



Women Agency for Resilience and Transformation

Hai-Munuki Residential Area, Plot NO 5, BK A, Off Bilpam road,

Juba South Sudan

Tel :+211 918842541 / +211921241836 Web: <https://wart-ssd.org/>

VACANCY ANNOUNCEMENT

POSITION TITLE: Business Development Manager

DUTY STATION: Juba – South Sudan

REPORTING TO: Executive Director / Team Leader

DURATION: 6 Months

STATUS: FULL TIME



SO-H-3
Approved by Senior Inspector,
MOL/ISS/JT
06/06/2024

COUNTRY PROGRAMME OVERVIEW

Women Agency for Resilience and Transformation (WART) is a women-led NNGO non-political, non-profitable organization established in 2017 to serve the needs of vulnerable women and girls in South Sudan.

WART is dedicated to building women's resilience to shocks and stressors that impact livelihoods, nutrition, health, and development through empowering and building the capacity of women in South Sudan.

WART implements humanitarian assistance projects in GBV, Health, Nutrition, Food security and livelihood, Education and WASH in various parts of the country in South Sudan.

WART is currently seeking qualified candidates for the position of **Business Development Manager**.

PURPOSE OF THE POSITION

Under the supervision of the Executive Director/Team Leader, the Business Development Manager will lead the fundraising aspects of the organization with an aim of increasing the funding portfolio of WART and its activities in South Sudan.

KEY RESPONSIBILITIES

Major Duties and Responsibilities

Carry out the day-to-day fundraising functions of the Organization. The activities include, but not limited to:

- Develop technical proposals in consultation with the Executive Director/Team Leader and the WART team for submission to funders/donors. These will include the technical proposal, the budget, and any other proposal requirements
- Conduct donor mapping to map all the potential donors for submission of proposals
- Be on the lookout for open calls targeting South Sudan and develop proposals in consultation with programs manager, project managers and the strategic advisor
- Address any feedback that may arise after the submission of proposals

Approved by
Executive Director
05/06/2024





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- Represent WART in donor meetings in the course of business development when need arise
- Represent WART in cluster meetings as per WART's thematic areas
- Develop business development strategies leading to an expanded funding portfolio
- Provide strategic advice to the ED/TL in relation to funding opportunities in South Sudan
- Provide periodic progress report to the Executive Director/Team Leader highlighting the activities and the achievements in the reporting period
- Conduct orientation to the project implementation teams upon signing of new projects
- Any other duty assigned by the line manager

PERSONAL ATTRIBUTES

The Business Development Manager must demonstrate the following attributes

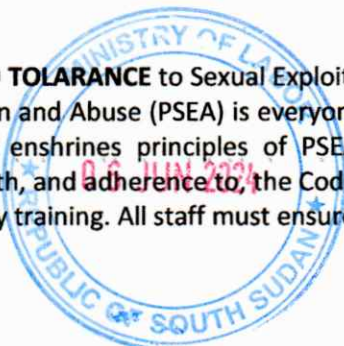
- Ability to effectively communicate and represent the organization
- Ability to undertake detailed surveys, data collection and researches
- Good reporting skills
- Knowledge about reporting and budgeting
- Expert analytical and organizational skills
- Expert in time management
- Strong English language writing and oral communication skills
- Should be computer literate with knowledge in Microsoft word, excel, outlook and PowerPoint.
- Should be a team player having good communication and interpersonal skills
- Strong interpersonal, adaptability and management skills.

REQUIRED QUALIFICATIONS

- A Bachelor or Master's degree in social sciences from a recognized University
- 5+ Years Relevant experience in a fundraising role.
- A strong team player and adept at creating a strong team spirit.
- Should be able to work under minimum supervision in hardship areas, coordinate diverse activities, work well with others and to communicate effectively.
- Demonstrated ability to produce quality proposals, reports and proposal inputs on short deadlines.
- Experience in related field is a must requirement.
- Experience working in South Sudan is a must requirement

PSEA

WART has a **ZERO TOLERANCE** to Sexual Exploitation and Abuse of Employees and Beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility and all staff are required to adhere to the Code of Conduct, that enshrines principles of PSEA, always (both during work hours and outside work hours). Familiarization with, and adherence to, the Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.





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HOW TO APPLY

Qualified and interested candidates should send an application letter, CV with at least three referees and copies of academic documents to recruitment.wart@gmail.com and copy executive.director@wart-ssd.org hand delivered copies should be delivered to our head office in Hai-Munuki residential area plot NO 5 not later than 28th June at 5.00 pm local time including 3 samples of successfully funded proposals. Hand delivered applications can be submitted to WART Head Office in Munuki Residential area off Bilpam road. Subject “ **Application for the Business Development Manager Position**”

The Staff will work under the terms and conditions for this job as discussed and agreed with the selected candidate.

NB: WART retains copies of application papers at the end of the recruitment process and therefore only copies of your academic documents and other testimonials should be submitted. Due to the urgency of the position, applications will be reviewed on regular basis and the position may be filled before the end of the expiry date of the advert.

Only shortlisted candidates will be conducted.

Female candidates are encouraged to apply.

