



ADVENTIST DEVELOPMENT AND RELIEF AGENCY (ADRA)
MUNUKI SDA CHURCH COMPOUND, OFF KUWAIT ESTATE,
JUBA SOUTH SUDAN
DATE: 11th FEB, 2026



INVITATION TO BID (ITB)

ORGANIZATION BACKGROUND

The Adventist Development and Relief Agency (ADRA) is a global humanitarian organization of the Seventh-day Adventist church which has been in operation for over 60 years. Through an international network, ADRA delivers relief and development assistance to individuals in more than 130 countries—regardless of their ethnicity, political affiliation, or religious association. By partnering with communities, organizations, and governments, ADRA is able to improve the quality of life of millions through 9 impact areas namely: Livelihood and Agriculture; Children; WASH, Community Health; Disaster Response; Economic Growth; Hunger and Nutrition; Social Justice and Gender Equity

For over 37 years, ADRA South Sudan has been making a difference in individual's lives in one of the most difficult contexts in the world in both development and emergency contexts. In South Sudan, we implement programs in six thematic program areas of Education, Primary Health Care, Emergency Response and Integrated programming, including livelihoods and Agriculture; HIV/AIDS; WASH; economic empowerment and gender.

ADRA South Sudan through its Protection project is calling for quotations from reputable companies to construct Semi-permanent Transitional Shelter in Fasoda (Upper Nile State) as specified in the BOQ and Blue print attached.

KEY INFORMATION TO BIDDERS: PLEASE FOLLOW THE GUIDANCE ON THE RFQ, BOQ and BLUE PRINT ATTACHED.

s/n	Item Description	Qty	Unit
1	Construction of Semi-permanent Transitional Shelter in Fasoda County of Upper Nile State	20	Units

NOTE:

1. The successful vendor is expected to be responsible for transportation of all the necessary construction materials to the constructions sites to ensure timely completion of this activity.

DATELINE: Strictly on 20th FEB, 2026 at 4:00 PM local time

SUBMISSION AND REQUIREMENTS

Vendors shall enclose all relevant legal registration documents which should include latest bank statement, valid Tax clearance certificate, certificate of incorporation, Evidence of previous experience of constructing related activity in Upper Nile State, etc in a well-sealed envelope. Ensure to register your hand delivered quotation/bids with procurement (submission sheet) in Juba or Malakal field office at the Humanitarian Hub, before you leave. Only successful and competitive bidder will be notified. ADRA reserve the right to either amend or cancel this quotation with or without notification. The prospective bidder is entirely responsible for any cost related to the preparation and submission of their quotations.

The envelope shall bear the warning “Not to be open before the time and date for bid opening”. ADRA South Sudan will not assume responsibility of any UNSEALED and UNMARKED envelope if misplaced, and will be rejected by the committee.

Tender submission:

NO EMAIL SUBMISSION OF TENDERS.

Bids in Malakal should be submitted to our field office in Malakal, at the Humanitarian Hub. While in Juba the tenders can be submitted at our HQ office in Munuki SDA Church Compound at working hours.

The language for the bids shall be **ENGLISH** only.

FOR ANY CLARIFICATION OR INQUIRY, contact, ADRA South Sudan Head Office

Juba Munuki SDA Church Compound.

Wani James Joseph
Operations Specialist
ADRA South Sudan





**ADRA SOUTH SUDAN
QUOTATION REQUEST FORM**



Request for quote# _____

Date 11/02/2026

Dear Sir/Madam:

ADRA is seeking quotation for the procurement of items/services listed in product "specification" below. Quotation from qualified vendors will be evaluated based on criteria listed established by ADRA including but not limited to, price, quality of goods, delivery, service/support, if applicable. ADRA reserves the right to accept or reject any and all bids. We would appreciate it if you could provide us with quotations for the items mentioned below. Specify additional information, if necessary.
Thank you in advance.

