

50-H-3
 mol
 Approved



VACANCY NOTICE	
Job Title:	WASH Officer
Office:	ACRA Field office
Location:	Maiwut County, Upper Nile State- Sudan South
Reporting to:	WASH Project Manager
Duration:	3 Months

Organization View

AGENCY FOR CHILD RELIEF AID (ACRA) is a national Non-Profit, Non-Government Humanitarian Organization founded by active, dedicated and committed South Sudanese professionals and fully registered under the Relief and Rehabilitation Commission (RRC), registration number 387 within the Ministry of Humanitarian Affairs and Disaster Management in accordance with NGO Act 2016 of the Republic of South Sudan. True to the calling of sexual violence prevention as a mechanism for achieving economic development, we endeavour to respond to the highly rising sexual violence perpetuated by the many years of civil war in South Sudan, uneven economic landscape, demographic shifts, and instability in political governance, as well as unprecedented challenges in the humanitarian sector that have all profoundly impacted the women and children since independence. ACRA aim to provide sustainable livelihoods opportunities to support and transform the lives of the vulnerable children and populations both in South Sudan’s urban and rural areas and help them enjoy adequate access to essential services including; Child protection, Education, Gender Based Violence (GBV) prevention and awareness, adequate and Safe Water Supply, Sanitation facilities, Sustainable Food Security & Livelihoods, Nutrition and Primary Health Care services in a manner that respects human rights principles while ensuring the peace and improved social well beings for all.

ACRA works towards addressing some of the most urgent humanitarian crisis and needs and contribute to development through rehabilitation and reconstruction following years of destructive conflicts which ruined the socioeconomic, health and institutional fabric of the Country. ACRA’s main focus is to create a society free from violence against women and children by; a) professionalizing and diversifying the Gender based violence prevention field, b) providing world class services to vulnerable South Sudanese children and communities living in extreme poverty and under-developed conditions and whose



predominant livelihoods systems are solely subsistence, c) becoming the number one source of GBV prevention knowledge and expertise worldwide.

Vision: A society where children and vulnerable communities are empowered and equitably access sustainable livelihood opportunities.

Mission: ACRA mission is to provide Hope and Recovery to conflict and natural disaster affected children and communities through engagement in the sectors of Livelihoods, Environment, Education, Protection and Emergency Aid.



Roles & Responsibilities/Job Description

The purpose of the officer position is to ensure day to day implementation of the WASH Project activities in the targeted communities in Maiwut county

Project management:

- Ensure to submit a weekly and monthly report to WASH Project manager for report compilation and sharing with the stake holders and health cluster.
- Manage project budgets to ensure appropriate spending in accordance with donor commitment and agency policies.
- Coordinate and work with local authority and community to identify, select, verify, and register the households for Hygiene Kits and WASH-NFIs distribution in accordance with the ACRA's set criteria on beneficiary selection and identification.
- Select and train community hygiene promoters on basic hygiene promotion messages together with local authorities and communities.
- Coordinate with the logistic, Finance and Procurement teams to ensure that required WASH supplies and support services are ready timely as requested.
- Engage with local authority, health ministry and water and sanitation department for all phases of WASH interventions from assessments, mobilization, and implementation, monitoring and handing over.
- Collect all feedback and comments from the community & share with management and ensure their feedback to be taken in to consideration.
- Collect beneficiaries' data and update all data related to water provision (Water Point/Sources Rehabilitation and disinfection), water quality testing, distributions, hygiene

promotion activities and trainings.

- Supervise contractor's / casual work's work and report on weekly basis.
- Mobilise the community to participate in the project and encourage all groups to participate in the project
- Coordinate and attend WASH related meetings at County levels
- Liaise with other actors for appropriate response in WASH sector in close consultation with the immediate supervisors
- Oversee Monitoring and Evaluation activities in WASH component.
- Comply with all relevant policies and procedures with respect to child protection, health and safety, security, equal opportunities and other relevant policies

Communication and documentation:

- Ensure accurate and timely communication among the field team and between Maiwut Office and Juba including reporting of activities in line with donor requirements and delivery of information as requested
- Ensure project activity pictures are taken and sent to programme team in Juba for documentation and reporting

Coordination:

- Develop and maintain transparent and honest communication and relationships with stakeholders (beneficiaries, local government officials, RRC, UN agencies, INGOs, NNGOs and the WASH Cluster at County level)
- Represent the organization to the authorities and other stakeholders in Maiwut County and liaise with the other actors dealing with health in the area.

Perform any other duties as required by the Line Manager

MINIMUM QUALIFICATION/EXPERIENCE

- Minimum Diploma in WAS/Civil Engineering or related fields. Bachelors' degree is an added advantage.
- At least 5 Years in professional experience in related field.
- Ability to develop implementation plans for project activities;
- A good understanding and experience of working with County WASH Officials, State Ministry

Officials, Donors and UN agencies in South Sudan;

- Strong oral and written communication skills in English and spoken Arabic is an added value.
- Experience in writing and reviewing reports.
- Proficient in computer programmes such as Word & Excel.
- Significant experience in and understanding of basic concepts of the fundamental project management processes: initiating, planning, executing, monitoring, controlling and closing

SKILLS AND ATTRIBUTES

- Excellent analytical and logic skills
- Self-starter and independent thinker and willing to follow instructions.
- Team player with friendly personality; able to build strong interpersonal relationships with the local communities.
- Able to work under pressure and with people from diverse cultures and backgrounds.
- Flexible work style and with an interest in being part of a dynamic and evolving team.
- Excellent oral and written communication skills (English and spoken Arabic).
- The advantage of having worked in Balliet County is desired.

WORK CONDITIONS

The position is for a field staff member who will be based in Maiwut County and may travel to the Juba Office and other locations.

STARTING DATE

ASAP;

And kindly **Note** that the evaluation of applications will be on a rolling basis because the position is urgent. Therefore, due to its urgency; ACRA reserves the right to shortlist prior to the closing date.

SUBMISSION OF APPLICATION

The Application should be submitted by email to;

jobs@acra-ssd.org and hand delivery to our office in Munuki and field office in Maiwut County addressed to the HR Manager ACRA – Juba South Sudan.

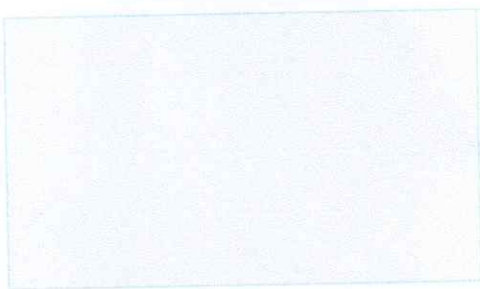
CLOSING DATE

23/Oct/2023

OTHER INFORMATION

Please provide the following when applying for this post:

- Curriculum Vitae (CV) that contains details of your qualifications, experience, and present position, salary.



expectation, current or previous position held, contact details and names of three references.

This position is only for South Sudanese Nationals and Female candidates are highly encouraged to apply

Only short-listed candidates will be contacted.

