



Invitation for Expression of Interest

UNFPA advocates for the promotion of gender equality and support social and economic progress through gender-responsive measures of procurement and supply chain to achieve great socio-economic change for women and girls on a global scale by implementing more inclusive processes that promote supplier diversity, sustainability, innovation, and effective competition. We are in the process of identifying Women-owned and/or Women-led Business Service Providers for collaboration in the implementation of the current third as well as the fourth country programme.

Those interested in participating in this collaboration are invited to forward their expression of interest to the UNFPA Country Representative, through southsudan.procurement@unfpa.org by 5:00 pm on Monday 31st October 2022 enclosing the information listed below.

- Certificate of incorporation
- Memorandum & Article of Association (must contain list & shares of the shareholders) & company profile
- Valid Operation License
- Tax Identification Certificate, showing the TIN of the company
- Evidence of tax clearance
- Official letter from the company's bank confirming bank information, or a scanned copy of blank cheque leaf of the company
- Full legal name and address of applying organization
- Copy of valid legal registration in the country
- Membership in the national Chamber of Commerce (if available)
- Reference from other partners will be desirable
- Sex and age of the CEO/ Director/ Head of the business entity
- Sex and age disaggregated number of women and men employed in the business
- Type of services offered (please list them all)

Along with the above-mentioned documents, please share a note of not more than two pages on how your company is trying to integrate gender responsiveness into your business activities. How does doing business with you positively impact gender equality?



Upon receipt of the above information from prospective organizations, UNFPA will evaluate and pre-assess applicants.

Those candidates who have fulfilled the criteria listed above will be invited to submit quotations from time to time when UNFPA needs goods or services in the local market as per the demands of UNFPA programme requirements in the country. Note:

- Due to the high volume of communications, UNFPA will not confirm receipt of EOIs.
- The scope of work described in this Invitation could be subject to change.