



CALL FOR EXPRESSION OF INTEREST ON SHORT TERM CONSULTANT FOR HUMAN RESOURCE SYSTEMS AND PRACTICES

18th October 2023

ORGANIZATION BACKGROUND:

Universal Intervention and Development Organization (UNIDOR) is a South Sudanese national and a faith base NGO founded in 2004, the organization is legally registered by Relief and Rehabilitation commission (RRC), UNIDOR implement multisectoral Projects. Therefore UNIDOR is looking for a qualify Human Resource and Personnel consultant a South Sudanese and none South Sudanese qualify , Some one to performance the following activities .

1. To assess the whole organization structure and functions of each sectors
2. Make any recommendation on what can be change or modify
3. Review all the existing Policies and make any recommendation on the gap and what can be done better
4. Learn the Organization culture and practice and make any recommendation on the observation and information collected

5. Established Human Resource Systems and Procedures to be implemented by the organization
6. Travel to UNIDOR field locations to learn how the organization operation and recommend any matters he/she may field necessary
7. Have Meeting with UNIDOR Senior Management Team every end of the Week Friday to provide feed back
8. The consultant will commence from **1st November to 31st December 2023**

Require qualification and experience for the consultant

1. Individual who may have interest to apply must have (BBA) Bachelor of business Administration specialized in Human Resource Management , ,(MBA) Master Degree in Business administration specialized in Human Resources Management .
2. Good working experience in both humanitarian and development context provide clear evident of how many Human Resource Systems you have established and are working well
3. Excellence Computer literacy and have specialized knowledge on HR E Systems used
4. Provide Evident and details of where you have established HR Operational systems and working
5. Share your Cv, and your academic Certificates with referees to be contacted

Qualified candidates should submit their documents to UNIDOR Juba Head office allocated along Kololo road following America embassy we are in front of catholic university Juba Nabari you can also used email and make sure you attached your details CV, your academic certificates ed@unidorss.org

Only qualified applicants to be shortlisted and be contacted

Deadline to accept any application will be on Friday 27th October 2023

