

## REQUEST FOR QUOTE No. RFQ096

### SUPPLY OF 36 CANOES AND ACCESSORIES

<b>Buyer Name:</b>  DT Global South Sudan  Email: shejehsalam-procurement@dt-global.com  Location: Juba, South Sudan	<b>Ship To Name:</b>  Attention: Jill Morris  Address: Kololo Road, Plot No. 57, Block Number 3K South, Tong Ping  City/State/Zip: Juba, South Sudan	<b>Vendor Name:</b>  Attention: Address: City/State/Zip: Telephone: Fax: Email:	<b>Business Size:</b>
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<b>Issue Date:</b>	December 12, 2022	<b>Required Delivery Date</b>  February 3, 2023	<b>Commercial Item:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Quote Due Date:</b>	December 28, 2022, 5:00PM, Juba Time		<b>Payment Terms:</b>	Wire Transfer
<b>Quote Valid Until:</b>	Not less than 3 months		<b>Freight on Board (FOB):</b>	<input type="checkbox"/> Origin <input type="checkbox"/> Destination

Line Item	QTY	U/M	Item	Description/Condition	Unit Price \$	Total Amount \$
1.	36	Pieces	Fiberglass Canoes	<b><u>Approx. Specifications</u></b> Length 5.5 M Beam 0.8 M Depth 0.6 M Net Weight 40-55 Kg Capacity ~250 Kgs or greater  <b><u>Standard Equipment</u></b> -Two stainless steel eye/U bolts on bow and stern Buoyance - unsinkable Supplied with 2 aluminum (or equivalent) paddles each		
2	36	Pieces	USAID Branding	Approved USAID logo on both sides of hull of canoe (approx. A3 paper size) in marine-quality polyurethane paint) – DT Global to provide logo design on award		
3.	72	Pieces	Life Jacket	Reflective Orange Color, regulation floatation devices, over the head type with front buckles, certified for 75kg-100kgs person		
4.	36	Pieces	Rope	Towing rope, UV resistance, Material: Nylon, length: 10 meters and Thickness: 12mm		
					<b>Freight Cost</b>	
					<b>Tax</b>	NIL
					<b>Grand Total</b>	

**Note:**

**\*The final delivery will be Juba City, Republic of South Sudan (DAP)**

***\*Offerors shall provide product specifications including brand name, pictures, dimensions, manuals of fiberglass canoe and accessories mentioned in the above table.***

***\*Offerors are requested to provide quotations containing the information above on their official letterhead or official quotation format.***

## PLEASE SUBMIT OFFER ON YOUR LETTERHEAD

### Instructions to Offerors:

- **Submission Deadline:** Final submissions will be due no later than **date mentioned above.**
- **Question & Answers:** Questions regarding the **RFQ096** – Supply of Canoes in Juba, shall be addressed to [shejehsalam-procurement@dt-global.com](mailto:shejehsalam-procurement@dt-global.com)

DT Global will not respond to questions pertaining to this RFQ over the phone. DT Global will not in any way assist Offerors in preparing their bids nor reimburse any bid preparation costs incurred by the Offeror.

**Submission Requirements:** Failure to meet the below requirements may lead to disqualification.

1. Bidder must submit quotation specifying.
  - a. **Payment Terms, and**
  - b. **Price Validity.**
2. Bidder must submit the specific **brand** and **model** of all equipment to be provided, including **data sheets** for easy review of technical specifications.
3. Bidder must submit copies of valid:
  - a. **Company registration certificate,**
  - b. **Tax identification number certificate,**
  - c. **Current, valid tax clearance certificate,**
  - d. **Operational License (If company registered in South Sudan) and**
4. Provide At least three (3) full names of your company Directors as they appear in your company's Article of Association and copy of their IDs or passports.
5. Bidder must provide evidence of at least 2 years' experience in Supply of such related items (Fiberglass Canoes). Please provide at least three (3) recommendation letters and contact list of clients, especially INGOs, NGOs, UN, and Corporate Clients.
6. Quotation must be submitted in United States Dollars (USD) currency.
7. Bidder must submit USD Bank Account Details only (Issued on a Bank Letterhead with Company Name, Bank name, Bank Address, Account number, Bank branch name and swift code),
8. Bidder must submit quotations and required documents in the English Language.

