

REQUEST FOR QUOTE NOTICE

Deadline for submission of bids September 30th, 2020 before

From: Samaritan's Purse.
South Sudan, Hai Cinema next to
Quality Hotel, Old Juba Town Road.
E-mail: SouthSudanSealedBid@samaritan.org

Date: September 21st, 2020

Subject: PR C19OFJB075 Fabrication of steel incinerator

Samaritan's Purse wishes to contract a legally recognized service provider (company) to supply **Fabrication of steel incinerator** specified below and **please see sketch drawings attached** for more details.

Item	Quantity	Units	Item Description	Unit Price UND	Total price-USD
1	6	System	<p>Fabrication of 4mm steel incinerators:</p> <p>The body of the incinerator (made of steel plate of 4mm) shall be 120*100cm dimensions.</p> <p>The Tray for waste holding and burning (made of 10mm reinforcement bars at pacing of 2.0cm square tray linings) of dimensions 50*50cm. The basin for ash collection during burning (made of 2mm steel plate) of 50*40cm dimensions. The smokestack pipe (Hollow section square iron bar of 4''*4'' of 3mm) of 10cm square of 130cm long. The smokestack pipe (Hollow section circular iron pipe of 3'' of 2mm) mounted on the hollow section square to complete the chimney.</p> <p>NB: Delivery Duty Paid- Juba Warehouse</p>		

Manner of Submission:

Please submit your tender in accordance with the requirements detailed below,
Either

By hand delivery to Samaritan's Purse Juba office, HAI CINEMA NEXT TO QUALITY HOTEL, JUBA TOWN ROAD in sealed enveloped clearly marked **PR C19OFJB075 Fabrication of steel incinerator**

OR

By Email to the following address (Tender committee email): SouthSudanSealedBid@samaritan.org with formal bid & additional supporting documentation indicated below. The subject line should be **PR C19OFJB075 Fabrication of steel incinerator**

The Bidder shall enclose the bid in a plain envelope securely sealed, the envelope shall:

- Be addressed to the tender committee (see above e-mail address), Juba office Bear the bid reference number **PR C19OFJB075 Fabrication of steel incinerator** and subject of the bid
- No other markings should be on the envelope.
- The bidder will drop the envelope into a tender box located at the Samaritan's Purse office reception and shall register the company and name of the person dropping the envelope.

- If all envelopes are not sealed and marked as required, the tender committee will reject the bid during the review time.

Bidders with questions regarding this notice should send them in writing to the email address:

Copying SouthSudanSealedBid@samaritan.org Responses will be posted to the NGO Forum for all bidders.

Your bid should clearly indicate the following:

- Detailed specifications (if different from stipulated specifications):
- Limitations.

Bid Disqualification Criteria:

Any Supplier that fails to attach the following documentation with bid will be disqualified immediately;

- **Attach a copy of valid tax clearance.**
- **Attach a copy of company incorporation certificate (Renewed). Make sure to submit both sides.**
- **Written confirmation that the bid has at least 3-months quote validity**
- **Written clear delivery lead time- Period to complete the work or Fabrication of steel incinerator and deliver to SP Compound in Juba.**
- **Indicate currency of offer, should be USD**
- **Indicate clear terms of payment terms (30 days after delivery)**
- **Sign & Stamp Samaritans Purse tender code of conduct and return it alongside quotations.**
- **Submit copies of minimum three (3) purchase orders or contracts that reflect delivering the same category of product/services to other organizations.**

Condition of bidding:

- Payment terms will be within 15-30 business days after receipt of goods and invoice, by Electronic bank transfer/checks.
- Business Contact details including President/Owners of the company.
- Samaritan's Purse is not subject to VAT; therefore, all offers should be exclusive of VAT costs.
- Deadline for submission of bids is **September 30th, 2020 before 5:00pm**
- NB: **No tender documents are to be requested from the office.** You only need to submit your quotation as instructed above.
- Should be legally registered company.
- With a track record or experience of **PR C19OFJB075 Fabrication of steel incinerator**
- Ability and capacity to supply the specified work to Samaritan's Purse Juba office SP field Office.
- If submitting in an EMAIL format, **only** bids submitted **solely** to **SouthSudanSealedBid@samaritan.org** will be accepted.

Emailed Bids will be REJECTED if:

- **Another Samaritan's Purse email is in copy**
- **Submitted separately to any other party.**
- **Any coercive behavior is suspected.**

Terms & Conditions:

- SAMARITAN'S PURSE accepts no responsibility and is under no obligation to reimburse applicants for the costs associated with preparation of their applications;
- Time of delivery is very important; the service provider should therefore indicate a reasonable time for supply upon receiving of Purchase Order (PO) otherwise delay penalties will be strictly implemented and no time extension would be granted unless for reasons beyond the contractor's control.
- SAMARITAN'S PURSE reserves the right to award the most qualified service provider (contractor) regardless of the lowest price submitted;
- SAMARITAN'S PURSE reserves the right to award to more than one bidder or to reject all applicants and cancel the solicitation at any time.