Supplier's Name: _____ Date: _____ Address: _____

Tel: _____ Email: _____

Line item	Date required	Item Description	Qty	Unit	Unit/Price	Total
1	20/02/2026	Construction of Semi-permanent Transitional Shelter in Fasoda County of Upper Nile State	20	Units		
TOTAL:						

Remarks: _____

Total Amount in Words: _____

Quotation Valid Until (Date): _____

Vendor's requested payment terms: _____

Delivery period: _____

Vendor's Authorized Signature: _____ Date: _____

Vendor's Stamp





Protection Project

Upper Nile State

February

2026

BOQ FOR CONSTRUCTION OF 4.6M x 4.6M SEMI-PERMANENT GRASS-THATCHED SHELTERS IN UPPER NILE

Specification of estimate:

1. This estimate provides for material transportation, tools, equipment and method of construction and any other necessary to be incurred for the construction part for this whole process and site guidance given by the engineering representative.
2. Material unit rates include initial cost of sub-transportation, labour wage, overhead and all necessary expenses.

S/No.	Description	Unit	Qty	Unit Rate (US \$)	Amount (US \$)
A	Walling				
1	100mm dia. Local wooden poles - 3m length	Pcs	20		
2	50-60mm dia. Local wooden poles (sialge) - 3m length	Bundle	140		
3	50mm dia. Bamboo bundle - 3m length	Bundle	11		
4	Binding wire	Kg	9.00		
5	Assorted nails (2", 3" and 4")	Kg	10.00		
	Sub-Total: Walling				
B	Roofing				
1	Thatching grass - 2m ave length & 600mm thick bundle	Bundle	25.00		
2	4x2 hardwood timber - 4m length (wall plate)	Pcs	9		
3	4x2 hardwood timber - 4m length (rafter)	Pcs	8		
4	50-60mm dia. Local wooden poles (purlin)	Bundle	9		
8	Hoop Iron	Kg	15		
	Sub-Total: Roofing				
C	Door and Windows				
1	4x2 hardwood timber - 4m length	Pcs	3		
2	2x2 hardwood timber - 4m length	Pcs	4		
3	28G IBR/CGI iron sheet (0.9m width and 3m length)	Pcs	1		
4	3" hinges for Window	Pcs	2		
5	4" hinges for Door	Pcs	2		
6	4" Padbolt	Pcs	1		
7	4" Galvanized Towbolt	Pcs	2		
8	50mm Tri-Circle 2.6.5 Brass Padlock	Pcs	1		
	Sub-Total: Door and Windows				
	Total for Materials Cost				
D	Labour cost includes-Site Clearance, foundation and filling works, stuctural frame works and roofing till shelter completion.				
	Grand total for One shelter				
	Total costruction cost for 20 (4.6mx4.6m) shelters				



ARTISTIC IMPRESSION VIEW



- General Notes**
1. All the dimensions are in millimeters except otherwise.
 2. Designs and dimensions are not allowed to change unless otherwise.



Construction of
shelters 2026, Upper
Nile State

Funded by:



Shelter NFI Cluster South Sudan
POSTERIORI CONSTRUCTION OF
SNFI CLUSTER STANDARDS
 Traditional design
 Permanent Shelter (TRUKU),
 SNFI Cluster Technical Working

Drawing: As shown in the picture

Date: January 2026

Location: 001-Baliet-20 shelters

Location 002-
Fashoda-20 shelters



FRAME STRUCTURE DESIGN



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Construction of shelters 2026, Upper Nile State

Funded by:



Shelter NFI Cluster South Sudan
 Construction Standards and
SNFI CLUSTER STANDARDS
 Traditional design
Permanent Shelter (TUKUL),
SNFI Cluster Technical Working

