

6th June 2024

RE: JOB ADVERTISEMENT -FSL Officer (1)



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REPUBLIC OF SOUTH SUDAN
06 JUN 2024

Job Title: Food Security and Livelihood (FSL) Officer
Duty Location: Kapoeta East
Reporting to: Field Coordinator (Direct) and FSL Coordinator (Technical)
Line management Responsibility: CAEW, FSL Assistant

Introduction

Islamic Relief Established in 1984 in the UK, Islamic Relief is an international NGO seeking to promote sustainable economic and social development by working with local communities through relief and development activities. We aim to help the needy regardless of race, religion, or gender and implement our work in the thematic areas of (i) Food and Livelihood Security (ii) Water, Sanitation, and Hygiene, (iii) Health and Nutrition (iv) Protection and Inclusive Resilience for the conflict, drought and flood vulnerable people including the IDPs, Returnees as well as Host Communities. Islamic Relief has been working with communities in South Sudan since 2004 and currently seeks to recruit dynamic and self-motivated individuals for the position of Food Security and Livelihoods Officer to be based in Kapoeta East.

ROLE PURPOSE:

Under the supervision and in regular consultation with the IRW- South Sudan Field Coordinator and FSL Coordinator the FSL Officer will be responsible for the technical contribution to the development, planning, implementation, representation, monitoring, and evaluation of the food and livelihood security interventions of the IRW implemented projects/programmes through ensuring community mobilization, need assessment and providing technical support for the food insecure people in need at the ground. The role will include the responsibilities of suitable FSL activities at the County and state level. The FSL Officer shall represent IRSS at state-level FSL Cluster Coordination meetings and provide technical guidance to all the Community Extension Workers under his/her line of management and will also be responsible for establishing linkage of FSL beneficiaries especially Self-Help Groups with the extension service providers and market actors.

KEY WORKING RELATIONSHIPS

The position holders will have regular contact with all staff in the Field Office. Close contact with the Field Coordinator and FSL Coordinator and the vertical dynamics will include smallholder farmers, GSLA and Self-Help Groups, DRR committees, Water Management Committees (WMCs), Community-Based Protection Committees (CBPCs), Community Hope Action Team (CHAT), etc.

SCOPE AND AUTHORITY

Scope of the Role:

- The job holder is accountable for fulfilling his or her roles and responsibilities in line with Islamic values and principles of fairness, humanity, honesty, respect, and fair treatment of



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IR.SS. Along Unity Road
Plot No.54, Block B-xvi
Hai. Cinema, P.O Box 353

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Hai Darajat
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0929732333

WARRAP OFFICE
Along the Warrap - Akop Road
Tel: 09126287961

KAPOTEA
Narus Compound
Diocese of Torit
Tel: 0921373324

Website: www.islamic-relief.org
RRC Reg No.051

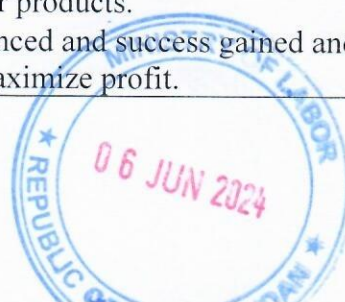
his/her colleagues and staff.

- The job holders have to follow compliance of core humanitarian standards and IRW compliance in the whole project management cycle (PCM) proactively;
- The FSL Officer will be responsible for coordination with Payam and Boma-level stakeholders, organizing smallholder farmers into self-help groups, arranging training and on-the-job capacity building, establishing demonstration plots and FFS, nursery and kitchen garden development, establishing market linkage and initiating group marketing, post-distribution and post-harvest monitoring, SHG/ GSLA monitoring, on-farm and off-farm beneficiaries. He or she will also be responsible for supporting the water and sanitation and protection beneficiaries and ensuring proper documentation, identifying success and case stories, writing and submitting reports to the line Manager, and participating in any activities assigned by the management.

