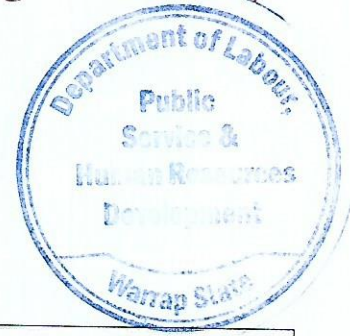


Director Approval by Labour office Date 17/1/2022
Warrap State Kurjafu
MD/10/10



CEDS - SOUTH SUDAN



JOB ADVERTISEMENT

Job Title	WASH Officer
Job Location	Tonj East
Reporting To	Head of field office/WASH and Health Coordinator
Posting	18 January 2022
Closing	31 January 2022
Number of position	One (1)
Starting Date	As Soon As Possible (ASAP).

CEDS BACKGROUND:

Centre for Emergency and Development Support (CEDDS) was formed during the South Sudan civil war period in 2001 in Nairobi Kenya. After the signing of the CPA in 2005, the organization was incorporated in South Sudan in 2005 to support national efforts in addressing relief, rehabilitation and development challenges in Southern Sudan.

CEDS is national NGO fully registered with the Relief and Rehabilitation Commission in Republic of South Sudan, **Certificate Registration Number 228**. CEDS implements its activities in Northern Bahr el Ghazal State-Aweil, Lake State and Western Bahr el Ghazal State focusing on infrastructural development, water, hygiene and sanitation (WASH) in emergency and Integrated WASH, Food security, Education, Emergency health, prevention/and mitigation of conflict, and Gender based violence.

JOB SUMMARY:

Under the supervision of Head of field office/WASH and Health Coordinator, post holder will be responsible for overall community mobilization and engagement, timely planning, coordination, implementation, monitoring and review of the project. The WASH Officer will specifically oversee Water, Sanitation and Hygiene (WASH). He/she will also ensure that the human, material and financial resources of the project are well managed in line with project plan, grant management and other approved guidelines in close collaboration with the project manager and other team members.

Key duties and responsibilities:

- To ensure Water, Sanitation and Hygiene (WASH) component of the project is implemented according to the approved donor agreement.
- Conduct baseline assessment on community needs, existing WASH related initiatives (water supply, sanitation and hygiene), existing infrastructures and capacities in WASH, and identify the project intervention's sites.
- Prepare annual, quarterly and monthly action plans of project activities related to WASH, including checklist for assessments, monitoring, review and evaluation of project activities.
- Responsible for specifying and ordering required materials for WASH interventions within planned schedule.



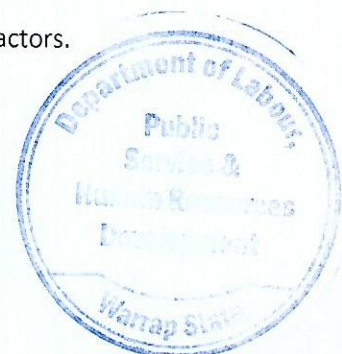
- Ensure goods and stocks are properly recorded and distributed in accordance with funding documentation.
- Mobilize the community to participate in the project and encourage all groups to participate in the project activities.
- Facilitate trainings and promotional activities towards improving the hygiene and sanitation practices of the local contexts/experts and communities.
- Ensure that WASH activities are integrated with other activities for optimum benefit of the beneficiaries.
- Work with project manager, project team members and other WASH Technical staff at t to identify the technical support needs of the project and ensure this support is accorded.
- Develop and regularly update a detailed implementation plan guiding the project implementation and ensure this is used by the project team to monitor project progress towards completion the WASH component of the project.
- Coordinate and attend WASH related clusters/meetings at state and county levels and update the management accordingly.
- Liaise with other actors for appropriate response in WASH sector in close consultation with the immediate supervisor.
- Compile weekly, monthly and periodical progress reports both for internal and external consumption.
- Oversee Monitoring and Evaluation activities in WASH component.
- Comply with all relevant policies and procedures with respect to CEDS values and other relevant policies
- To prepare specification and BoQ of latrine construction and rehabilitation and also oversee closely the construction of latrines at all construction and rehabilitation sites
- Undertake any other activities requested by your direct line manager.

PERSON SPECIFICATIONS/QUALIFICATIONS

- BSc or Bachelor's degree in Water Engineering, Environmental Health, Sanitary Engineering, Hydraulics and Water Resource Development and Development studies from recognized university.
- Diploma of the above mentioned faculties from recognized university and college.
- Familiar with the local socio-culture and speaking the local language fluently

SKILLS AND COMPETENCIES

- With at least 2 or 3 years relevant project management experiences in WASH related projects in international or national NGOs or similar institutions with government.
- Understanding and experience in the project implementation techniques, participatory planning, implementation and monitoring basic practices;
- Experience in assessment, design, BOQ preparation and hygiene promotion tools in WASH
- Proven skills on managing changes, achieving results, ensuring quality, team building and capacity building.
- Excellent interpersonal skills, including multicultural sensitivity and negotiating skills.
- Ability and willingness to work in remote rural areas and under pressure as part of a professional team
- Prepare terms of reference and contractual agreements with contractors.
- Experience in monitoring budgets.



- Fluent in spoken and written English and computer literacy (MS Office, excel, PowerPoint and email/internet)
- Experience in basic sanitation and hygiene promotion tools is most desirable.

How to Apply:

Interested candidates who meet the above conditions should submit their application letter and CV, Listing three references and a phone number or other contact detail to: CEDS Human Resource Department, CEDS South Sudan, **Akier Health facility (Save the Children compound)**, Palal-Tonj East or Email: hr@cedss.org

NB: document copies submit will not be returned.