Drawing: As shown in the picture

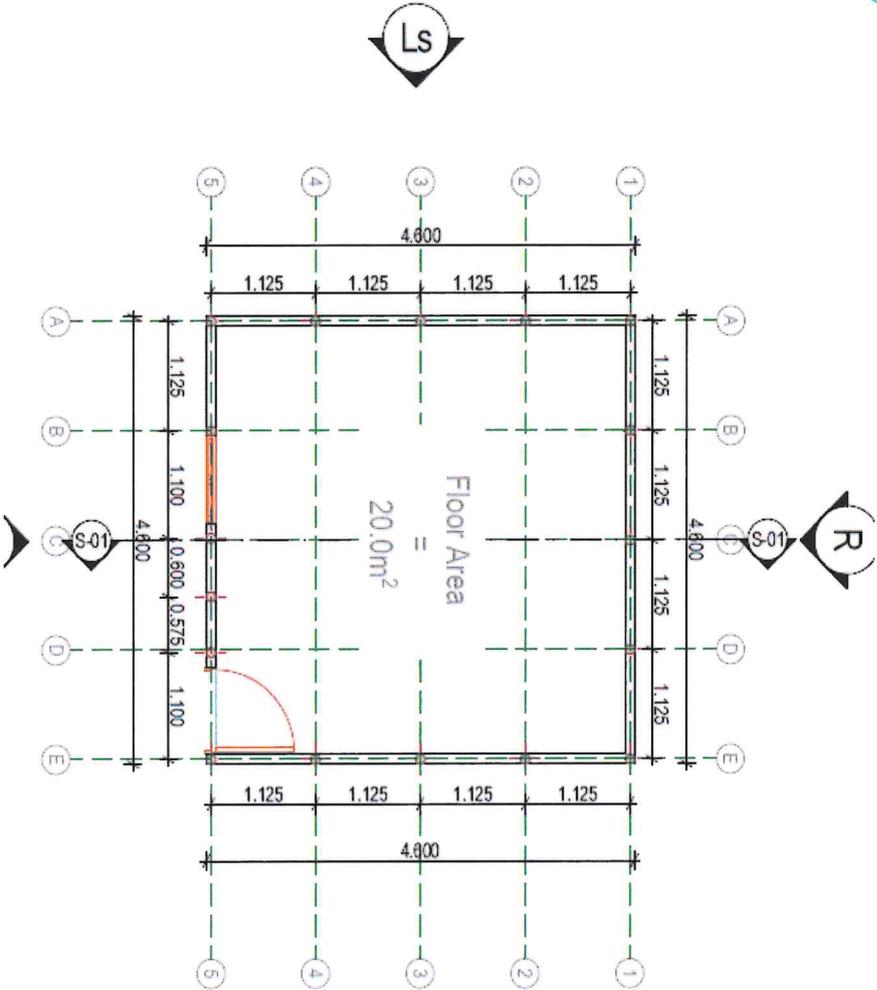
Date: January 2026

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GROUND FLOOR PLAN



General Notes

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Construction of shelters 2026, Upper Nile State

Funded by:



Shelter NF1 Cluster South Sudan

SNFI CLUSTER STANDARDS

Technical design

Traditional

Permanent Shelter (TUKUL).