Responsibilities:

Key Accountability 1: Implementation of all aspects of FSL

- Ensure quality and integrity of implementation, including adherence to relevant Ministry's protocols, technical guidelines, administrative systems, etc.
- Mobilize communities on project implementation, identify beneficiaries using appropriate guidelines and approved selection criteria, and prepare activity implementation plans.
- Identification of cash for training or unconditional cash grant beneficiaries
- Develop an integrated training session plan and module for facilitating training for unconditional cash grant beneficiaries.
- Develop a plan and facilitate training for unconditional cash grant beneficiaries
- Identification of cash for work beneficiaries following the guidelines and selection criteria.
- Take necessary validation of unconditional and conditional beneficiary lists from the local authority.
- CFW scheme selection and take necessary validation from the local authority.
- CFW scheme implementation with pre, during, and post-work pictures and post-work validation.
- Initiate proper process and documentation of cash transfer activities and support direct cash transfer agent.
- Responsible for proper documentation of each activity.
- Participate in needs assessments, community participation, and mobilization for better emergency response, and livelihood development and contribute to coming up with ideas and suitable on-farm and off-farm livelihood activities for the crisis-affected people in need in Kapoeta East (Eastern Equatoria) County.
- Mobilize the beneficiaries to support each other particularly the weak ones (aged and women) in the irrigation project to reach the set target.
- Work closely with the agriculture department in Kapoeta East and together disseminate agreed-upon messages to the farmers including enhancement of traditional knowledge and practice.
- Advise beneficiaries on vegetable production and use of climate adaptive production techniques in consultation with the agriculture department.
- Assist the farmers in getting the market for their products.
- Monitor projects and identify problems experienced and success gained and continuous advice on how to engage in viable projects that will maximize profit.



- Ensure integration of FSL component with other components of WASH, Health and Nutrition, and Protection of IRSS following a model of sustainable livelihood development.
- Perform other functions requested by relevant IRSS management.

Key Accountability 2: Monitoring, follow-up, and reporting

- Monitor and follow up on the implementation of the activities and provide feedback to the primary beneficiaries if any adjustment is needed during implementation and share feedback with the line manager and Project Coordinator
- Capture feedback/suggestions/complaints of the primary and secondary stakeholders regularly following the CRM mechanism of IRSS and Core Humanitarian Standard
- Tracking FSL components and ensuring process documentation and preparing case studies
- Coordinate with the WASH officer, Gender officer, and Emergency response Team regularly
- Working as a team member of the Rapid Emergency Response Team (RERT).
- Prepare draft report ensuring compliance of donor as well as IRW.
- Follow CH standard and instructions of Standard Operating Procedure in case of any emergency declared by the authority.
- Any other task assigned by the competent authority.

MINIMUM REQUIRED KNOWLEDGE AND EXPERIENCE

Qualifications/skills/experience

Educational Qualifications

Degree/Diploma in Agriculture, Soil Science, Agriculture Education and Extension or equivalent

Skills/Experience

- Minimum 3 years of field experience in FSL programmes
- Proven expertise in implementing cash programmes.
- Proven planning, report writing, monitoring, and management skills.
- Excellent communication skills with fluency in written and spoken English.
- Good IT skills including the use of Word, Excel, and PowerPoint.
- Ability and willingness to make frequent field visits to the project areas in project locations
- Demonstrable ability to adapt to changing program priorities.
- Commitment to IRW ethics and Policies.

ATTITUDES

- Understanding of the country's cultural diversity and respect for others.
- Committed to Islamic Relief Worldwide values and code of conduct
- Strong interpersonal skills, a team player coupled with capacity building skills & experience, and experience in managing multicultural teams.
- Proactive and takes initiative.
- Willing and able to travel to field locations for up to 70-80%.



- Frequent travel to the project location and supervises all FSL activities in Kapoeta East County of Eastern Equatoria State.
- Experience and skills in project planning
- Experience in designing and facilitating training and mentoring of staff.
- Experience working with on-farm livelihood like agriculture, livestock (pastoralist communities)

How to Apply:

Interested candidates should submit their applications letter briefly describing a motivation letter for the position and highlight relevant experience, updated Curriculum Vitae (CV), National ID and copies of certified certificates to IRSS.recruitment@islamic-relief.com.ss or drop a hand delivered copy of their application to Islamic Relief South Sudan Yei office not later than the deadline of **27th June 2024 at 5.00 p.m. local time.**

- Only shortlisted candidates will be contacted.
- Due to the urgency of these roles, Islamic Relief reserves the right to shortlist applications prior to the closing date.
- Please indicate the base location you are apply for on the application Letter

Female candidates are strongly encouraged to join our work culture that empowers every employee to share ideas and take responsibility. At IRW we think outside the box. We encourage ideas and give responsibility to all employees at all levels, to help solve the complex issues that we face. You will have many opportunities to be heard and take the initiative