This request for quote does not constitute an order. Buyer will not pay offer preparation costs. Buyer may accept other than the lowest priced offer based on trade-offs between cost and quality or to further its socioeconomic programs. Buyer reserves the right to reject offers (a) received after the date and time specified, (b) not responsive to the solicitation, (c) with unbalanced line-item pricing, or (d) from vendors restricted from doing business with the U.S. Government.

Notwithstanding the terms of this Request for Quote/Proposal, offeror acknowledges that DT Global reserves the right to reject any or all Quotes/Proposals for whatever reason DT Global determines, in its sole discretion, to be in its best interests. Offeror further acknowledges that DT Global may for whatever reason waive any or all formalities and terms of this Request for Quote/Proposal and that nothing in the terms of this Request for Quote/Proposal shall give rise to any claim or cause of action, including without limitation any claim for breach of implied-in-fact contract to treat Quotes/Proposals in accordance with the terms herein.

The following apply to this Request for Quote:

- Tax Exempt as provided
- Prime Contract Flow Downs as provided in Mandatory Flow Downs

**Terms and Conditions:**

- Terms and Conditions—Commercial

**Background:**

The Shejeh Salam is a five- Year USAID funded Activity, Implemented by DT Global, and has been operational in South Sudan since September 30, 2020. SHEJEH SALAM Activity will help USAID/South Sudan process toward its overall goal to strengthen the foundation for a more self-reliant South Sudan by empowering citizen and community actors who have been deeply affected by current conflict.

**Description of Scope:**

DT Global South Sudan is seeking to select the best supplier/vendor for Supply of 36 Canoes and Accessories. This RFQ will be used to solicit quotes from potential suppliers/vendors for an award of Firm Fixed Price (FFP) Purchase Order (PO) to the best bidder.

To realise the above objectives, DT Global South Sudan is therefore calling for qualified, competent supplier/vendor to participate in competitive bidding in Supply of 36 Canoes and Accessories for SHEJEH SALAM Program. In most of the procurement processes DT Global South Sudan ensures that competitive prices and value for money is obtained by way of “Competitive Negotiation Procedure”.

**Selection Criteria**

The award will be made to a responsible offeror whose offer is technically responsive to the RFQ instructions, meets the eligibility requirements, and meets or exceeds the minimum requirements mentioned in this RFQ and provide reasonable price quotation that is within the competitive market price. Prior to award, DT Global representatives will conduct a site to ensure the bidders’ meet the minimum requirement of this RFQ.

**Evaluation Criteria**

As indicated below, evaluation criteria shall be based on technical responsiveness, compliance to RFQ requirements and reasonable price,

**Technical Responsiveness**

- Experience of the company in Supply of Fiberglass Canoes and Accessories to clients especially INGOs, NGOs, UN Agencies, and Corporate Clients for (at least 2 years).
- List of current and previous clients indicating – Name of Client, size of purchase, contact person’s name, title, email, and phone number.
- Meet Specification of Fiberglass Canoes and Accessories provided in the table above. ((Bid shall be accompanied by a manual specifying description of the items quoted.

**Compliance to RFQ requirements**

- Adhere to “Submission Deadline” and,
- Meets “Submission Requirements”

**Reasonable Price:**

All quotations received will be analyzed for price reasonableness to determine fair and reasonable price.

**Deliverables:**

As indicated in page 1 of this RFQ. **Delivery of.**

- 1) **36 Fiberglass Canoes**
- 2) **72 life Jackets &**
- 3) **36 Towing ropes**

**ANNEX 1****Offeror Checklist:**

To assist offerors in preparation of the quote, the following checklist summarizes the documentation to include an offer in response to this RFQ:

- Payment terms eg. Wire transfer
- Price Validity
- Valid Company Registration Certificate
- Tax Identification Number Certificate (TIN)
- Current, valid Tax Clearance Certificate
- Valid Operational License (If Registered in South Sudan)
- Company or individual business profile
- Provide at least three (3) full names of your company's Shareholders/Directors.
- A minimum of three (3) references (with name, email address and telephone numbers), over at least 2 years' experience
- Company Bank Account Details in USD currency (Bank name, account number and Swift code)
- Price quotation/ Offers as per the RFQ above