SNFI Cluster Technical Working

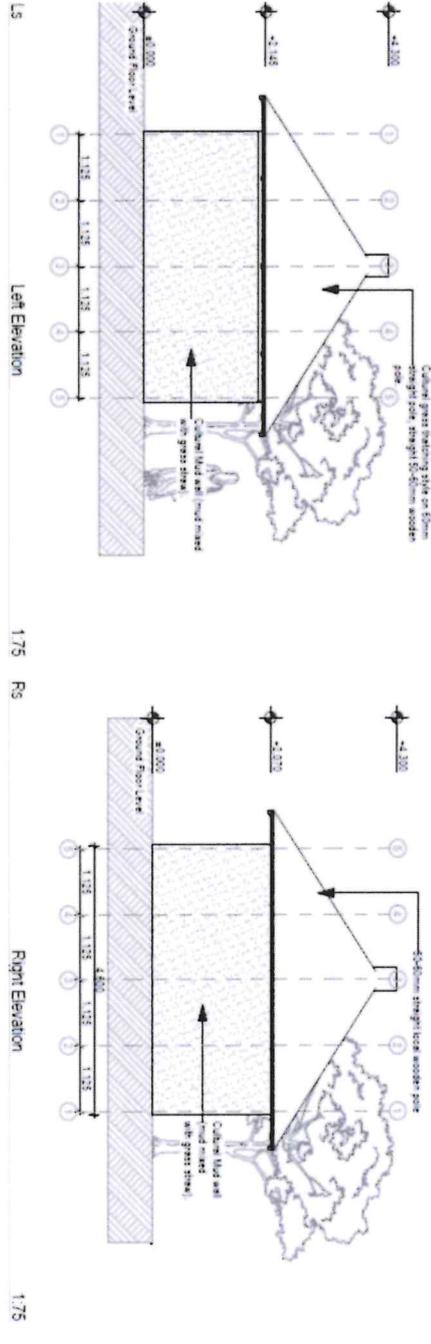
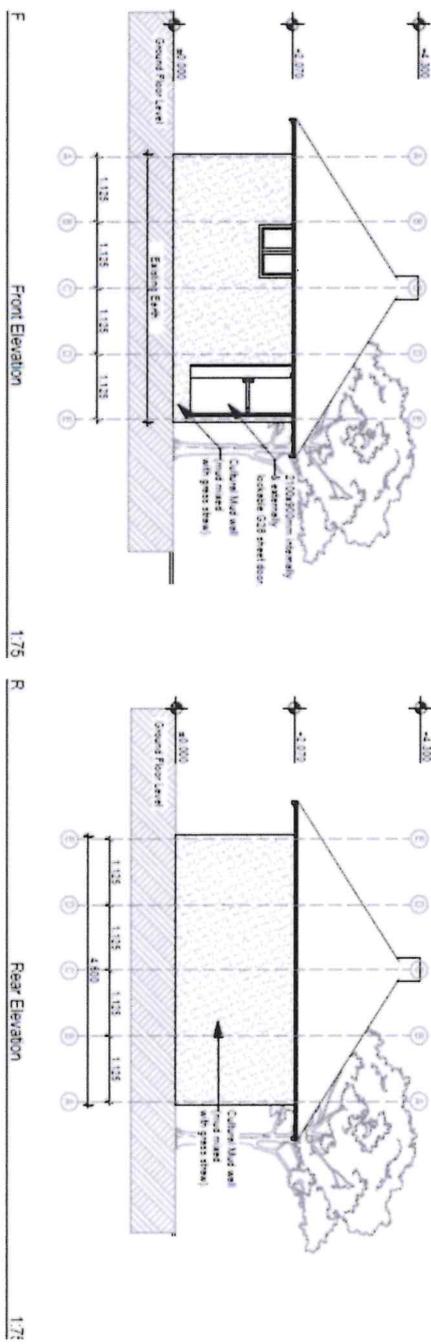
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Date: January 2026

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ARCHITECTURAL SIDE ELEVATION



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Construction of shelters 2026, Upper Nile State

Funded by:



Shelter NFI Cluster South Sudan
Sudan@unhcr.org
Coordinating Institution Group
SNFI CLUSTER STANDARDS
Technical design

