSF protocols, standards and procedures to ensure the smooth running of the project's risk reduction strategy.

Main Duties & Responsibilities

- Ensure the Project Coordinator and Logistics Team Leader are supported to be capable to follow the project security plan and makes them accountable for the implementation.
- Monitor and report on the compliance in relation to key aspects of security internal management to the Project Coordinator and the Logistics Team Leader. (External corresponds to FC and Support FC)
- Perform additional tasks related to security as required by the Project Coordinator within the scope of this position of supporting and maintaining surveillance over the security management of the project.

Beate Holte Poot
RRC Coordinator for Ulang Country



MSF SPECIFIC ACCOUNTABILITIES

Implementation

- Support the implementation of the project's risk analysis: risk assessment and reduction strategies (vulnerabilities and impact). Threat reduction strategies (networking, engagement...) are FC and / or FC Support responsibilities.
- Monitor to ensure the risk analysis is updated as per the mission's and context's requirements.
- Participate in the development, review and adaptation of the project security plan and propose necessary improvements.
- Responsible for monitoring the agreed security measures (vulnerabilities and impact related) and to inform the Project Coordinator of any gaps / mistakes in their implementation. S/he will also inform the LTL if it refers to measures to be implemented under his/her responsibility.
- Identify current and potential vulnerabilities in the project's security rules & Procedures (Standard Operating Procedures, Movement protocol and Contingency procedures)
- Responsible for proposing a security simulation plan and ensuring its execution (This does not mean that s/he has to be the facilitator).

Meetings/ Security session

- Assist the Project Coordinator in internal communication sessions and events about security in relation with context and ops (for locally hired and internationally mobile staff) in order to improve awareness, understanding of MSF security policy and project security plan
- Participate in security discussions (incl. regular updates of risk analysis) to improve adherence to SOPs and security rules
- Write meeting minutes and contribute to the meeting logbook.
- Document the implementation of the project security plan, including writing meeting minutes, and reporting on security indicators (checklist).

Briefing/Debriefing

- Support the Project Coordinator and Logistics Team Leader to prepare and conduct regular security (in relation with context and ops) briefings and debriefings of project staff (locally hired and internationally mobile), in line with the requirements of the project security plan and standard operating procedures,
- Ensure that BF and DBF are carried out before and after each movement, and that feedbacks on sensitive and context information are systematically reported to the FC, especially in non-regular movements.
- Ensure as well that due informed consent is provided.

REQUIREMENTS

Education	<ul style="list-style-type: none">• Desirable: University Diploma Level, preferably in the field of Social Sciences (Political Sciences, International Public Law, Anthropology, Economics, etc.) but this is not essential requirement. All relevant work experience will be considered.
Experience	<ul style="list-style-type: none">• Essential: Experience in data collection, reporting and analysis, basics in knowledge management.• Desirable: Experience in working in a complicated political, security and humanitarian environment.• Desirable: Two years previous experience in the field of humanitarian aid with MSF or other NGOs• Desirable: Management experience
Languages	<ul style="list-style-type: none">• Fluency in the mission working language is essential (high level command in oral and written communications). Knowledge of the mission local language is an asset.

Reathu Hothu Post Reathu
RRC Coordinator for Ulang

- Knowledge**
- Essential computer literacy (word, excel, Internet/social media)
 - Excellent understanding of MSF's principles and values
 - Knowledge of and interest in humanitarian issues
 - In-depth contextual knowledge and analysis skills
 - High level of knowledge of local culture and customs

COMPETENCIES

- Results and Quality Orientation
- Teamwork and Cooperation
- Behavioral Flexibility
- Commitment to MSF Principles
- Stress Management

HOW TO APPLY

Interested applicants can submit their motivation letters and updated CV, relevant academic certificates, previous work certificates and nationality ID.

Application should be addressed to:

ADMINISTRATIVE MANAGER, MSF SPAIN, ULANG.

Submission can be done by E-mail: msfe-ulang-admin@barcelona.msf.org or

DROP TO MSF SPAIN, ADMINISTRATION OFFICE, ULANG, JUBA or MALAKAL

With clearly written job title and updated contact numbers.

Closing date for submissions: **25/08/2023** at 17:00 hrs.

We thank all applicants for their interest, but only short-listed candidates will be contacted for the recruitment process.

Applications once submitted, will not be returned to applicants.

MSF is committed to achieving workforce diversity in terms of gender, race, nationality, and culture. Individuals from minority groups, indigenous groups and persons with disabilities are encouraged to apply. We are committed to achieving a balanced gender distribution and therefore encourage women to apply. All applications will be treated with the strictest confidentiality.

MSF provides a work environment that reflects the values of gender equality, teamwork, integrity and a healthy balance of work and life. MSF does not tolerate sexual exploitation and abuse, any kind of harassment, including sexual harassment and discrimination.

Done in ULANG, 14th August 2023.