Permanent Shelter (TUKUJ),
SNFI Cluster Technical Working

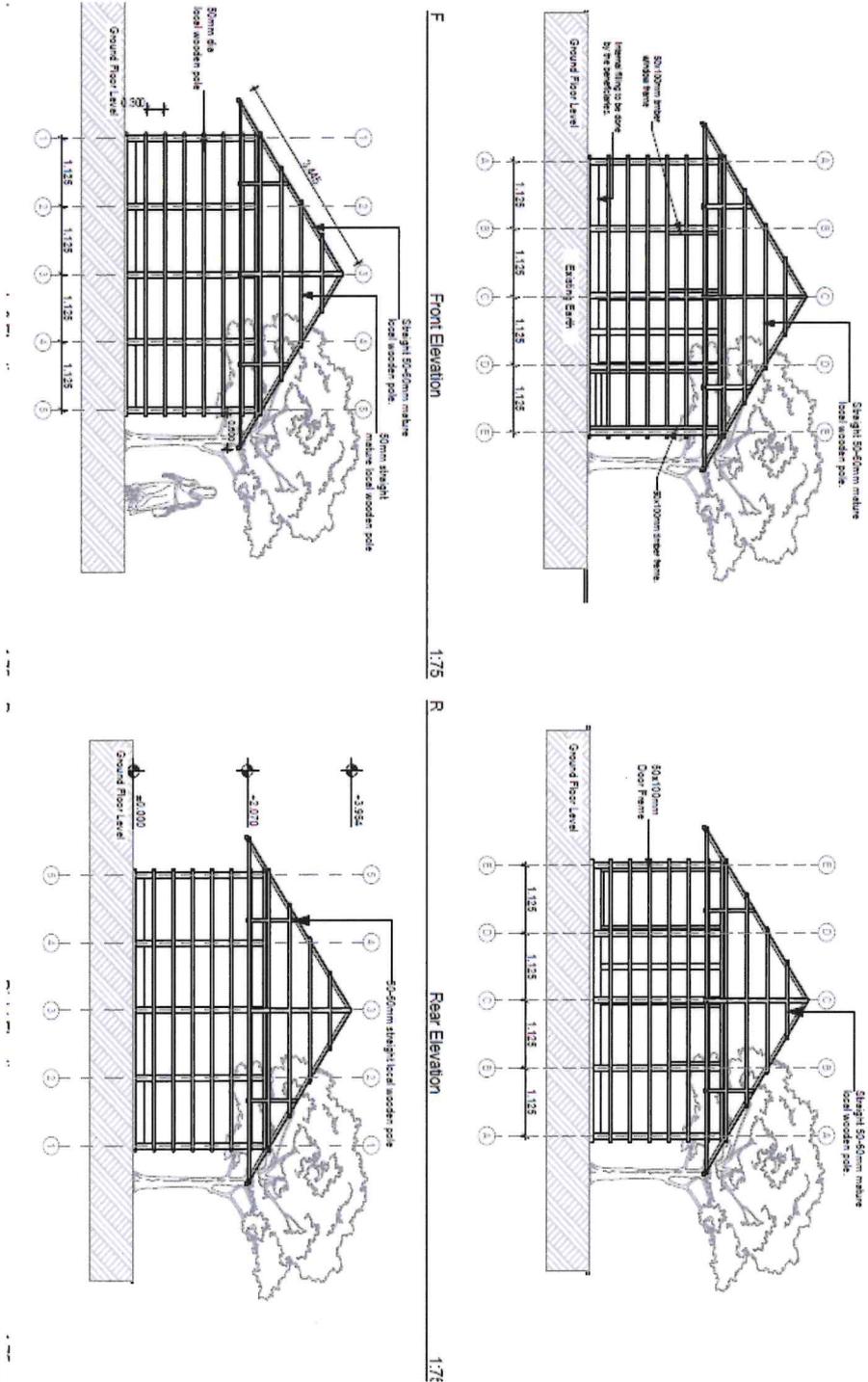
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Date: January 2026

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FRAME SIDE DESIGN



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Construction of
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Funded by:



Shelter NFI Cluster South Sudan

SNFI CLUSTER STANDARDS

Technical design

Permanent Shelter (TUKU),

SNFI Cluster Technical Working

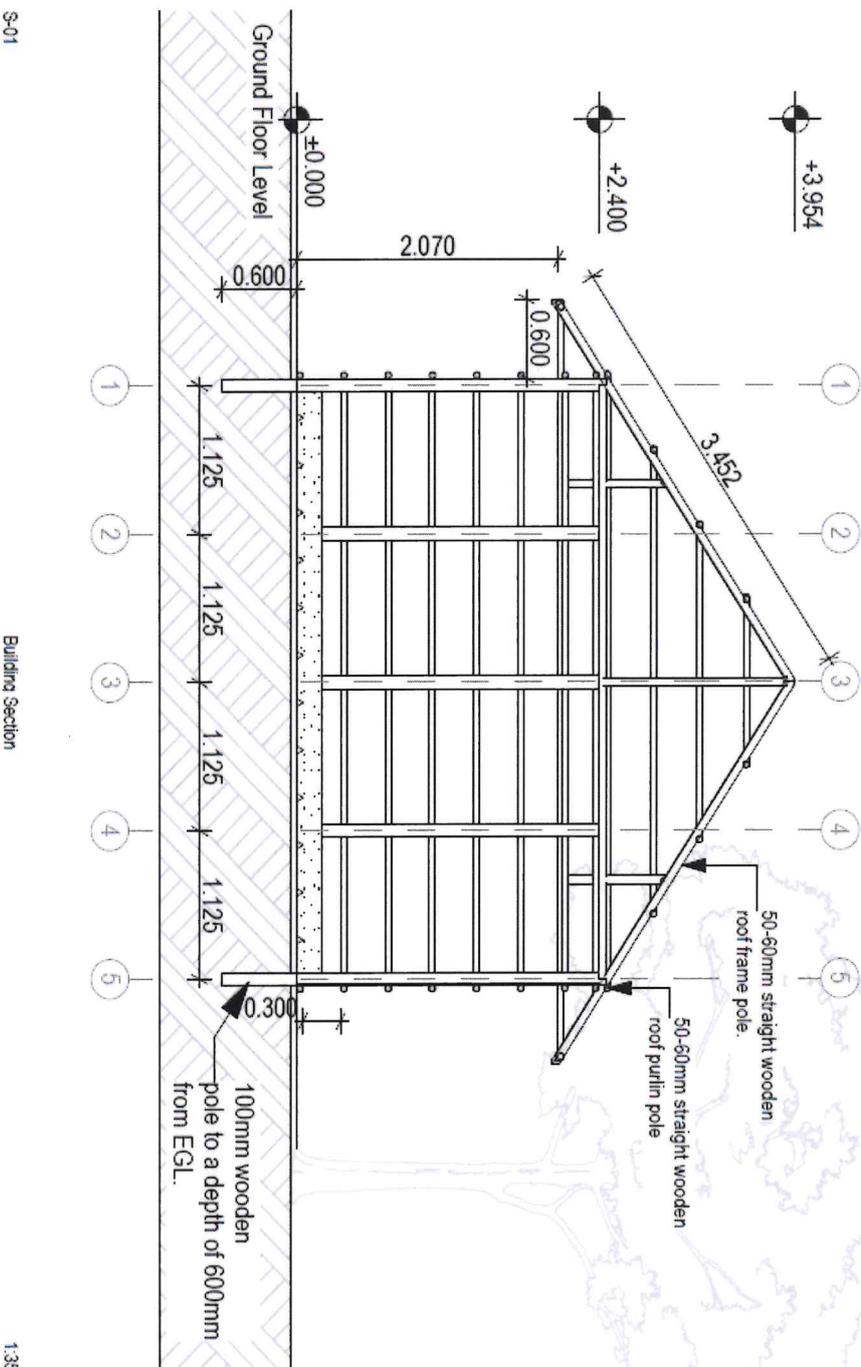
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FRAME SECTION VIEW



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Construction of
shelters 2026, Upper Nile State

Funded by:
UNHCR
The UN Refugee Agency

Shelter NFT Cluster South Sudan
shelters@unhcr.org
OPERATIONS
SNFI CLUSTER STANDARDS
Traditional
Technical design
Permanent Shelter (TUKUL),
SNFI Cluster Technical Working

Drawing: As shown in the picture

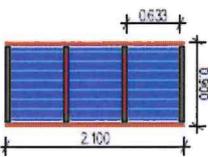
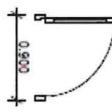
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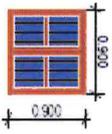
Location: 001-Baliet-20 shelters

Location 002-
Fashoda-20 shelters



DOOR & WINDOW SCHEDULES

Door Schedule	
Element ID	D 01
Description	900mm x 2100mm high hinged door with 4" padbolt and towerbolt, G28 IBR Iron sheeting panels.
3D Back View	
2D Symbol	
Quantity	1
Structural Elements	50x100mm timber door frame, 50x50mm door mullions, 4" Padbolt, 4" Towerbolt, 4" Hinges and G28 IBR Iron sheet panels.

Window Schedule	
Element ID	W 01
Description	900mm x 900mm high single window with double hang sashes of G28 IBR Iron sheeting panel.
3D Back View	
2D Symbol	
Quantity	2
Structural Elements	50x100mm timber door frame, 50x50mm Window mullions, 3" Towerbolt, 3" Hinges and G28 IBR Iron sheet panels.

IES-03 Door Schedule 2:1

IES-04 Window Schedule 2:1

	
Location 002- Fashoda-20 shelters	
Location: 001-Baliet- 20 shelters	
Date: January 2026	
Drawing: As shown in the picture	
SNFI CLUSTER STANDARDS Technical design Traditional Permanent Shelter (TRUKUL), SNFI Cluster Technical Working	
UNHCR The UN Refugee Agency	
ADRA Construction of shelters 2026, Upper Nile State	
Funded by:	
Shelter NFI Cluster South Sudan Commodity Management Unit SNFI CLUSTER STANDARDS Technical design Traditional Permanent Shelter (TRUKUL), SNFI Cluster Technical Working	

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Construction of
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Nile State

Funded by:



Shelter NFI Cluster South Sudan
Commodity Management Unit

SNFI CLUSTER STANDARDS
Technical design
Traditional
Permanent Shelter (TRUKUL),
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